



Republic of the Philippines  
Province of Sorsogon  
**CITY OF SORSOGON**



*Office of the Sangguniang Panlungsod*

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SEVENTH CITY COUNCIL HELD AT THE SANGGUNIANG PANLUNGSOD SESSION HALL, CABID AN, EAST DISTRICT, SORSOGON CITY ON DECEMBER 14, 2021.

**PRESENT:**

**HON. MARK ERIC C. DIONEDA**  
City Vice Mayor/Presiding Officer

**BACON DISTRICT**

Hon. Jo Abegail C. Dioneda  
Hon. Hilario D. Dioneda

**EAST DISTRICT**

Hon. Ralph Walter R. Lubiano  
Hon. Franco Eric O. Ravanilla  
Hon. Joven Francis J. Laura

**WEST DISTRICT**

Hon. Nestor J. Baldon  
Hon. Erwin J. Duana  
Hon. Fernando David H. Duran, III  
Hon. Rebecca D. Aquino

**EX-OFFICIO MEMBERS**

Hon. Lorenz S. Abenion

**ABSENT:** Hon. Melchor P. Atutubo – Sick Leave  
Hon. Danilo A. Deladia – on official business  
Hon. Mary Ellen D. Jamisola – on official business  
Hon. Ma. Teresa D. Perdigon – on official Business

***Resolution No. 430, Series of 2021***

(Author: Hon. Ralph Walter R. Lubiano)

**RESOLUTION ENACTING AN ORDINANCE COLLAPSING THE POSITION OF ADMINISTRATIVE OFFICER IV (ADMINISTRATIVE OFFICER II)- SG 15, ITEM 2-01-013-01220 UNDER THE CITY ADMINISTRATOR'S OFFICE AND FURTHER REALIGNING THE AMOUNT TO COVER THE CREATION OF THE POSITIONS OF CLERK III-SG 6 AND MESSENGER SG-2 UNDER THE SAME OFFICE AND APPROPRIATING FUNDS THEREOF.**

**WHEREAS**, under RA 7160 otherwise known as the Local Government Code of 1991, the Sangguniang Panlungsod, subject to the provisions of the same and pertinent laws, has also the power/authority to determine the powers and duties of officials and employees of the city. (RA 7160, Sec. 458(1) (vii);

**WHEREAS**, this is in line with the premise that local government units has knowledge on how they would execute programs and projects and the delivery of basic services to their constituents;

**WHEREAS**, foregoing premise considered and after due deliberation on the matter, the 7<sup>th</sup> City deemed it necessary to pass a resolution enacting an ordinance collapsing the position of Administrative Officer IV (Administrative Officer II)- SG 15, Item 2-01-013-01220 under the City Administrator's Office and further realigning the amount to cover the creation of positions of Clerk III-SG 6 and Messenger SG-2 under the same office;

**NOW THEREFORE**, on motion of **Hon. Ralph Walter R. Lubiano**, duly seconded by **Hon. Hilario D. Dioneda**, resolve as it is hereby done to enact an ordinance collapsing the position of Administrative Officer IV (Administrative Officer II)- SG 15, Item 2-01-013-01220 under the City Administrator's Office and further realigning the amount to cover the creation of positions of Clerk III-SG 6 and Messenger SG-2 under the same office;

## *City Ordinance No. 26, Series of 2021*

**AN ORDINANCE COLLAPSING THE POSITION OF ADMINISTRATIVE OFFICER IV (ADMINISTRATIVE OFFICER II)- SG 15, ITEM 2-01-013-01220 UNDER THE CITY ADMINISTRATOR'S OFFICE AND FURTHER REALIGNING THE AMOUNT TO COVER THE CREATION OF POSITIONS OF CLERK III-SG 6 AND MESSENGER SG-2 UNDER THE SAME OFFICE**

Be it ordained by the 7<sup>th</sup> Sangguniang Panlungsod in session duly assembled that:

**SECTION 1: SCOPE/COVERAGE**

This ordinance shall authorize to collapse collapsing the position of Administrative Officer IV (Administrative Officer II)- SG 15, Item 2-01-013-01220 under the City Administrator's Office and further realigning the amount to cover the creation of positions of Clerk III-SG 6 and Messenger SG-2 under the same office.

**SECTION 2: CREATION OF ADMINISTRATIVE AIDE VI(CLERK III)-SG 6 AND ADMINISTRATIVE AIDE II (MESSENGER) SG-2 UNDER THE CITY ADMINISTRATOR'S OFFICE AFTER COLLAPSING ADMINISTRATIVE OFFICER IV (ADMINISTRATIVE OFFICER II) UNDER THE SAME OFFICE.**

It is hereby created the positions Clerk III-SG 6 and Messenger SG-2 under the City Administrator's Office with the following qualification standards, to wit:

TITLE OF POSITION	SG/ s	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
<b>CITY ADMINISTRATOR'S OFFICE</b>					
Administrative Aide VI (Clerk III)	SG 6/1	Completion of two(2) years studies in college	None Required	None Required	CS (Sub Professional) 1st Level Eligibility
Administrative Aide II (Messenger)	Sg-2	Elementary School Graduate	None Required	None Required	None Required (MC 10 series of 2013 Cat. III)

**SECTION 4: APPROPRIATIONS**

Funding requirement for the collapse position of Administrative Officer IV (Administrative Officer II)- SG 15, Item 2-01-013-01220 is hereby realigned to cover appropriation requirement for Clerk III-SG 6 and Messenger SG-2 under the City Administrator's Office.

**SECTION 5: REPEALING CLAUSE**

All ordinances, resolutions, rules and regulations, or any part(s) thereof which are inconsistent with any provision of this ordinance are hereby repealed or modified accordingly.

**SECTION 6: SEPARABILITY CLAUSE**

If any person or reasons, any part or provision of this ordinance shall be held to be unconstitutional or invalid, other parts or provision hereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 7: EFFECTIVITY**

This ordinance shall take effect immediately upon its approval by the Sangguniang Panlungsod.

**DATE APPROVED: December 14, 2021**

**I HEREBY CERTIFY** to the correctness of the foregoing resolution and ordinance.

  
**ROVAN E. DOMASIAN**  
Secretary to the Sangguniang Panlungsod

Attested:

  
**MARK ERIC C. DJONEDA**  
City Vice Mayor/ Presiding Officer

Approved:

  
**MA. ESTER E. HAMOR**  
City Mayor