



CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-56
Revised on: May 24, 2004

NOTICE TO PROCEED

December 19, 2022

MS. MA.ELENA T. MORADA
Proprietor
38MJ ENTERPRISES
Seminary Avenue, OLV Bibincahan,
Sorsogon City

Dear Ms. Morada:

The attached Contract Agreement having been approved, notice is hereby given to **38MJ ENTERPRISES** that delivery may commence on the **SUPPLY AND DELIVERY OF IT EQUIPMENT FOR USE AT COA OFFICE**, effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

MA. ESTERNE HAMOR
City Mayor

I acknowledge receipt of this Notice on 12/19/22

Name of the Representative of the Bidder: MA. ELENA T. MORADA

Authorized Signature:

CIVIL SECURITY UNIT
LGI-Sorsogon City
RECEIVED
DEC 23 2022
BY:

CPNO
SORSOGON CITY
RECEIVED
BY:
DATE: 12-23-22

RECEIVED
23 DEC 2022



CITY OF SORSOGON

Office of the City Mayor

Contract No. 2718-2022 SVP

CONTRACT AGREEMENT

THIS AGREEMENT made this **16th** day of **December**, **2022** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines (hereinafter called the " Entity") of the one part and **MA. ELENA T. MORADA** proprietor of **38MJ ENTERPRISES** (hereinafter called the "Supplier") of the other part:

NANCY D. CABALLERO
HEAD BAC - SECRETARIAT
WITNESS

MA. ESTER E. HAMOR
CITY MAYOR

MA. ELENA T. MORADA
Proprietor

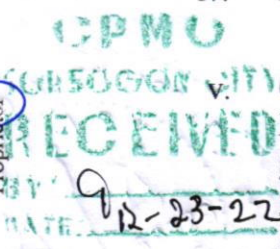
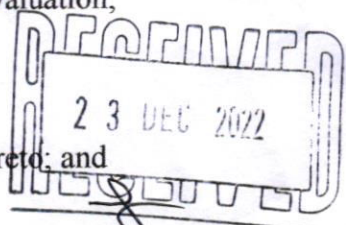
WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY AND DELIVERY OF IT EQUIPMENT FOR USE AT COA OFFICE** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Seventy Two Thousand Pesos (Php 72,000.00) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

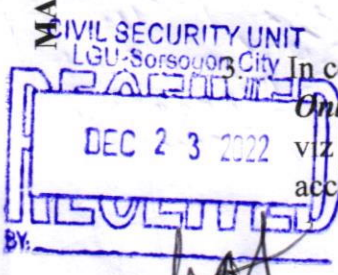
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and



v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**



In consideration for the sum of **Seventy Two Thousand Pesos (Php 72,000.00) Only** or such other sums as may be ascertained, **38MJ ENTERPRISES** agrees to v. **SUPPLY AND DELIVERY OF IT EQUIPMENT FOR USE AT COA OFFICE** in accordance with his/her/its Bid.

By:

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

MA. ESTER E. HAMOR

City Mayor

for:

CITY GOVERNMENT OF SORSOGON

MA. ELENA T. MORADA

Proprietor

for:

38MJ ENTERPRISES

ACKNOWLEDGEMENT

REUBLIC OF THE PHILIPPINES)
PROVINCE OF SORSOGON)
CITY OF SORSOGON)

BEFORE ME this JAN day 8 2023, 2022 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852
MARIA ELENA T. MORADA	240-889-256

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No. 292 ;
Page No. 60 ;
Book No. LXX ;
Series of 2023 ;

NOTARY PUBLIC

ATTY. ADOLFO A. ENCISO, JR.
NOTARY PUBLIC
UNTIL DECEMBER 31, 2023
ROLL OF ATTORNEY'S NO. 59929
IBP NO. 170178; 12-13-2021
PTR NO. 0172004; 12-28-2021
SORSOGON CITY



CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-48
Revised on: May, 2004

Notice of Award

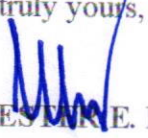
December 15, 2022

MS. MA.ELENA T. MORADA
Proprietor
38MJ ENTERPRISES
Seminary Avenue, OLV Bibincahan,
Sorsogon City

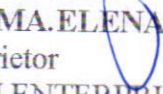
Dear Ms. Morada:

Based on the BAC Resolution recommending Award which was approved by the Head of the Procuring Entity, we are pleased to inform you that the **SUPPLY AND DELIVERY OF I.T EQUIPMENT FOR USE AT COA OFFICE** in the amount of **Seventy Two Thousand Pesos (Php 72,000.00) Only** is hereby awarded to you.

Very truly yours,


MA. ESTER E. HAMOR
City Mayor

Conforme:


MS. MA.ELENA T. MORADA
Proprietor
38MJ ENTERPRISES
Seminary Avenue, OLV Bibincahan,
Sorsogon City

Date: 12/15/2022

