



# CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

December 15, 2022

**MS. FATIMA E. LEE**  
Proprietor  
F.E. LEE ENTERPRISES  
Rizal street, Sorsogon City  
4700

Dear Ms. Lee:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the **SUPPLY AND DEL. OF WORKSHOP SUPPLIES INCLUDING MANAGEMENT SERVICES FOR THE STRATEGIC PLANNING CONFERENCE FOR ANTI-DRUG ABUSE PROGRAM** in the amount of **One Hundred Thousand Pesos ( ₱ 100,000.00) Only** is hereby awarded to you.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

Conforme:;

**MS. FATIMA E. LEE**  
Proprietor  
F.E. LEE ENTERPRISES  
Rizal street, Sorsogon City  
4700

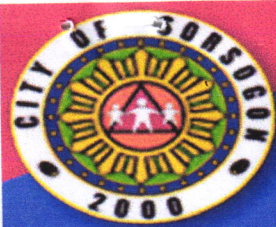
Date: pliehon

*CCPO BAC*  
**RECEIVED**  
23 DEC 2022

**CIVIL SECURITY UNIT**  
LGU-Sorsogon City  
**RECEIVED**  
DEC 23 2022

**CPMO**  
**SORSOGON CITY**  
**RECEIVED**  
BY: *sa*  
DATE: DEC 23 2022





# CITY OF SORSOGON

Office of the City Mayor

Contract No. 2712-2022 SVP

## CONTRACT AGREEMENT

THIS AGREEMENT made this **16th** day of **December**, 2022 between **Ma. Ester E. Hamor**, City Mayor, City of Sorsogon Philippines ( hereinafter called the " Entity" ) of the one part and **FATIMA E. LEE** proprietor of **F.E.LEE ENTERPRISES** ( hereinafter called the "Supplier" ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY AND DEL. OF WORKSHOP SUPPLIES INCLUDING MANAGEMENT SERVICES FOR THE STRATEGIC PLANNING CONFERENCE FOR ANTI-DRUG ABUSE PROGRAM** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **One Hundred Thousand Pesos ( ₱ 100,000.00) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation.

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

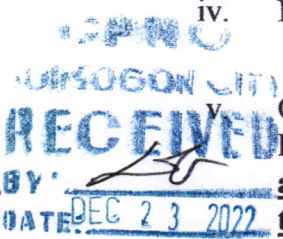
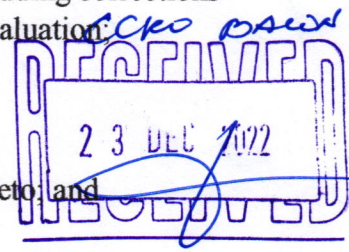
Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

In consideration for the sum of **One Hundred Thousand Pesos ( ₱ 100,000.00) Only** or such other sums as may be ascertained, **F.E. LEE ENTERPRISES** agrees to **SUPPLY AND DEL. OF WORKSHOP SUPPLIES INCLUDING MANAGEMENT SERVICES FOR THE STRATEGIC PLANNING CONFERENCE FOR ANTI-DRUG ABUSE PROGRAM** in accordance with his/her/its Bid.

NANCY D. CABALLERO  
HEAD BAC WITNESSARIAT

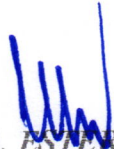
MA. ESTER E. HAMOR  
CITY MAYOR

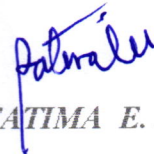
FATIMA E. LEE  
Proprietor



4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MA. ESTER E. HAMOR**  
City Mayor

  
**FATIMA E. LEE**  
Proprietor

for:  
**CITY GOVERNMENT OF SORSOGON**

for:  
**F.E. LEE ENTERPRISES**

**ACKNOWLEDGEMNT**

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

APR 12 2023

BEFORE ME this \_\_\_\_\_ day \_\_\_\_\_, 2022 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

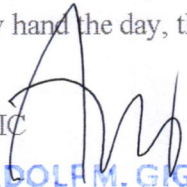
NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No. 452 ;  
Page No. 92 ;  
Book No. 71 ;  
Series of 2022 ;

NOTARY PUBLIC  
  
**ATTY. ADOLF M. GIGANTOCA**  
M.H. Del Pilar St., Talisay, Sorsogon City  
NOTARY PUBLIC  
NC No. 2022-324; 05/27/2022 - 12/31/2023  
Roll of Atty. No. 60495; 03/23/2012  
IBP No. 311661; 04/22/2023  
PTR No. 1448434; 02/03/2023  
MCLE COMPLIANCE NO. VII-0003332: 6/11/2021



Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

December 19, 2022


**MS. FATIMA E. LEE**  
Proprietor  
F.E. LEE ENTERPRISES  
Rizal street, Sorsogon City  
4700

Dear Ms. Lee:

The attached Contract Agreement having been approved, notice is hereby given to **F.E. LEE ENTERPRISES** that delivery may commence on the **SUPPLY AND DEL. OF WORKSHOP SUPPLIES INCLUDING MANAGEMENT SERVICES FOR THE STRATEGIC PLANNING CONFERENCE FOR ANTI-DRUG ABUSE PROGRAM**, effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

  
**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on 12/19/22

Name of the Representative of the Bidder: FATIMA E. LEE

Authorized Signature: 