



# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

February 10, 2022

**MS. AGNES TAN**

Authorized Representative

JEANEE'S SUPERMART & DEPARTMENT STORE, INC.


Rizal Street, Sirangan East Dist.

Sorsogon City

Dear Ms. Tan:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the **PROCUREMENT OF VARIOUS GENERAL MERCHANDISE FOR ASSISTANCE TO INDIGENTS** in the amount of **Eighty One Thousand Four Hundred Eighty Five & 25/100 Pesos ( ₱81,485.25 ) Only** is hereby awarded to you.

Very truly yours,

  
**MA. ESTER E. HAMOR**  
City Mayor

Conforme:

  
**MS. AGNES TAN**

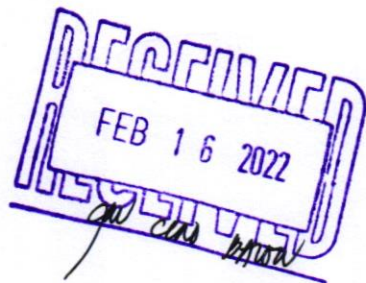
Authorized Representative

JEANEE'S SUPERMART & DEPARTMENT STORE, INC.


Rizal Street, Sirangan East Dist.

Sorsogon City

Date: 2/11/2022

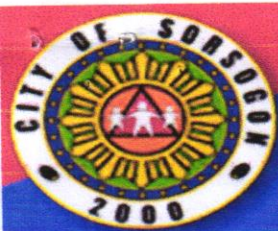


**CPMO**  
**SORSOGON CITY**  
**RECEIVED**

BY:   
DATE: 02-16-22



CIP /5470/21/06/1165



# CITY OF SORSOGON

## Office of the City Mayor

Contract No. 103-2022 SVP

### CONTRACT AGREEMENT

THIS AGREEMENT made this **11th** day of **February**, **2022** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines ( hereinafter called the " Entity" ) of the one part and **AGNES TAN** Authorized Representative of **JEANEE'S SUPERMART & DEPARTMENT STORE, INC.** ( hereinafter called the "Supplier" ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **PROCUREMENT OF VARIOUS GENERAL MERCHANDISE FOR ASSISTANCE TO INDIGENTS** during the State of Health Emergency and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Eighty One Thousand Four Hundred Eighty Five & 25/100 Pesos ( ₱81,485.25 ) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation.

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto, and

v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

In consideration for the sum of **Eighty One Thousand Four Hundred Eighty Five & 25/100 Pesos ( ₱81,485.25 ) Only** or such other sums as may be ascertained, **JEANEE'S SUPERMART & DEPARTMENT STORE, INC.** agrees to VIZ **PROCUREMENT OF VARIOUS GENERAL MERCHANDISE FOR ASSISTANCE TO INDIGENTS** in accordance with his/her/its Bid.

WITNESS

MA. ESTER E. HAMOR  
CITY MAYOR

AGNES TAN  
Authorized Representative

CPMO  
SORSOGON CITY  
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BY: 9027672  
DATE: 1027672

CIVIL SECURITY UNIT  
LGU-Sorsogon City

FEB 16 2022

RECEIVED  
FEB 16 2022

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MA. ESTER E. HAMOR**

*City Mayor*

*for:*

**CITY GOVERNMENT OF SORSOGON**

  
**AGNES TAN**

*Proprietor*

*for:*

**JEANEE'S SUPERMART & DEPARTMENT  
STORE, INC.**

#### ACKNOWLEDGEMENT

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this FEB 24 day 2022, 2022 in the City of Sorsogon,  
Province of Sorsogon, Philippines, personally appeared :

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

948-889-852

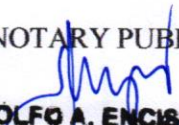
Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

NOTARY PUBLIC

Doc No. 68 ;  
Page No. 15 ;  
Book No. 1X ;  
Series of 2022 ;

  
**ATTY. ADOLFO A. ENCISO, JR.**  
NOTARY PUBLIC UNTIL JUNE 30, 2022  
ROLL OF ATTORNEY'S NO. 58829  
IBP NO. 170178; 12-13-2021  
PTR NO. 9172094; 12-28-2021  
SORSOGON CITY



# CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

February 14, 2022

**MS. AGNES TAN**  
Authorized Representative  
JEANEE'S SUPERMART & DEPARTMENT STORE, INC.  
Rizal Street, Sirangan East Dist.  
Sorsogon City


Dear Ms. Tan:

The attached Contract Agreement having been approved, notice is hereby given to **JEANEE'S SUPERMART & DEPARTMENT STORE, INC.** that delivery may commence on the **PROCUREMENT OF VARIOUS GENERAL MERCHANDISE FOR ASSISTANCE TO INDIGENTS**, effective immediately.

Accordingly, you are hereby directed to commence delivery in accordance with the terms and conditions stipulated in the contract and the date shall be not later than 5 days from receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

  
**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on 2/15/2022  
Name of the Representative of the Bidder: Agnes A. Tan  
Authorized Signature: 