



Standard Form Number: SF-GOOD-48
Revised on: May, 2004

Notice of Award

December 9, 2022

MS. JUDITH M. DOLLISON
Proprietress
WRITESHOP ENTERPRISES
Poblacion, Bacon Dist.
Sorsogon City

Dear Ms. Dollison:

We are happy to notify you that your Bid dated November 29, 2022 for the **SUPPLY, DELIVERY AND FABRICATION OF BUS. PLATES AND TRICYCLE STICKERS FOR 2023** with Contract No. Number GS 2022-10-054, for the Contract Price equivalent to **One Million Six Hundred Ninety Five Thousand Pesos (Php 1,695,000.00) Only**, as corrected and modified.

You are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of this award and forfeiture of the bid security.

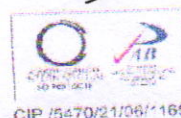
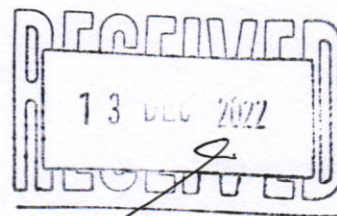
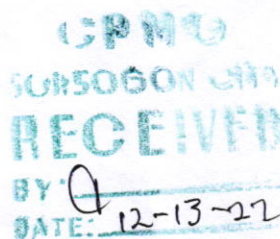
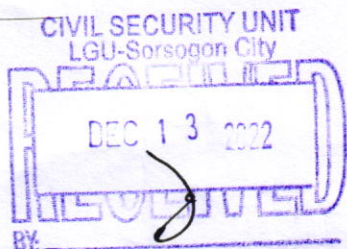
Very truly yours,

MA. ESTER E. HAMOR
City Mayor

Conforme:

MS. JUDITH M. DOLLISON
Proprietress
WRITESHOP ENTERPRISES
Poblacion, Bacon Dist.
Sorsogon City

Date: _____





Contract Agreement

No. B- 2022-039-GS

THIS AGREEMENT made this **12th** day of **December**, 2022 between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines (hereinafter called the " Entity") of the one part and **MS. JUDITH M. DOLLISON** Proprietor of **WRITESHOP ENTERPRISES** (hereinafter called the "Supplier") of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY, DELIVERY AND FABRICATION OF BUS. PLATES AND TRICYCLE STICKERS FOR 2023** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Six Hundred Ninety Five Thousand Pesos (Php 1,695,000.00) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **One Million Six Hundred Ninety Five Thousand Pesos (Php 1,695,000.00) Only** or such other sums as may be ascertained, **WRITESHOP ENTERPRISES** agrees to **SUPPLY, DELIVERY AND FABRICATION OF BUS. PLATES AND TRICYCLE STICKERS FOR 2023** in accordance with his/her/its Bid.


WITNESS

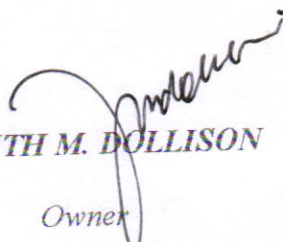
MA. ESTER E. HAMOR
CITY MAYOR

JUDITH M. DOLLISON
Proprietor

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


MA. ESTER E. HAMOR
City Mayor


JUDITH M. DOLLISON
Owner

for:

for:

CITY GOVERNMENT OF SORSOGON

WRITESHOP ENTERPRISES

ACKNOWLEDGEMNT

REUBLIC OF THE PHILIPPINES)
PROVINCE OF SORSOGON)
CITY OF SORSOGON)

BEFORE ME this _____ day **DEC 13 2021**, 2021 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

NAME
MA. ESTER E. HAMOR

TAX IDENTIFICATION NUMBER
948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.


ATTY. ADOLF M. CIBINTOCA
M.H. Del Pilar St., Tulsay, Sorsogon City
NOTARY PUBLIC

Doc No. 164 ;
Page No. 33 ;
Book No. 30 ;
Series of 2021 ;

N.C. 2022-324106/17/12
Roll of Atty. No. 60485/3/23/12
IBP No. 148439/32103/2021
PTR No. 0173758/32/26/2021
MCLE Compliance No. VI-000332/6/11/2021
Notarial Commission until December 31, 2025



Standard Form Number: SF-GOOD-56
Revised on: May 24, 2004

NOTICE TO PROCEED

December 13, 2022

MS. JUDITH M. DOLLISON
Proprietress
WRITESHOP ENTERPRISES
Poblacion, Bacon Dist.
Sorsogon City


Dear Ms. Dollison:

The attached Contract Agreement having been approved, notice is hereby given to **WRITESHOP ENTERPRISES** that delivery may commence on the **SUPPLY, DELIVERY AND FABRICATION OF BUS. PLATES AND TRICYCLE STICKERS FOR 2023**, effective on December 12, 2022.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Sorsogon.

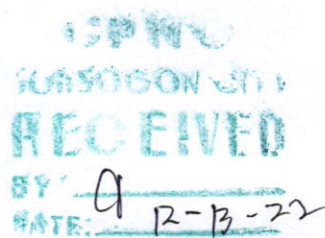
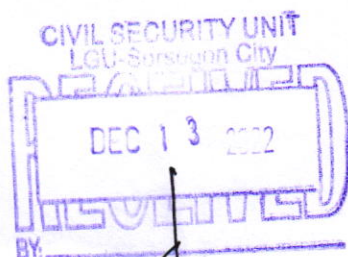
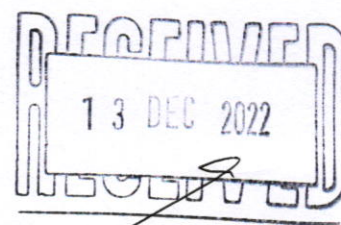
Very truly yours,


MA. ESTER E. HAMOR
City Mayor

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bidder: _____

Authorized Signature: _____ 



C/P /5470/21/08/1165