

# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award


November 14, 2023

**MS. MA. CARMEN V. DURAN**  
Proprietress  
MAC DURAN ENTERPRISES  
Sorsogon City 4700

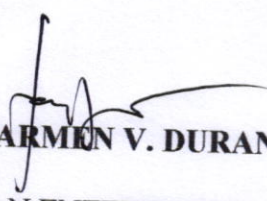
Dear Ms. Duran,

Based on the BAC Resolution recommending Award which was approved, we are pleased to inform you that the **SUPPLY & DELIVERY OF LPG FOR USE @ YCAP BAKERY FOR LAST QUARTER** in the amount of **One Hundred Six Thousand Nine Hundred Twenty Pesos ( ₱ 106,920.00) Only** is hereby awarded to you.

Very truly yours,

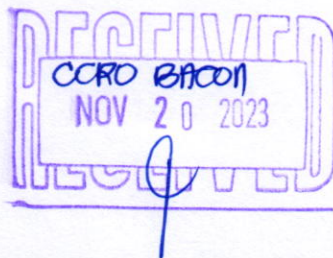
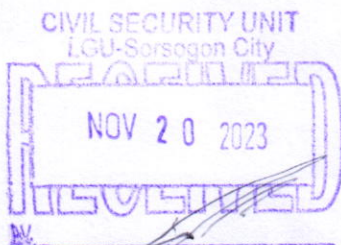
  
**MA. ESTER E. HAMOR**  
City Mayor

Conforme:

  
**MS. MA. CARMEN V. DURAN**  
Proprietress  
MAC DURAN ENTERPRISES  
Sorsogon City 4700

Date: 11-14-23

CITY PUBLIC MARKET OFFICE  
**RECEIVED**  
Received by: [Signature]  
Date & Time: 11-20-23



Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

### NOTICE TO PROCEED

November 16, 2023

**MS. MA. CARMEN V. DURAN**  
Proprietress  
MAC DURAN ENTERPRISES  
Sorsogon City 4700

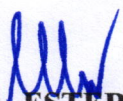
Dear Ms. Lee:

The attached Contract Agreement having been approved, notice is hereby given to **MAC DURAN ENTERPRISES** that services may commence on the viz **SUPPLY & DELIVERY OF LPG FOR USE @ YCAP BAKERY FOR LAST QUARTER**, effective immediately.

Accordingly, you are hereby directed to commence the servicing in accordance with the terms and conditions stipulated in the contract .

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

  
**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on 11-16-23

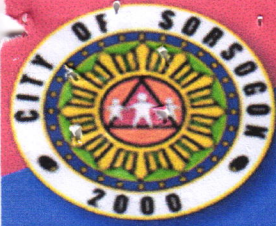
Name of the Representative of the Bidder: MARIA ROSA L. JENECA

Authorized Signature: \_\_\_\_\_

CITY PUBLIC MARKET OFFICE  
**RECEIVED**  
Received by: [Signature]  
Date & Time: 11-20-23

CIVIL SECURITY UNIT  
Luzon-Sorsogon City  
**RECEIVED**  
NOV 20 2023

**RECEIVED**  
CCRO BACON  
NOV 20 2023



# CITY OF SORSOGON

Office of the City Mayor

## CONTRACT AGREEMENT

Contract No. 2023- 2361 SVP

THIS AGREEMENT made this **15th** day of **November , 2023** between **Ma. Ester E. Hamor , City Mayor, City of Sorsogon** Philippines ( hereinafter called the “ Entity” ) of the one part and **MA. CARMEN V. DURAN** Proprietress of **MAC DURAN ENTERPRISES** ( hereinafter called the “Supplier” ) of the other part:

WITNESS

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY & DELIVERY OF LPG FOR USE @ YCAP BAKERY FOR LAST QUARTER** and has accepted a Bid by the Supplier for the supply of those goods and services in the **One Hundred Six Thousand Nine Hundred Twenty Pesos ( ₱ 106,920.00) Only** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

Performance Security;

iii. Notice of Award of Contract; and the Bidder’s conforme thereto; and

iv. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

MA. ESTER E. HAMOR  
CITY MAYOR

CITY PUBLIC MARKET OFFICE  
**RECEIVED**  
Received by: *[Signature]*  
Date & Time: 11-20-23

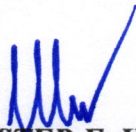
MA. CARMEN V. DURAN  
Proprietress  
**RECEIVED**  
**CRKO BACON**  
NOV 20 2023

CIVIL SECURITY UNIT  
LGU-Sorsogon City  
**RECEIVED**  
NOV 20 2023

In consideration for the sum of **One Hundred Six Thousand Nine Hundred Twenty Pesos ( ₱ 106,920.00) Only** or such other sums as may be ascertained, **MAC DURAN ENTERPRISES** agrees to viz **SUPPLY & DELIVERY OF LPG FOR USE @ YCAP BAKERY FOR LAST QUARTER** in accordance with his/her/its Bid.

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MA. ESTER E. HAMOR**

*City Mayor*

*for:*

**CITY GOVERNMENT OF SORSOGON**

  
**MA. CARMEN V. DURAN**

*Proprietress*

*for:*

**MAC DURAN ENTERPRISES**

**ACKNOWLEDGEMNT**

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this \_\_\_\_\_ day JAN 30 2024, 2023 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

NOTARY PUBLIC

Doc No. 17 ;  
Page No. 4 ;  
Book No. 121 ;  
Series of 2024 ;

**EMMANUEL S. AYO**  
ICP Lifetime Member Roll no. 000085/00-00-2011  
PTR no. 5121552/ Sorsogon/ 12-11-24 (for 2024)  
Roll no. 50103/ Sorsogon/ May 2, 2005  
MCLE Compliance no. 001-0005523/12-3-21  
Notarial Commission no. 2023-364  
Notary Public for Sorsogon City, Donsol,  
Pilar, Castilla, Juban, and Casiguran  
Valid until December 31, 2025  
Burgos St., Brqy. Polvorista, Sorsogon City