



CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-48
Revised on: May, 2004

Notice of Award

November 4, 2022

MR. RODEL M. BODOPOL JR
COPYLANDIA OFFICE SYSTEM CORPORATION
Branch Manager
G/F Unit 3 LBC Building
Lakandula Drive,
Barangay Cruzada, Legazpi City

Dear Mr. Bodopol:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the **SUPPLY AND DELIVERY OF HEAVY DUTY AUTO FEED PARTICLE CUT SHREDDER** in the amount of **Ninety Eight Thousand Pesos (P 98,000.00)** is hereby awarded to you.

Very truly yours,

MA. ESTER E. HAMOR
City Mayor

Conforme:

MR. RODEL M. BODOPOL JR
COPYLANDIA OFFICE SYSTEM CORPORATION
Branch Manager
G/F Unit 3 LBC Building
Lakandula Drive,
Barangay Cruzada, Legazpi City

Date: 11/4/22

RECEIVED
14 NOV 2022

CIVIL SECURITY UNIT
LGU-Sorsogon City
RECEIVED
NOV 14 2022

CPMO
SORSOGON CITY
RECEIVED
BY: G
DATE: 11-14-22



CIP /5470/21/06/1165



CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-56
Revised on: May 24, 2004

NOTICE TO PROCEED

November 7, 2022

MR. RODEL M. BODOPOL JR
COPYLANDIA OFFICE SYSTEM CORPORATION
Branch Manager
G/F Unit 3 LBC Building
Lakandula Drive,
Barangay Cruzada, Legazpi City

Dear Mr. Bodopol:

The attached Contract Agreement having been approved, notice is hereby given to **COPLYLANDIA OFFICE SYSTEM CORPORATION** that delivery may commence on the **SUPPLY AND DELIVERY OF HEAVY DUTY AUTO FEED PARTICLE CUT SHREDDER**, effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

MA. ESTER E. HAMOR
City Mayor

I acknowledge receipt of this Notice on 11/7/22

Name of the Representative of the Bidder: **RODEL M. BODOPOL JR**
BRANCH MANAGER

Authorized Signature:

CIVIL SECURITY UNIT
LGU-Sorsogon City
RECEIVED
NOV 14 2022

CPMO
SORSOGON CITY
RECEIVED
BY: 9
DATE: 11-14-22

CIP /5470/21/06/1165
RECEIVED
14 NOV 2022



Contract No. 2251-2022 SVP

CONTRACT AGREEMENT

THIS AGREEMENT made this 7th day of November, 2022 between **Ma. Ester E. Hamor, City Mayor, City of Sorsogon** Philippines (hereinafter called the “ Entity”) of the one part and **RODEL BODOPOL JR** Branch Manager of **COPYLANDIA OFFICE SYSTEM CORPORATION** (hereinafter called the “Supplier”) of the other part:

WITNESS

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY DEL. AND INSTALLATION OF NEC PABX TELECOMMUNICATION SYSTEM AT CITY HALL** during the State of Health Emergency and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Ninety Eight Thousand Pesos (P 98, 000.00) Only** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation.

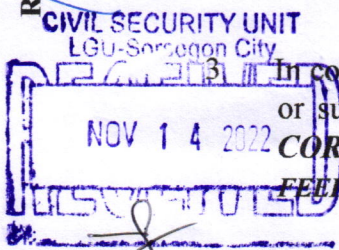
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and

Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**



MA. ESTER E. HAMOR
CITY MAYOR

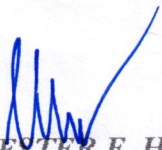
RODEL M. BODOPOL JR
Branch Manager



In consideration for the sum of **Ninety Eight Thousand Pesos (P 98,000.00)** or such other sums as may be ascertained **COPYLANDIA OFFICE SYSTEM CORPORATION** agrees to viz **SUPPLY AND DELIVERY OF HEAVY DUTY AUTO FEED PARTICLE CUT SHREDDER** in accordance with his/her/its Bid.

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

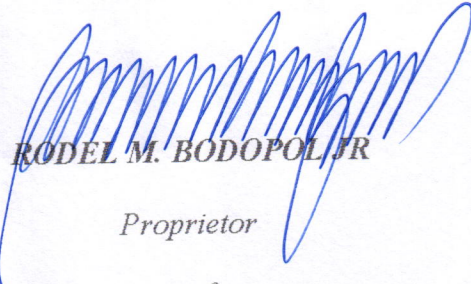
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


MA. ESTER E. HAMOR

City Mayor

for:

CITY GOVERNMENT OF SORSOGON


RODEL M. BODOPOL JR

Proprietor

for:

**COPYLANDIA OFFICE SYSTEM
CORPORATION**

ACKNOWLEDGEMNT

REUBLIC OF THE PHILIPPINES)
PROVINCE OF SORSOGON)
CITY OF SORSOGON)

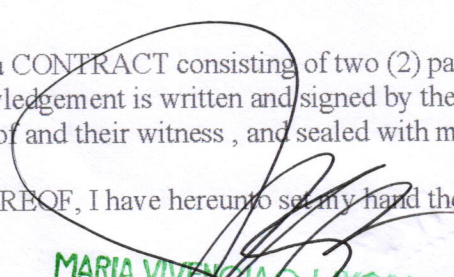
BEFORE ME this _____ day **MAR 02 2023**, 2022 in the City of Sorsogon,
Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.


MARIA VIVENCIA C. LAYOSA
NOTARY PUBLIC UNTIL DECEMBER 31, 2023
FLORES ST. SORSOGON CITY
IBP NO. 00255 PTR-1408694 2023
MCLE VII-0005594 ROLL 48288

Doc No. 396 ;
Page No. 81 ;
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Series of 2023 ;