



Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

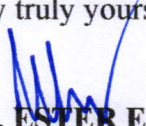
December 12, 2023

**MS. MA. CRISTINA E. DURAN**  
Proprietor  
PAOPAO HOTEL AND RESIDENCES  
Burgos Street, Talisay  
Sorsogon City

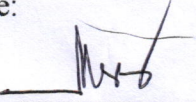
Dear Ms. Duran:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the **CATERING SERVICES DURING THE YEAR END EVALUATION AND CITY EMPLOYEES FELLOWSHIP 2023 OF PERMANENT EMPLOYEES, ET. AL** in the amount of **Three Hundred Thirty-Eight Thousand Pesos (Php 338,000.00)** is hereby awarded to you.

Very truly yours,

  
**MA. ESTER E. HAMOR**  
City Mayor

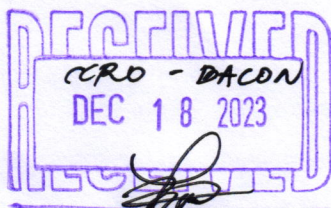
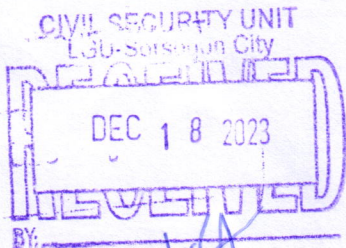
Conforme:

  
**MS. MA. CRISTINA E. DURAN**  
Proprietor  
PAOPAO HOTEL AND RESIDENCES  
Burgos Street, Talisay  
Sorsogon City  
**PHILGEPS ORGANIZATION NO. 308821 6/23/20**

Date: 12-12-23

CITY PUBLIC MARKET OFFICE  
**RECEIVED**

Received by: AB  
Date & Time: 12/18/23



Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

### NOTICE TO PROCEED

December 14, 2023

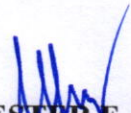
**MS. MA. CRISTINA E. DURAN**  
Proprietor  
PAOPAO HOTEL AND RESIDENCES  
Burgos Street, Talisay  
Sorsogon City

Dear Ms. Duran:

The attached Contract Agreement having been approved, notice is hereby given to **PAOPAO HOTEL AND RESIDENCES** that catering may commence on **CATERING SERVICES DURING THE YEAR END EVALUATION AND CITY EMPLOYEES FELLOWSHIP 2023 OF PERMANENT EMPLOYEES, ET. AL**, effective immediately.

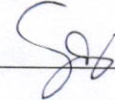
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

  
**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on 12-14-23

Name of the Representative of the Bidder: CHARLEM JAMILI

Authorized Signature: 

CITY PUBLIC MARKET OFFICE  
**RECEIVED**  
Received by:   
Date & Time: 12/18/23



CIVIL SECURITY UNIT  
LGU-Sorsogon City  
**RECEIVED**  
DEC 18 2023  
BY: 

**RECEIVED**  
CCPD - DAGON  
DEC 18 2023  




Contract No. 2023-2627 SVP

### CONTRACT AGREEMENT

THIS AGREEMENT made this **13th** day of **December, 2023** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines ( hereinafter called the “ Entity” ) of the one part and **MA. CRISTINA E. DURAN** proprietor of **PAOPAO HOTEL RESIDENCES** ( hereinafter called the “Supplier” ) of the other part:

WITNESS

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **CATERING SERVICES DURING THE YEAR END EVALUATION AND CITY EMPLOYEES FELLOWSHIP 2023 OF PERMANENT EMPLOYEES, ET. AL** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Three Hundred Thirty-Eight Thousand Pesos (Php 338,000.00)** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and

Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

In consideration for the sum of **Three Hundred Thirty-Eight Thousand Pesos (Php 338,000.00)** or such other sums as may be ascertained, **PAOPAO HOTEL AND RESIDENCES** agrees to **CATERING SERVICES DURING THE YEAR END EVALUATION AND CITY EMPLOYEES FELLOWSHIP 2023 OF PERMANENT EMPLOYEES, ET. AL** in accordance with his/her/its Bid.

MA. ESTER E. HAMOR  
CITY MAYOR

CITY PUBLIC MARKET OFFICE  
**RECEIVED**

Received by: 20  
Date & Time: 12/18/23

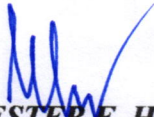
MA. CRISTINA E. DURAN  
Proprietor  
**RECEIVED**  
CCPS - BACAN  
DEC 18 2023

CIVIL SECURITY UNIT  
LGU - Sorsogon City

**RECEIVED**  
DEC 18 2023

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

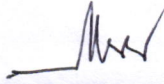
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MA. ESTER E. HAMOR**

*City Mayor*

*for:*

**CITY GOVERNMENT OF SORSOGON**

  
**MA. CRISTINA E. DURAN**

*Proprietor*

*for:*

**PAOPAO HOTEL AND RESIDENCES**

**ACKNOWLEDGEMNT**

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this DEC 19 2023, 2023 in the City of Sorsogon,  
Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No. 187 ;  
Page No. 29 ;  
Book No. 19 ;  
Series of 2023 ;

NOTARY PUBLIC  
**ATTY. RELINA D. ARELLANO**  
ROLL No. 68134  
IBP O.R. No. 261444, JAN. 3, 2023  
PTR O.R. No. 13233321, JAN. 3, 2023  
MCLE COMPLIANCE No. VII-0023503  
RM. 203, 2F, ACM-BLDG. BURGOS ST.  
TALISAY, SORSOGON CITY  
NOTARY PUBLIC UNTIL 31, DECEMBER 2024