



# CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

September 28, 2023

**MS. AGNES TAN**  
Authorized Representative  
JEANEE'S SUPERMART & DEPARTMENT STORE, INC.  
Rizal Street, Sirangan East Dist.  
Sorsogon City

Dear Ms. Tan:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the *SUPPLY AND DELIVERY OF VARIOUS JANITORIAL SUPPLIES FOR USE AT CITY MAYOR'S OFFICE* in the amount of **Seven Hundred Ninety Seven Thousand Nine Hundred (Php 797,900.00 ) Pesos Only** is hereby awarded to you.

Very truly yours,

**MA. EVER E. HAMOR**  
City Mayor

Conforme:

**MS. AGNES TAN**  
Authorized Representative  
JEANEE'S SUPERMART & DEPARTMENT STORE, INC.  
Rizal Street, Sirangan East Dist.  
Sorsogon City

Date: 9/28/23

**RECEIVED**  
06 OCT 2023

**CIVIL SECURITY UNIT**  
LGU-Sorsogon City  
**RECEIVED**  
OCT 06 2023

**CPMO**  
SORSOGON CITY  
**RECEIVED**  
BY: [Signature]  
DATE: 10-6-23



**AB**  
CERTIFICATION  
INTERNATIONAL  
ISO 9001:2015  
CIP /5470/21/06/1185

Contract No. 2023- 2054 SVP

## CONTRACT AGREEMENT

THIS AGREEMENT made this **29<sup>th</sup>** day of **September**, **2023** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines ( hereinafter called the “ Entity” ) of the one part and **AGNES TAN** Authorized Representative of **JEANEE’S SUPERMART & DEPARTMENT STORE, INC.** ( hereinafter called the “Supplier” ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY AND DELIVERY OF VARIOUS JANITORIAL SUPPLIES FOR USE AT CITY MAYOR’S OFFICE** during the State of Health Emergency and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Seven Hundred Ninety Seven Thousand Nine Hundred (Php 797,900.00) Only** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and

Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Seven Hundred Ninety Seven Thousand Nine Hundred (Php 797,900.00) Only** or such other sums as may be ascertained, **JEANEE’S SUPERMART & DEPARTMENT STORE, INC.** agrees to viz **SUPPLY AND DELIVERY OF VARIOUS JANITORIAL SUPPLIES FOR USE AT CITY MAYOR’S OFFICE** in accordance with his/her/its Bid.

NANCY D. CABALLERO  
HEAD-BAG SECRETARIAT  
WITNESS

MA. ESTER E. HAMOR  
CITY MAYOR

AGNES TAN  
Authorized Representative

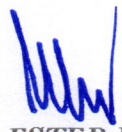
RECEIVED  
06 OCT 2023

CPMC  
CITY OF SORSOGON  
RECEIVED  
10-6-23

CIVIL SECURITY UNIT  
Lagu-Sorsogon City  
RECEIVED  
OCT 06 2023

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.


IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MA. ESTER E. HAMOR**

*City Mayor*

*for:*

**CITY GOVERNMENT OF SORSOGON**

  
**AGNES TAN**

*Authorized Representative*

*for:*

**JEANEE'S SUPERMART & DEPARTMENT  
STORE, INC.**

#### ACKNOWLEDGEMNT

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this OCT 19 2023 day \_\_\_\_\_, 2023 in the City of Sorsogon,  
Province of Sorsogon, Philippines, personally appeared :

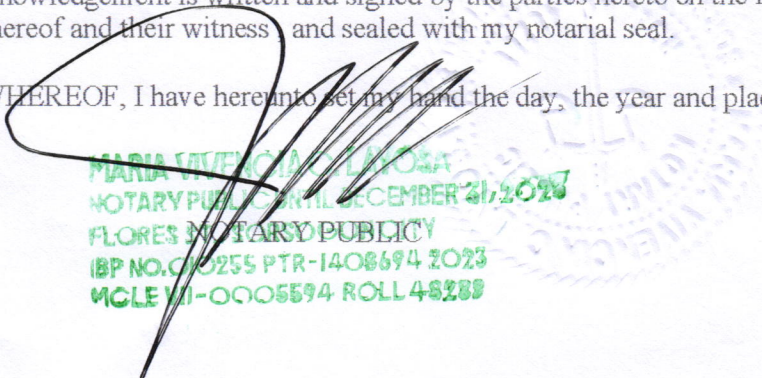
NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

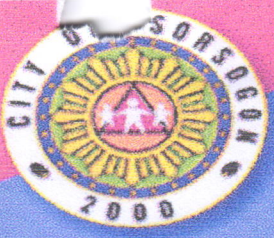
Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No. 20 ;  
Page No. 5 ;  
Book No. 412 ;  
Series of 2023 ;

  
MARIA TERESA L. LAYOSA  
NOTARY PUBLIC UNTIL DECEMBER 31, 2023  
FLORES NOTARY PUBLIC  
IBP NO. 00255 PTR-1408694 2023  
MCLE NO-0005594 ROLL 48289



# CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

October 2, 2023

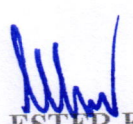
**MS. AGNES TAN**  
Authorized Representative  
JEANEE'S SUPERMART & DEPARTMENT STORE, INC.  
Rizal Street, Sirangan East Dist.  
Sorsogon City

Dear Ms. Tan:

The attached Contract Agreement having been approved, notice is hereby given to JEANEE'S SUPERMART & DEPARTMENT STORE, INC. that delivery may commence on the **SUPPLY AND DELIVERY OF VARIOUS JANITORIAL SUPPLIES FOR USE AT CITY MAYOR'S OFFICE**, effective immediately.

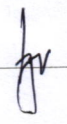
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

  
**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on 10/02/2023

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature:  \_\_\_\_\_

