



Standard Form Number: SF-GOOD-48

Revised on: May, 2004

## Notice of Award

November 4, 2021

**Ms. JENNY VI. F. CANLAS**

Proprietress

J. CANLAS AUTO PARTS

Sitio Sip-ac, Cabid-an, East Dist., Sorsogon City

Dear Ms. Canlas,

Based on the BAC Resolution recommending Award which was approved, we are pleased to inform you that the **PROCUREMENT OF VARIOUS SPARE PARTS & OIL FOR THE DIFF. CITY GOV'T VEHICLE FOR NOVEMBER 2021** in the amount of **Ninety Seven Thousand Four Hundred Ten Pesos ( P 97,410.00) Only** has been awarded to you.

Very truly yours,

  
**MA. ESTER E. HAMOR**

City Mayor

Conforme:

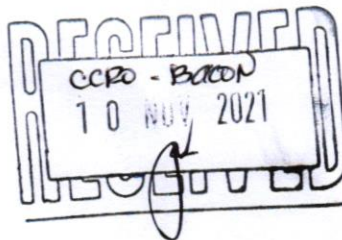
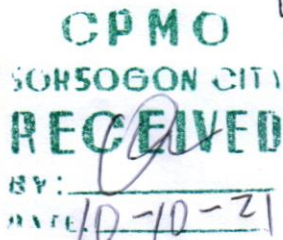
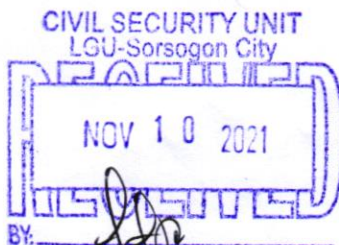
  
**Ms. JENNY VI. F. CANLAS**

Proprietress

J. CANLAS AUTO PARTS

Sitio Sip-ac, Cabid-an, East Dist., Sorsogon City

Date: 11/5/2021







# CITY OF SORSOGON

## Office of the City Mayor

Contract No. 291-2021 SVP

### CONTRACT AGREEMENT

THIS AGREEMENT made this **5th** day of **November**, **2021** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines ( hereinafter called the " Entity" ) of the one part and **JENNY VI. F. CANLAS** proprietor of **J. CANLAS AUTO PARTS** ( hereinafter called the "Supplier" ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **PROCUREMENT OF VARIOUS SPARE PARTS and OIL FOR THE MONTH OF NOVEMBER 2021** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Ninety Seven Thousand Four Hundred Ten Pesos ( P 97,410.00) Only** ( hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

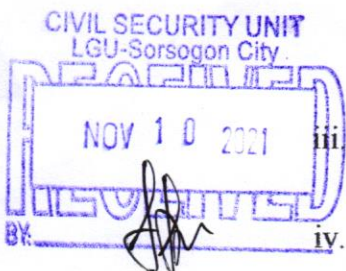
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

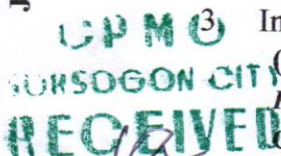
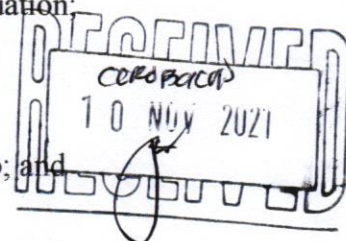
In consideration for the sum of **Ninety Seven Thousand Four Hundred Ten Pesos ( P 97,410.00) Only** or such other sums as may be ascertained, **J. CANLAS AUTO PARTS** agrees to **PROCUREMENT OF VARIOUS SPARE PARTS and OIL FOR THE MONTH OF NOVEMBER 2021** in accordance with his/her/its Bid.

WITNESS

MA. ESTER E. HAMOR  
CITY MAYOR



JENNY VI. F. CANLAS  
Proprietor

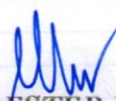


DATE: 10-10-21



4. The *City Government of Sorsogon* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

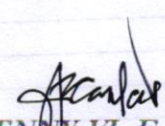
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
MA. ESTER E. HAMOR

City Mayor

for:

**CITY GOVERNMENT OF SORSOGON**

  
JENNY VI. F. CANLAS

Proprietor

for:

**J. CANLAS AUTO PARTS**

#### ACKNOWLEDGEMENT

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

**FEB 03 2022**

BEFORE ME this \_\_\_\_\_ day \_\_\_\_\_, 2021 in the City of Sorsogon,  
Province of Sorsogon, Philippines, personally appeared :

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No. 356 ;  
Page No. 72 ;  
Book No. XXI4 ;  
Series of 2022 ;

**ATTY. JAD SOLA ESTOPA**  
**NOTARY PUBLIC UNTIL DECEMBER 31, 2024**  
NOTARIAL COMMISSION NO. 2019-08/039  
PROVINCE OF SORSOGON  
ROLL NO. 72582  
IBP NO. 147482-10/23/2021  
PTR NO. 0351427-01/03/2022  
MCLE NO. V8-0002254  
R.M. NO. 8795 OF AMENDMENT OF EXISTING NOTARIAL COMMISSION  
EXPIRATION DATE: JUNE 30, 2022





# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-36

Revised on: May 24, 2004

## NOTICE TO PROCEED

November 8, 2021

**Ms. JENNY VI. F. CANLAS**

Proprietress

J. CANLAS AUTO PARTS

Sitio Sip-ac, Cabid-an, East Dist., Sorsogon City

Dear Ms. Canlas,

The attached Contract Agreement having been approved, notice is hereby given to **J. CANLAS AUTO PARTS** and that services may commence on the **PROCUREMENT OF VARIOUS SPARE PARTS FOR THE MAINTENANCE OF THE DIFFERENT CITY GOV'T VEHICLE FOR NOVEMBER, 2021** effective on contract date.

Accordingly, you are hereby directed to commence the servicing in accordance with the terms and conditions stipulated in the contract.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

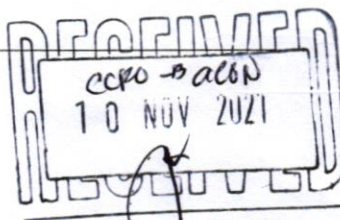
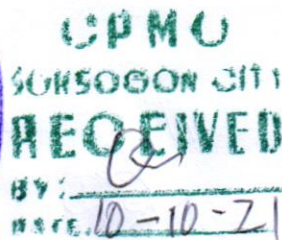
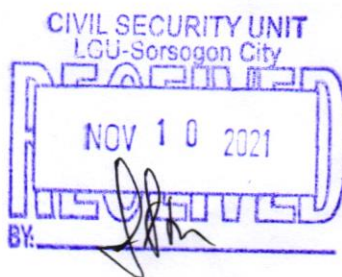
**MA. ESTER E. HAMOR**

City Mayor

I acknowledge receipt of this Notice on 11/10/2021

Name of the Representative of the Bidder: JENNY VI F. CANLAS

Authorized Signature:



CIP /5470/21/06/1165