



CITY OF SORSOGON

Office of the City Mayor

NOTICE TO PROCEED

Standard Form Number: SF-GOOD-56
Revised on: May 24, 2004

December 19, 2022

MS. JOANNA MABELLE M. BELTRAN
JMBEL Enterprises
Abdullah Kadir Bldg. Pag-Asa
Rawis, Legazpi City

Dear Ms. Beltran:

The attached Contract Agreement having been approved, notice is hereby given to **JMBEL Enterprises** that delivery may commence on the **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR THE 4TH QUARTER**, effective on December 9, 2022.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Sorsogon.

Very truly yours,

MA. ESTER E. HAMOR
City Mayor

I acknowledge receipt of this Notice on 12/20/22

Name of the Representative of the Bidder: JOANNA MABELLE BELTRAN

Authorized Signature: [Handwritten Signature]

CIVIL SECURITY UNIT
LGU-Sorsogon City
RECEIVED
DEC 23 2022
BY: [Handwritten Signature]

CPMO
SORSOGON CITY
RECEIVED
BY: [Handwritten Signature]
DATE: 12-23-22

CITY OF SORSOGON
OFFICE OF THE CITY MAYOR
CIP/5470/21/06/1165
RECEIVED
CIP-BACOV
23 DEC 2022
BY: [Handwritten Signature]



CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-48
Revised on: May, 2004

Notice of Award

December 15, 2022

MS. JOANNA MABELLE M. BELTRAN
JMBEL Enterprises
Abdullah Kadir Bldg. Pag-Asa
Rawis, Legazpi City

Dear Ms. Beltran:

We are happy to notify you that your Bid dated December 9, 2022 for the **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR THE 4TH QUARTER** with Contract No. GS 2022-10-061 , for the Contract Price equivalent to **Two Million Nine Hundred Ninety Two Thousand Fifty Two Pesos (P 2,992,052.00) Only**, as corrected and modified .

You are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders . Failure to provide the performance security shall constitute sufficient ground for cancellation of this award and forfeiture of the bid security.

Very truly yours,

MA. ESTER E. HAMOR
City Mayor

Conforme:

MS. JOANNA MABELLE M. BELTRAN
JMBEL Enterprises
Abdullah Kadir Bldg. Pag-Asa
Rawis, Legazpi City

Date: 12/15/2022

RECEIVED
ccpo-baco
23 DEC 2022

CIVIL SECURITY UNIT
LGU-Sorsogon City
RECEIVED
DEC 23 2022

CPMO
SORSOGON CITY
RECEIVED
BY: [Signature]
DATE: 12-23-22



CPM 1547021/08/1165



CITY OF SORSOGON

Office of the City Mayor

Contract Agreement No. B- 2022-046-GS

THIS AGREEMENT made this **16th** day of **December**, **2022** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines (hereinafter called the " Entity") of the one part and **MS. JOANNA MABELLE M. BELTRAN** Proprietor of **JMBEL Enterprises** (hereinafter called the "Supplier") of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR THE 4TH QUARTER** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Nine Hundred Ninety Two Thousand Fifty Two Pesos (P 2,992,052.00) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the *Conditions of Contract* referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of Two Million Nine Hundred Ninety Two Thousand Fifty Two Pesos (P 2,992,052.00) Only or such other sums as may be ascertained, **JMBel Enterprises** agrees to SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR THE 4TH QUARTER in accordance with his/her/its Bid.

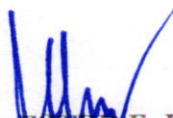
NANCY D. CABALLERO
HEAD-BAG-SECRETARIAT
WITNESS

MA. ESTER E. HAMOR
CITY MAYOR

JOANNA MABELLE M. BELTRAN
Proprietor

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

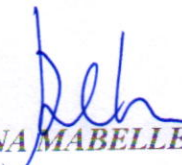
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


MA. ESTER E. HAMOR

City Mayor

for:

CITY GOVERNMENT OF SORSOGON


JOANNA MABELLE M. BELTRAN

Owner

for:

JMBEL Enterprises

ACKNOWLEDGEMNT

REUBLIC OF THE PHILIPPINES)
PROVINCE OF SORSOGON)
CITY OF SORSOGON)

BEFORE ME this _____ day _____, 2022 in the City of Sorsogon,
Province of Sorsogon, Philippines, personally appeared :

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

NOTARY PUBLIC

Doc No. _____ ;
Page No. _____ ;
Book No. _____ ;
Series of _____ ;