

Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

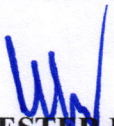
November 9, 2023

**NIÑO MELECIO LABALAN**  
Authorized Representative  
TWO WAY PRODUCTION SORSOGON, CO.  
Alegre Street, Burabod, Sorsogon City

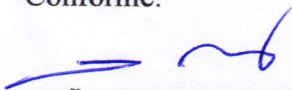
Dear Mr. Labalan:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the **PHOTO & VIDEO COVERAGE DURING THE 2023 INDOOR PHIL ARCHERY TOURNAMENT** in the amount of **Fifty Thousand Only (P 50,000.00)** is hereby awarded to you.


Very truly yours,

  
**MA. ESTER E. HAMOR**  
City Mayor

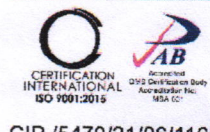
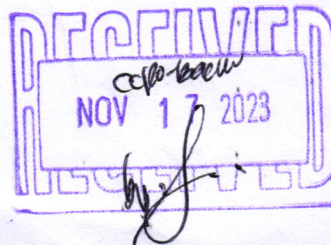
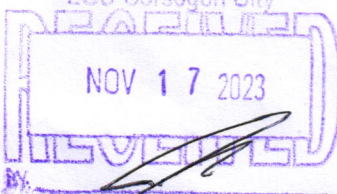
Conforme:

  
**NIÑO MELECIO LABALAN**  
Authorized Representative  
TWO WAY PRODUCTION SORSOGON, CO.  
Alegre Street, Burabod, Sorsogon City

CITY PUBLIC MARKET OFFICE  
**RECEIVED**

Received by:   
Date & Time: 11-17-23

Date: 11-09-23  
CIVIL SERVICE UNIT  
LGO-Sorsogon City







Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

November 13, 2023

**NIÑO MELECIO LABALAN**  
Authorized Representative  
TWO WAY PRODUCTION SORSOGON, CO.  
Alegre Street, Burabod, Sorsogon City

Dear Mr. Labalan,

The attached Contract Agreement having been approved, notice is hereby given to **TWO WAY PRODUCTION SORSOGON, CO** that delivery may commence on the **PHOTO COVERAGE DURING THE 2023 INDOOR PHIL ARCHERY TOURNAMENT**, effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Sorsogon.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

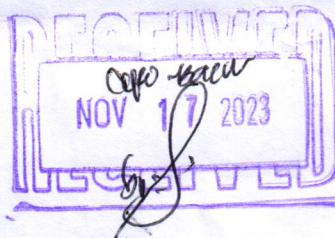
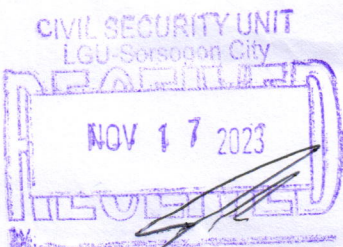
CITY PUBLIC MARKET OFFICE  
**RECEIVED**

Received by: [Signature]  
Date & Time: 11-17-23

I acknowledge receipt of this Notice on 11-17-23

Name of the Representative of the Bidder: Melton BALICANO

Authorized Signature: [Signature]



CIP /5470/21/06/1165





### CONTRACT AGREEMENT

Contract No. 2023-2277 SVP

THIS AGREEMENT made this **9th** day of **November**, **2023** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines ( hereinafter called the " Entity" ) of the one part and **NIÑO MELECIO LABALAN** proprietor of **TWO WAY PRODUCTION SORSOGON, CO.** ( hereinafter called the "Supplier" ) of the other part:

WITNESS

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **PHOTO & VIDEO COVERAGE DURING THE 2023 INDOOR PHIL ARCHERY TOURNAMENT** and has accepted a Bid by the Supplier for the supply of those goods and services in the of Fifty Thousand Pesos ( ₱ 50,000.00 ) Only ( hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

In consideration for the sum of **Fifty Thousand Pesos ( ₱ 50,000.00 )** Only or such other sums as may be ascertained, **TWO WAY PRODUCTION SORSOGON, CO.** agrees to **PHOTO & VIDEO COVERAGE DURING THE 2023 INDOOR PHIL ARCHERY TOURNAMENT** in accordance with his/her/its Bid.

MA. ESTER E. HAMOR  
CITY MAYOR

CITY PUBLIC MARKET OFFICE  
**RECEIVED**

Received by: \_\_\_\_\_  
Date: 11-17-23 Time: \_\_\_\_\_

NIÑO MELECIO LABALAN  
Proprietor

**RECEIVED**  
NOV 17 2023

CIVIL SECURITY 3/NIT  
LSU-Sorsogon City  
NOV 17 2023



4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MA. ESTER E. HAMOR**

*City Mayor*

*for:*

**CITY GOVERNMENT OF SORSOGON**

  
**NIÑO MELECIO LABALAN**

*Proprietor*

*for:*

**TWO WAY PRODUCTION SORSOGON,  
CO.**

**ACKNOWLEDGEMNT**

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this \_\_\_\_\_ day **JAN 26 2024**, 2023 in the City of Sorsogon,  
Province of Sorsogon, Philippines, personally appeared :

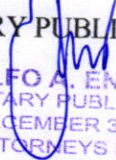
NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No. 185 ;  
Page No. 39 ;  
Book No. 1541X ;  
Series of 2024 ;

  
**NOTARY PUBLIC**  
**ATTY. ADOLFO A. ENCISO, JR.**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2025  
ROLL OF ATTORNEYS NO. 59029  
IBP NO. 363289; 10-13-23  
PTR NO. 6873918; 10-12-23  
SORSOGON CITY