



# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

July 13, 2023

MS. FATIMA E. LEE  
Proprietor  
F.E. LEE ENTERPRISES  
Rizal street, Sorsogon City  
4700

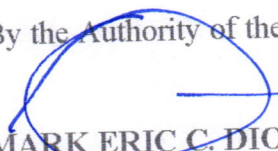
Dear Ms. Lee:

Based on the BAC Resolution recommending Award which was approved, we are pleased to inform you that the **SUPPLY & DELIVERY OF SUPPLIES FOR THE COMPREHENSIVE SEXUALITY EDUC. ORIENTATION** in the amount of **Fifty Seven Thousand Five hundred Pesos ( ₱ 57,500.00) Only** is hereby awarded to you.


Very truly yours,

MA. ESTER E. HAMOR  
City Mayor

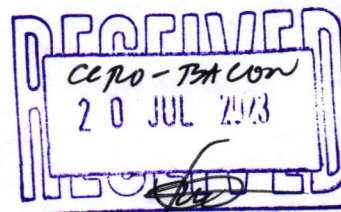
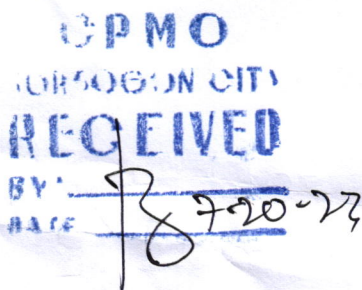
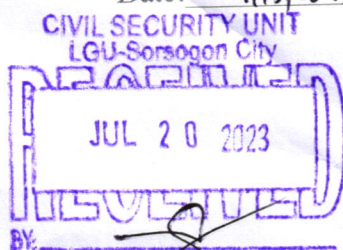
By the Authority of the Mayor

  
MARK ERIC C. DIONEDA  
City Vice Mayor

Conforme:

  
MS. FATIMA E. LEE  
Proprietor  
F.E. LEE ENTERPRISES  
Rizal street, Sorsogon City  
4700

Date: 7/13/23







# CITY OF SORSOGON

Office of the City Mayor

Contract No. 2023- 1637 SVP

## CONTRACT AGREEMENT

THIS AGREEMENT made this 14th day of July, 2023 between **Ma. Ester E. Hamor**, City Mayor, City of Sorsogon Philippines ( hereinafter called the " Entity" ) of the one part and **FATIMA E. LEE** proprietor of **F.E.LEE ENTERPRISES** ( hereinafter called the "Supplier" ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY & DELIVERY OF SUPPLIES FOR THE COMPREHENSIVE SEXUALITY EDUC. ORIENTATION** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Fifty Seven Thousand Five Pesos ( ₱ 57,500.00) Only** ( hereinafter called "the Contract Price" ).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

In consideration for the sum of **Fifty Seven Thousand Five Hundred Pesos ( ₱ 57,500.00) Only** or such other sums as may be ascertained, **F.E. LEE ENTERPRISES** agrees to **SUPPLY & DELIVERY OF SUPPLIES FOR THE COMPREHENSIVE SEXUALITY EDUC. ORIENTATION** in accordance with his/her/its Bid.

NANCY D. CABALLERO  
HEAD-BAG SECRETARIAT  
WITNESS

MA. ESTER E. HAMOR  
CITY-MAYOR

FATIMA E. LEE  
Proprietor of  
F.E. LEE ENTERPRISES

CIVIL SECURITY UNIT  
LGU-Sorsogon City  
RECEIVED  
JUL 20 2023

RECEIVED  
CEN - VACON  
20 JUL 2023



4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.


IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
MA. ESTER E. HAMOR

City Mayor

for:

**CITY GOVERNMENT OF SORSOGON**

  
FATIMA E. LEE

Proprietor

for:

**F.E. LEE ENTERPRISES**

### ACKNOWLEDGEMENT

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this SEP 25 2023 day, 2023 in the City of Sorsogon,  
Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

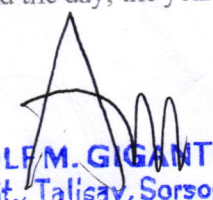
Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument, is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness, and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

NOTARY PUBLIC

Doc No. 420 ;  
Page No. 84 ;  
Book No. 33 ;  
Series of 203 ;

  
ATTY. ADOLF M. GIGANTOCA  
M.H. Del Pilar St., Talisay, Sorsogon City  
NOTARY PUBLIC  
NC No. 2022-324; 06/27/2022 - 12/31/2023  
Roll of Atty. No. 60495; 08/23/2012  
IBP No. 2110-1; 06/29/2023  
PTR No. 14134-1; 02/12/2023  
MCLE COMPLIANCE NO. 411-0003332; 6/11/2023



# CITY OF SORSOGON

Office of the City Mayor

## NOTICE TO PROCEED

Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

July 17, 2023

MS. FATIMA E. LEE  
Proprietor  
F.E. LEE ENTERPRISES  
Rizal street, Sorsogon City  
4700

Dear Ms. Lee:

The attached Contract Agreement having been approved, notice is hereby given to F.E. LEE ENTERPRISES that services may commence on the **SUPPLY & DELIVERY OF SUPPLIES FOR THE COMPREHENSIVE SEXUALITY EDUC. ORIENTATION**, effective immediately.

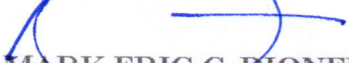
Accordingly, you are hereby directed to commence the servicing in accordance with the terms and conditions stipulated in the contract.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

MA. ESTER E. HAMOR  
City Mayor

By the Authority of the Mayor

  
MARK ERIC C. DIONEDA <sup>7/17/23</sup>  
City Vice Mayor

I acknowledge receipt of this Notice on 7/17/2023

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: 