



# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

April 18, 2022

**MS. JUDITH M. DOLLISON**  
Proprietress  
WRITESHOP ENTERPRISES  
Poblacion, Bacon Dist.  
Sorsogon City

Dear Ms. Dollison:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the **PROCUREMENT OF OFFICE SUPPLIES FOR THE OFFICE OF COUN. JOVEN FRANCIS LAURA FOR 1ST & 2ND QTR** in the amount of **Four Hundred Ninety Eight Thousand Seven Hundred Fifteen Pesos (P 498,715.00)** is hereby awarded to you.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

Conforme:

**MS. JUDITH M. DOLLISON**  
Proprietress  
WRITESHOP ENTERPRISES  
Poblacion, Bacon Dist.  
Sorsogon City

Date: 4/18/2022

RECEIVED  
CCPO-BACD  
22 APR 2022  
*[Signature]*

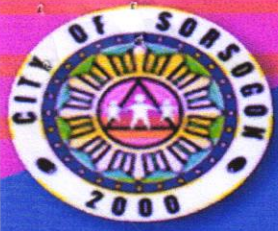
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CIVIL SECURITY UNIT  
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CPMO







# CITY OF SORSOGON

Office of the City Mayor

Contract No. 565-2022

## CONTRACT AGREEMENT

THIS AGREEMENT made this 18<sup>th</sup> day of April, 2022 between Ma. Ester E. Hamor, City Mayor, City of Sorsogon Philippines (hereinafter called the "Entity") of the one part and JUDITH M. DOLLISON Authorized Partner of WRITESHOP ENTERPRISES (hereinafter called the "Supplier") of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, **PROCUREMENT OF OFFICE SUPPLIES FOR THE OFFICE OF COUN. JOVEN FRANCIS LAURA FOR 1ST & 2ND QTR** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Four Hundred Ninety Eight Thousand Seven Hundred Fifteen Pesos (P 498,715.00)** (hereinafter called "the Contract Price").

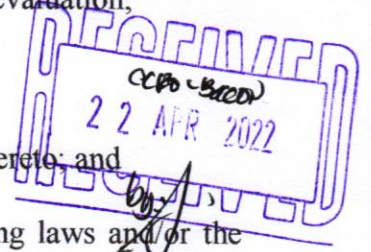
NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

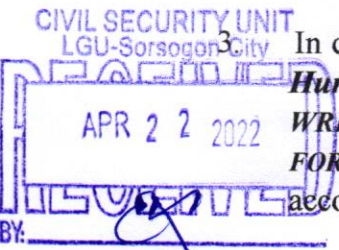
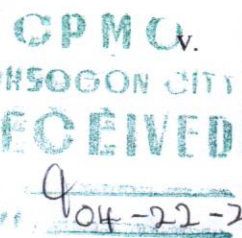
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**



WITNESS

MA. ESTER E. HAMOR  
CITY MAYOR

JUDITH M. DOLLISON  
Proprietor



In consideration for the sum of **Four Hundred Ninety Eight Thousand Seven Hundred Fifteen Pesos (P 498,715.00)** or such other sums as may be ascertained, **WRITESHOP ENTERPRISES** agrees to viz **PROCUREMENT OF OFFICE SUPPLIES FOR THE OFFICE OF COUN. JOVEN FRANCIS LAURA FOR 1ST & 2ND QTR** in accordance with his/her/its Bid.