



Standard Form Number: SF-GOOD-48

Revised on: May, 2004

## Notice of Award

February 14, 2024

**MR. LEO H. HILIS**

Proprietor

ELITE CASIGURAN LIGHTS & SOUND RENTAL

Brgy. Central, Casiguran Sorsogon

Dear Mr. Hilis,

Based on the BAC Resolution recommending Award which was approved by the Head of the Procuring Entity, we are pleased to inform you that **RENTAL OF SOUND SYSTEM, LIGHTS AND LED WALL FOR THE 5-DAY ACTIVITY OF THE 44<sup>TH</sup> NATIONAL CONVENTION OF BICOL NATIONAL ASSOCIATION OF AMERICA (BNAA)** in the amount of **One Hundred Thousand Pesos & 0/100 (Php 100,000.00) Only** is hereby awarded to you.

Very truly yours,

**MA. ESTER E. HAMOR**

City Mayor

Conforme:

**MR. LEO H. HILIS**

Proprietor

ELITE CASIGURAN LIGHTS & SOUND RENTAL

Brgy. Central, Casiguran Sorsogon

Date: 2-14-24

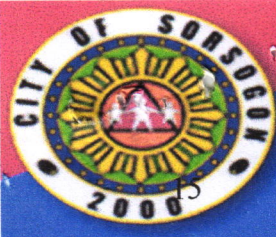
CITY PUBLIC MARKET OFFICE  
**RECEIVED**  
Received by: \_\_\_\_\_  
Date & Time: 2-16-24

CIVIL SECURITY UNIT  
LGU-Sorsogon City  
**RECEIVED**  
FEB 16 2024

**RECEIVED**  
CCM-BAAL  
FEB 16 2024

  
CERTIFICATION  
INTERNATIONAL  
ISO 9001:2015  
CIP /5470/21/06/1165





# CITY OF SORSOGON

Office of the City Mayor

## NOTICE TO PROCEED

Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

February 15, 2024

**MR. LEO H. HILIS**  
Proprietor  
ELITE CASIGURAN LIGHTS & SOUND RENTAL  
Brgy. Central, Casiguran Sorsogon

Dear Mr. Hilis,

The attached Contract Agreement having been approved, notice is hereby given to **ELITE CASIGURAN LIGHTS & SOUND RENTAL** that delivery may commence on **RENTAL OF SOUND SYSTEM, LIGHTS AND LED WALL FOR THE 5-DAY ACTIVITY OF THE 44TH NATIONAL CONVENTION OF BICOL NATIONAL ASSOCIATION OF AMERICA (BNAA)**, effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on 2-15-24

Name of the Representative of the Bidder: Leo H. Hilis

Authorized Signature:

CITY PUBLIC MARKET OFFICE  
**RECEIVED**

Received by:

Date & Time: 2-16-24

CIVIL SECURITY UNIT  
Sorsogon City  
**RECEIVED**  
FEB 16 2024  
BY:

**RECEIVED**  
CCP-BAWA  
FEB 16 2024  
BY:







# CITY OF SORSOGON

Office of the City Mayor

## CONTRACT AGREEMENT

Contract No. 2024 - 00123 SVP

THIS AGREEMENT made this **15<sup>th</sup>** day of **February, 2024** between **Ma. Ester E. Hamor, City Mayor, City of Sorsogon** Philippines ( hereinafter called the " Entity" ) of the one part **LEO H. HILIS** Proprietor of **ELITE CASIGURAN LIGHTS & SOUND RENTAL** ( hereinafter called the "Supplier" ) of the other part:

WITNESS  
SAVY A. ODM

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **RENTAL OF SOUND SYSTEM, LIGHTS AND LED WALL FOR THE 5-DAY ACTIVITY OF THE 44TH NATIONAL CONVENTION OF BICOL NATIONAL ASSOCIATION OF AMERICA (BNAA)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **One Hundred Thousand Pesos & 0/100 (Php 100,000.00) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

MA. ESTER E. HAMOR  
CITY MAYOR

LEO H. HILIS  
Proprietor  
CIVIL SECURITY UNIT  
LGU-Sorsogon City

CITY PUBLIC MARKET OFFICE  
**RECEIVED**

Received by: [Signature]  
Date & Time: 2/16/24

**RECEIVED**  
CCAS-16A00M  
FEB 16 2024

**RECEIVED**  
FEB 16 2024

In consideration for the sum of **One Hundred Thousand Pesos & 0/100 (Php 100,000.00) Only** or such other sums as may be ascertained, **ELITE CASIGURAN LIGHTS & SOUND RENTAL** agrees to **RENTAL OF SOUND SYSTEM, LIGHTS AND LED WALL FOR THE 5-DAY ACTIVITY OF THE 44TH NATIONAL CONVENTION OF BICOL NATIONAL ASSOCIATION OF AMERICA (BNAA)** in accordance with his/her/its Bid



4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**MA. ESTER E. HAMOR**

*City Mayor*

*for:*

**CITY GOVERNMENT OF SORSOGON**

**LEO H. HILIS**

*Proprietor*

*for:*

**ELITE CASIGURAN LIGHTS &  
SOUND RENTAL**

**ACKNOWLEDGEMNT**

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this 20 FEB 2024 day \_\_\_\_\_, 2024 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No. 199 ;  
Page No. 41 ;  
Book No. Cx111 ;  
Series of 2024 ;

NOTARY PUBLIC  
**ATTY. JAD SULA ESTOPA**  
PTR NO. 3191250, SORSOGON, JAN 03, 2024  
ROLL NO. 72682, IBP NO. 310421, JAN. 03, 2024  
MCLE NO. VI-0002254  
MOBILE NO. 09299669597