



Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

December 15, 2022

**MS. MA.ELENA T. MORADA**

Proprietor  
38MJ ENTERPRISES  
Seminary Avenue, OLV Bibinchan,  
Sorsogon City

Dear Ms. Morada:

Based on the BAC Resolution recommending Award which was approved by the Head of the Procuring Entity, we are pleased to inform you that the **SUPPLY AND DELIVERY OF VARIOUS SUPPLIES AND MATERIALS FOR YCAP** in the amount of **Fifty Thousand Fifty Pesos (Php 50,050.00 ) Only** is hereby awarded to you.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

Conforme:

**MS. MA.ELENA T. MORADA**  
Proprietor  
38MJ ENTERPRISES  
Seminary Avenue, OLV Bibinchan,  
Sorsogon City

Date: \_\_\_\_\_

*CCPD BACON*  
**RECEIVED**  
21 DEC 2022

**CIVIL SECURITY UNIT**  
LGU-Sorsogon City  
**RECEIVED**  
DEC 21 2022  
BY:

**UPNG**  
**SORSOGON CITY**  
**RECEIVED**  
BY: \_\_\_\_\_  
DATE: 12-21-22



CIP /5470/21/06/1165



# CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

December 19, 2022

**MS. MA.ELENA T. MORADA**  
Proprietor  
38MJ ENTERPRISES  
Seminary Avenue, OLV Bibincahan,  
Sorsogon City

Dear Ms. Morada:

The attached Contract Agreement having been approved, notice is hereby given to **38MJ ENTERPRISES** that delivery may commence on the **SUPPLY AND DELIVERY OF VARIOUS SUPPLIES AND MATERIALS FOR YCAP BAKERY**, effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Bidder: MARIA ELENA T. MORADA

Authorized Signature:

*copy BACON*  
**RECEIVED**  
21 DEC 2022

**CIVIL SECURITY UNIT**  
LGU-Sorsogon City  
**RECEIVED**  
DEC 21 2022

**CPMO**  
**SORSOGON CITY**  
**RECEIVED**  
BY:   
DATE: 12-21-22





Contract No. 2529-2022 SVP

**CONTRACT AGREEMENT**

THIS AGREEMENT made this **16th** day of **December**, **2022** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines ( hereinafter called the " Entity" ) of the one part and **MA. ELENA T. MORADA** proprietor of **38MJ ENTERPRISES** ( hereinafter called the "Supplier" ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY AND DELIVERY OF VARIOUS SUPPLIES AND MATERIALS FOR YCAP** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Fifty Thousand Fifty Pesos (Php 50,050.00 ) Only** ( hereinafter called "the Contract Price" ).

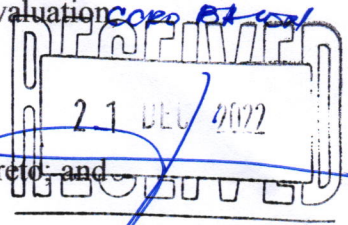
NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted ( e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation.

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and



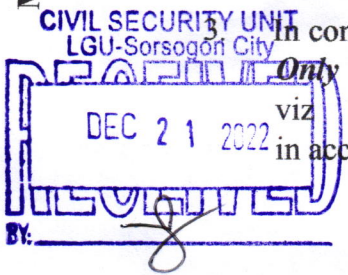
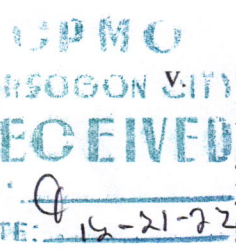
Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

In consideration for the sum of **Fifty Thousand Fifty Pesos (Php 50,050.00 )** or such other sums as may be ascertained, **38MJ ENTERPRISES**, agrees to **SUPPLY AND DELIVERY OF VARIOUS SUPPLIES AND MATERIALS FOR YCAP** viz **Only** in accordance with his/her/its Bid.

NANCY CABALLERO  
HEAD BAC WITNESS/ARIAT

MA. ESTER E. HAMOR  
CITY MAYOR

MA. ELENA T. MORADA  
Proprietor



4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**MA. ESTER E. HAMOR**

*City Mayor*

*for:*

**CITY GOVERNMENT OF SORSOGON**

**MA. ELENA T. MORADA**

*Proprietor*

*for:*

**38MJ ENTERPRISES**

**ACKNOWLEDGEMNT**

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this MAR 16, 2023 day \_\_\_\_\_, 2022 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852
MARIA ELENA T. MORADA	240-883-258

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

ATTY. ADOLFO A. ENRIQUEZ, JR.  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2023  
ROLL OF ATTORNEYS NO. 59929  
IBP NO. 170178; 12-13-2021  
PTR NO. 072004; 12-28-2021  
SORSOGON CITY

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Book No. LXXII ;  
Series of 2023 ;