



# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

December 19, 2022


MS. MARIA JEAN MANAHAN  
Proprietor  
SORSOGON JEANEE'S ENTERPRISES  
Rizal Street, Sirangan East Dist.  
Sorsogon City

Dear Ms. Manahan:

The attached Contract Agreement having been approved, notice is hereby given to SORSOGON JEANEE'S ENTERPRISES that delivery may commence on SUPPLY AND DELIVERY OF VARIOUS BAKERY SUPPLIES FOR USE AT THE 3- YCAP BAKERY , effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

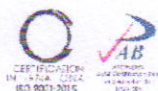
Very truly yours,

  
MA. ESTER E. HAMOR  
City Mayor

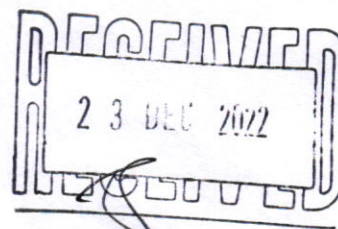
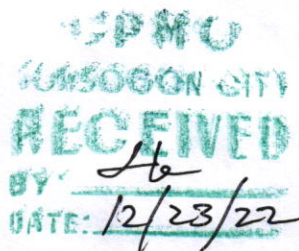
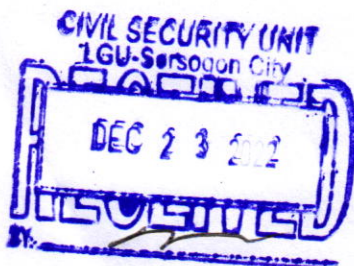
I acknowledge receipt of this Notice on 12/20/22

Name of the Representative of the Bidder: Kareen Tan

Authorized Signature: 



CIP /5470/21/06/1165





# CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-48

Revised on: May, 2004

## Notice of Award

December 15, 2022

MS. MARIA JEAN MANAHAN  
Proprietor  
SORSOGON JEANEE'S ENTERPRISES  
Rizal Street, Sirangan East Dist.  
Sorsogon City

Dear Ms. Tan:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the *SUPPLY AND DELIVERY OF VARIOUS BAKERY SUPPLIES FOR USE AT THE 3-YCAP BAKERY* in the amount of **Four Hundred Eighty Two Thousand Eight Hundred Fifty Four Pesos ( ₱ 482,854.00 )** Only is hereby awarded to you.

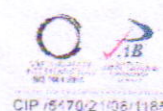
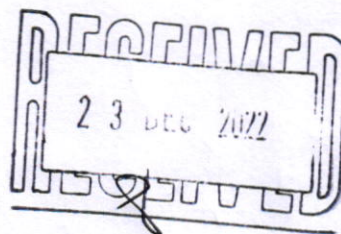
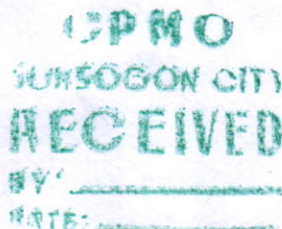
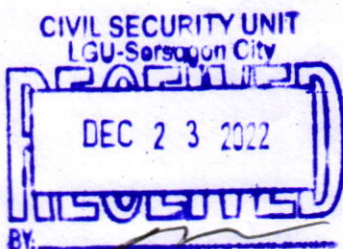
Very truly yours,

MA. ESTER E. HAMOR  
City Mayor

Conforme:

MS. MARIA JEAN MANAHAN  
Proprietor  
SORSOGON JEANEE'S ENTERPRISES  
Rizal Street, Sirangan East Dist.  
Sorsogon City

Date: 12/15/2022





# CITY OF SORSOGON

Office of the City Mayor

## CONTRACT AGREEMENT

Contract No. 2668-2022 SVP

THIS AGREEMENT made this **16th** day of **December**, **2022** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines ( hereinafter called the " Entity" ) of the one part and **MARIA JEAN MANAHAN** Proprietor of **SORSOGON JEANEE'S ENTERPRISES** ( hereinafter called the "Supplier" ) of the other part:

WITNESS

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY AND DELIVERY OF VARIOUS BAKERY SUPPLIES FOR USE AT THE 3 YCAP BAKERY** during the State of Health Emergency and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Four Hundred Eighty Two Thousand Eight Hundred Fifty Four Pesos ( ₱ 482,854.00 ) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

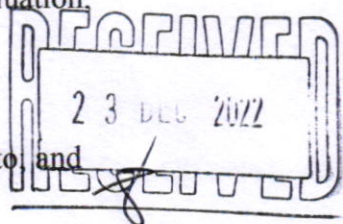
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

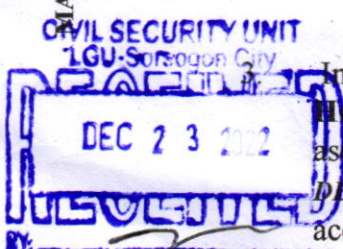
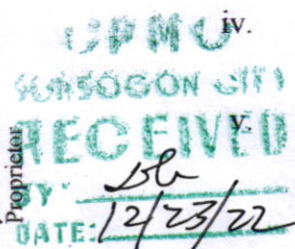
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**



MA. ESTER E. HAMOR  
CITY MAYOR

MARIA JEAN MANAHAN  
Proprietor



In consideration for the sum of **Four Hundred Eighty Two Thousand Eight Hundred Fifty Four Pesos ( ₱ 482,854.00 ) Only** or such other sums as may be ascertained, **SORSOGON JEANEE'S ENTERPRISES** agrees to viz **SUPPLY AND DELIVERY OF VARIOUS BAKERY SUPPLIES FOR USE AT THE 3 YCAP BAKERY** i accordance with his/her/its Bid.

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MA. ESTER E. HAMOR**

*City Mayor*

*for:*

**CITY GOVERNMENT OF SORSOGON**

  
**MARIA JEAN MANAHAN**

*Proprietor*

*for:*

**SORSOGON JEANEE'S  
ENTERPRISES**

#### ACKNOWLEDGEMNT

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

**JAN 16 2023**

BEFORE ME this \_\_\_\_\_ day \_\_\_\_\_, 2022 in the City of Sorsogon,  
Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

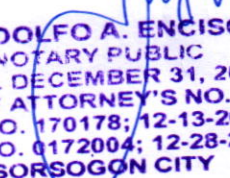
Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

NOTARY PUBLIC

Doc No. 242 ;  
Page No. 50 ;  
Book No. XXX ;  
Series of 2023 ;

  
**ATTY. ADOLFO A. ENCISO, JR.**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2023  
ROLL OF ATTORNEY'S NO. 59929  
IEP NO. 170178; 12-13-2021  
PTR NO. 0172004; 12-28-2021  
SORSOGON CITY