

# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

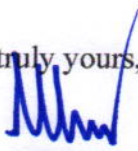
March 05 , 2025

**Ms. FATIMA E. LEE**  
Proprietor  
F. E. LEE ENTERPRISES  
Flores Building, Rizal St  
Polvorista, Sorsogon City

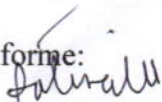
Dear Ms. Lee,

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the **SUPPLY AND DELIVERY OF MEDALS FOR THE 2025 PALARONG BICOL** in the amount of **Sixty Eight Thousand Seven Hundred Sixty Six and 50/100 Pesos (P 68,766.50) Only** is hereby awarded to you.

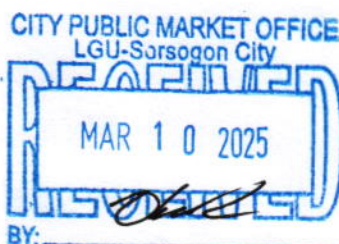
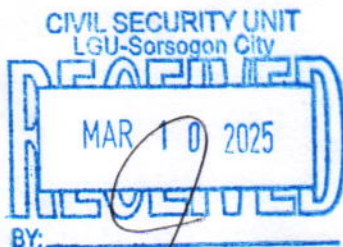
Very truly yours,

  
**MA. ESTER E. HAMOR**  
City Mayor

Conforme:

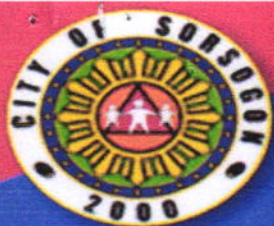
  
**Ms. FATIMA E. LEE**  
Proprietor  
F. E. LEE ENTERPRISES  
Flores Building, Rizal St  
Polvorista, Sorsogon City

Date: 3.5.25



CIP /5470/21/06/1165





Contract No. 2025- 268 SVP

### CONTRACT AGREEMENT

THIS AGREEMENT made this 6<sup>th</sup> day of **March, 2025** between **Ma. Ester E. Hamor, City Mayor, City of Sorsogon** Philippines ( hereinafter called the " Entity" ) of the one part and **FATIMA E. LEE** Authorized Representative of **F. E. LEE ENTERPRISES**( hereinafter called the "Supplier" ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz the **SUPPLY AND DELIVERY OF MEDALS FOR THE 2025 PALARONG BICOL** during the State of Health Emergency and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Sixty Eight Thousand Seven Hundred Sixty Six and 50/100 Pesos ( ₱ 68,766.50) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any

Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;

Notice of Award of Contract; and the Bidder's conforme thereto; and

- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of sum **Sixty Eight Thousand Seven Hundred Sixty Six and 50/100 Pesos ( ₱ 68,766.50) Only** or such other sums as may be ascertained, **F. E. LEE ENTERPRISES** agrees to viz the **SUPPLY AND DELIVERY OF MEDALS FOR THE 2025 PALARONG BICOL** in accordance with his/her/its Bid.



4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

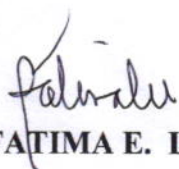
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MA. ESTER E. HAMOR**

*City Mayor*

*for:*

**CITY GOVERNMENT OF SORSOGON**

  
**FATIMA E. LEE**

*Proprietor*

*for:*

**F. E. LEE ENTERPRISES**

#### ACKNOWLEDGEMENT

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this \_\_\_\_\_ day MAR 07 2025, 2025 in the City of Sorsogon,  
Province of Sorsogon, Philippines, personally appeared:

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

948-889-852

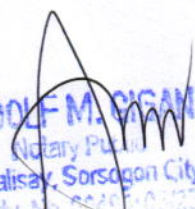
Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

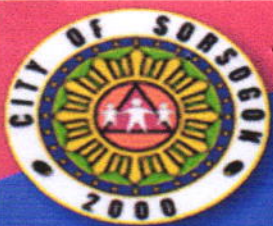
This instrument, is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness, and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

NOTARY PUBLIC

Doc No. 962 ;  
Page No. 91 ;  
Book No. 90 ;  
Series of 2029 ;

  
**ATTY. ADOLF M. SIGANTOCA**  
Notary Public  
M.H. Del Pilar St., Talisay, Sorsogon City, Sorsogon 4706  
Roll of Atty. No. 8846: 10/22/2012  
IBP No. 432213: 12/01/2021, For the year 2025  
PTR No. 0721023: 12/01/2021, For the year 2025  
MCLE Compliance No. VII-0014398: 10/09/2024  
Notarial Commission No. 2023-363  
Valid until December 31, 2025



# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-56

Revised on: May 24, 2004

## NOTICE TO PROCEED

March 07, 2025


**Ms. FATIMA E. LEE**  
Proprietor  
F. E. LEE ENTERPRISES  
Flores Building, Rizal St  
Polvorista, Sorsogon City

Dear Ms. Lee,

The attached Contract Agreement having been approved, notice is hereby given to **F. E. LEE ENTERPRISES** that delivery may commence on the **SUPPLY AND DELIVERY OF MEDALS FOR THE 2025 PALARONG BICOL** effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

  
**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on 3-7-25

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: 