



# CITY OF SORSOGON

Office of the City Mayor

## NOTICE TO PROCEED

Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

October 5, 2022

**MR. TOBIAS BUELVO**  
Proprietor  
**ELAT AUTO REPAIR SHOP AND CAR WASH**  
Barangay Piot, West District  
Sorsogon City

Dear Mr. Buelvo,

The attached Contract Agreement having been approved, notice is hereby given to **ELAT AUTO REPAIR SHOP AND CAR WASH** that delivery may commence on the **REPAIR AND MAINTENANCE OF SERVICE VEHICLE OF CITY AGRICULTURE OFFICE**, effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on 11-5-2022

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

CIVIL SECURITY UNIT  
LGU-Sorsogon City  
**RECEIVED**  
OCT 12 2022  
BY: \_\_\_\_\_

**CPMO**  
**SORSOGON CITY**  
**RECEIVED**  
BY: \_\_\_\_\_  
DATE: 9-10-12-22

CIP /5470/21/08/1165  
**RECEIVED**  
CARO DA CON  
12 OCT 2022  
BY: \_\_\_\_\_



# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

October 3, 2022

**MR. TOBIAS BUELVO**  
Proprietor  
**ELAT AUTO REPAIR SHOP AND CAR WASH**  
Barangay Piot, West District  
Sorsogon City

Dear Mr. Buelvo,

Based on the BAC Resolution recommending Award which was approved, we are pleased to inform you that the **REPAIR AND MAINTENANCE OF SERVICE VEHICLE OF CITY AGRICULTURE OFFICE** in the amount of **One Hundred Fifty Thousand Nine Hundred Seventy Six Pesos (P 150,976.00)** is hereby awarded to you.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

Conforme.

~~MR. TOBIAS BUELVO~~  
Proprietor  
**ELAT AUTO REPAIR SHOP AND CAR WASH**  
Barangay Piot, West District  
Sorsogon City

Date: 10/3/22

RECEIVED  
CERO BARCON  
12 OCT 2022  
*[Signature]*

CIVIL SECURITY UNIT  
LGU-Sorsogon City  
RECEIVED  
OCT 12 2022  
BY: *[Signature]*

CPNO  
SORSOGON CITY  
RECEIVED  
BY: *[Signature]*  
DATE: 10-12-22





# CITY OF SORSOGON

Office of the City Mayor

## CONTRACT AGREEMENT

Contract No. 1723-2022 SVP

THIS AGREEMENT made this **4th** day of **October** between **Ma. Ester E. Hamor**, City Mayor, City of Sorsogon Philippines ( hereinafter called the " Entity" ) of the one part and **TOBIAS N. BUELVO** proprietor of **ELAT AUTO REPAIR SHOP AND CAR WASH** ( hereinafter called the "Supplier" ) of the other part:

WITNESS

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **REPAIR AND MAINTENANCE OF SERVICE VEHICLE OF CITY AGRICULTURE OFFICE** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Hundred Fifty Thousand Nine Hundred Seventy Six Pesos (P 150,976.00 )** Only (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

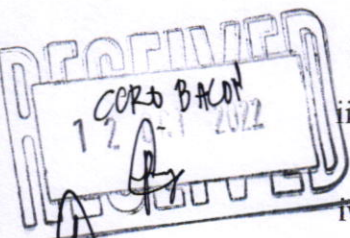
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

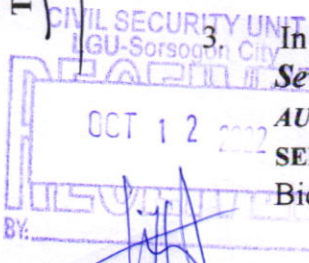
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

MA. ESTER E. HAMOR  
CITY MAYOR



TOBIAS N. BUELVO  
Proprietor

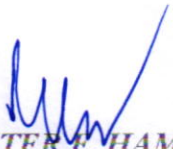


3. In consideration for the sum of **One Hundred Fifty Thousand Nine Hundred Seventy Six Pesos (P150,976.00)** or such other sums as may be ascertained, **ELAT AUTO REPAIR SHOP AND CAR WASH** agrees to **REPAIR AND MAINTENANCE OF SERVICE VEHICLE OF CITY AGRICULTURE OFFICE** in accordance with his/her/its Bid.

DATE: 10-12-22

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

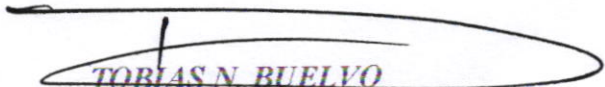
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MA. ESTER E. HAMOR**

City Mayor

for:

**CITY GOVERNMENT OF SORSOGON**

  
**TOBIAS N. BUELVO**

Proprietor

for:

**ELAT AUTO REPAIR SHOP AND  
CARWASH**

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

**NOV 14 2022**

BEFORE ME this \_\_\_\_\_ day \_\_\_\_\_, 2022 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

948-889-852

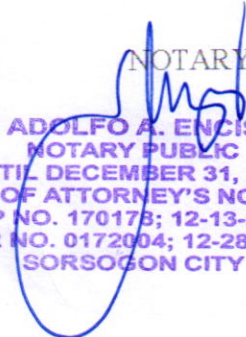
Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument, is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness, and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

NOTARY PUBLIC

Doc No. 286 ;  
Page No. 59 ;  
Book No. LXVIII ;  
Series of 2022 ;

  
**ATTY. ADOLFO A. ENCISO, JR.**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2023  
ROLL OF ATTORNEY'S NO. 59929  
IBP NO. 170178; 12-13-2021  
PTR NO. 0172004; 12-28-2021  
SORSOGON CITY