



# CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

October 26, 2023

**MS. AGNES TAN**

Authorized Representative

JEANEE'S SUPERMART & DEPARTMENT STORE, INC.

Rizal Street, Sirangan East Dist.

Sorsogon City

Dear Ms. Tan:

Based on the BAC Resolution recommending Award which was approved, we are pleased to inform you that the **SUPPLY AND DELIVERY OF ASSORTED ITEMS INTENDED AS GROCERY PACK FOR ELECTED URBAN POOR OFFICERS** in the amount of **Ninety Thousand Three Hundred Six & 0/100 Pesos (Php 90,306.00) Only** is hereby awarded to you.

Very truly yours,

**MA. ESTERE. HAMOR**

City Mayor

Conforme:

**MS. AGNES TAN**

Authorized Representative

JEANEE'S SUPERMART & DEPARTMENT STORE, INC.

Rizal Street, Sirangan East Dist.

Sorsogon City

Date: \_\_\_\_\_

CITY PUBLIC MARKET OFFICE  
**RECEIVED**

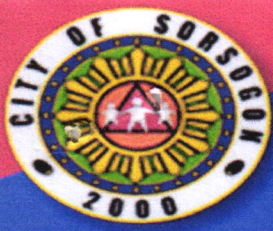
Received by: [Signature]  
Date & Time: 11/03/23

CIVIL SECURITY UNIT  
LGU-Sorsogon City  
**RECEIVED**  
NOV 03 2023  
BY: [Signature]

**RECEIVED**  
[Signature]  
NOV 03 2023



CIP /5470/21/06/1165



# CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

October 30, 2023

**MS. AGNES TAN**  
Authorized Representative  
JEANEE'S SUPERMART & DEPARTMENT STORE, INC.  
Rizal Street, Sirangan East Dist.  
Sorsogon City

Dear Ms. Tan:

The attached Contract Agreement having been approved, notice is hereby given to **JEANEE'S SUPERMART & DEPARTMENT STORE, INC.** that delivery may commence on the **SUPPLY AND DELIVERY OF ASSORTED ITEMS INTENDED AS GROCERY PACK FOR ELECTED URBAN POOR OFFICERS**, effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

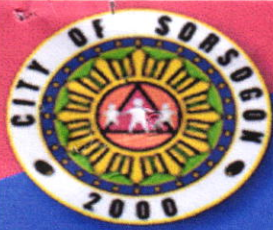
CITY PUBLIC MARKET OFFICE  
**RECEIVED**

Received by:                       
Date & Time: 11/03/23



CIVIL SECURITY UNIT  
LGU-Sorsogon City  
**RECEIVED**  
NOV 03 2023  
BY:                     

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NOV 03 2023



# CITY OF SORSOGON

Office of the City Mayor

Contract No. 2023- 2363 SVP

## CONTRACT AGREEMENT

THIS AGREEMENT made this 27<sup>th</sup> day of **October**, 2023 between **Ma. Ester E. Hamor**, City Mayor, City of Sorsogon Philippines ( hereinafter called the " Entity" ) of the one part and **AGNES TAN** Authorized Representative of **JEANEE'S SUPERMART & DEPARTMENT STORE, INC.** ( hereinafter called the "Supplier" ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, **SUPPLY AND DELIVERY OF ASSORTED ITEMS INTENDED AS GROCERY PACK FOR ELECTED URBAN POOR OFFICERS** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Ninety Thousand Three Hundred Six & 0/100 Pesos ( Php 90,306.00 ) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

iii. Performance Security;

iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Ninety Thousand Three Hundred Six & 0/100 Pesos ( Php 90,306.00 ) Only** or such other sums as may be ascertained, **JEANEE'S SUPERMART & DEPARTMENT STORE, INC.** agrees to viz **SUPPLY AND DELIVERY OF ASSORTED ITEMS INTENDED AS GROCERY PACK FOR ELECTED URBAN POOR OFFICERS** in accordance with his/her/its Bid.

WITNESS  
MELBA A. RAMOS

MA. ESTER E. HAMOR  
CITY MAYOR

CITY PUBLIC MARKET OFFICE  
**RECEIVED**  
Received by: [Signature]  
Date & Time: 11/03/23

**RECEIVED**  
NOV 03 2023

AGNES TAN  
Authorized Representative  
**RECEIVED**  
NOV 03 2023

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**MA. ESTER E. HAMOR**

*City Mayor*

*for:*

**CITY GOVERNMENT OF SORSOGON**

**AGNES TAN**

*Authorized Representative*

*for:*

**JEANEE'S SUPERMART & DEPARTMENT STORE, INC.**

**ACKNOWLEDGEMNT**

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this \_\_\_\_\_ day **FEB 12 2024**, 2023 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

**ATTY. MARILYN VIVENCIA C. LAYOSA**  
NOTARY PUBLIC  
NOTARY PUBLIC EXPIRES DEC. 31, 2025  
FLORES ST., PIGTA-SORSOGON CITY  
IBP LIFETIME NO. 01050801872193878 2024  
MCLEVII-0005594 ROLL NO. 48288

Doc No. 501 ;  
Page No. 101 ;  
Book No. 424 ;  
Series of 2024 ;