Standard Form Number: SF-GOOD-48

Revised on: May, 2004

Notice of Award

April 7, 2022

MS. JOANNA MABELLE M. BELTRAN

JMBEL Enterprises Abdullah Kadir Bldg. Pag-Asa Rawis, Legazpi City

Dear Ms. Beltran:

We are happy to notify you that your Bid dated March 28, 2022 for the PROCUREMENT OF OFFICE SUPPLIES FOR THE 1ST QTR with Contract No. GS 2022-03-013, for the Contract Price equivalent to Two Million Six Hundred Fourteen Thousand Three Hundred Forty Seven & 25/100 Pesos (P 2,614,347.25) Only, as corrected and modified.

You are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of this award and forfeiture of the bid security.

Very truly yours,

MA. ESTER E. HAMOR

City Mayor

Conforme:

MS. JOANNA MABELLE M. BELTRAN

APR 1 2 2022

JMBEL Enterprises

Abdullah Kadir Bldg. Pag-Asa

Rawis, Legazpi City

Date: 4 6 6027

CPMO MASSOGON STA RECEIVER

av: 4 - 12 - 22







Contract Agreement No. B- 2022-007-GS

THIS AGREEMENT made this 11th day of April , 2022 between Ma. Ester E. Hamor, City Mayor, City of Sorsogon Philippines (hereinafter called the "Entity") of the one part and MS. JOANNA MABELLE M. BELTRAN Proprietor of JMBEL Enterprises (hereinafter called the "Supplier") of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz PROCUREMENT OF OFFICE SUPPLIES FOR THE 1ST QTR and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of Two Million Six Hundred Fourteen Thousand Three Hundred Forty Seven & 25/100 Pesos (P 2,614,347.25) Only (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
- 3. In consideration for the sum of *Two Million Six Hundred Fourteen Thousand Three Hundred Forty Seven & 25/100 Pesos (P 2,614,347.25) Only* or such other sums as may be ascertained, *JMBel Enterprises* agrees to *PROCUREMENT OF OFFICE SUPPLIES FOR THE 1ST QTR* in accordance with his/her/its Bid.

4. The <u>City Government of Sorsogon</u> agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

MA. ESTER E. HAMOR

JOANNA MABELLE M. BELTRAN

City Mayor

Owner

for:

for:

CITY GOVERNMENT OF SORSOGON

JMBEL Enterprises

ACKNOWLEDGEMNT

REUBLIC OF THE PHILIPPINES)
PROVINCE OF SORSOGON)
CITY OF SORSOGON)

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No.

Page No.

Book No.

Series of

ATTY ADOLFO A ENCISO JR NOTARY PUBLIC UNTIL JUNE 3W 202 ROLL OF ATTORNEY'S NO. 59929 IBH NO. 170178 12-13-2021 PTR NO. 0172004, 12-28-2021 SORSOGON CITY Standard Form Number: SF-GOOD-56

Revised on: May 24, 2004

NOTICE TO PROCEED

April 12, 2022

MS. JOANNA MABELLE M. BELTRAN

JMBEL Enterprises Abdullah Kadir Bldg. Pag-Asa Rawis, Legazpi City

Dear Ms. Beltran:

The attached Contract Agreement having been approved, notice is hereby given to JMBEL ENTERPRISES that delivery may commence on the PROCUREMENT OF OFFICE SUPPLIES FOR THE 1ST QTR effective on April 11, 2022.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Sorsogon.

Very truly yours,

MA. ESTER E. HAMOR

City Mayor

I acknowledge receipt of this Notice on	4 le hon
Name of the Representative of the Bidder	
Authorized Signature:	



