



**EXECUTIVE ORDER NO. 004, SERIES OF 2022**

**AN ORDER RECONSTITUTING THE CITY DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (CDRRMC) OF THE CITY OF SORSOGON, IDENTIFYING ITS MEMBERS, DESIGNATING THEIR DUTIES AND FUNCTIONS AND FOR OTHER PURPOSES**

**WHEREAS**, Republic Act No. 10121 also known as the "*Philippine Disaster Risk Reduction and Management Act of 2010*", aims to transform and modernize the Philippine Disaster Management System, institutionalize the best practices of local communities implementing effective DRRM and shifts its focus from emergency relief and response (post-disaster) to disaster risk reduction (pre-disaster);

**WHEREAS**, Section 11 of RA No. 10121 provides for the organization of a Local Disaster Risk Reduction and Management Council (LDRRMC) at the Local Government Level while Section 11 (a) of the same Act stipulates the composition of the LDRRMC;

**WHEREAS**, the City Government entails to continually improve its local disaster risk reduction and management policies and programs by adopting a holistic, comprehensive, integrated, proactive and participatory strategies to better respond to the ever changing global scenario on disaster contexts;

**NOW THEREFORE, I, MA. ESTER E. HAMOR**, Mayor of the City of Sorsogon, by virtue of the power vested in me by law, do hereby order the following:

**Section 1: Composition.** The City Disaster Risk Reduction and Management Council shall be composed of the following:

Chairperson: **MA. ESTER E. HAMOR**  
City Mayor

Members:

Head, City Planning and Development Office  
Head, City Disaster Risk Reduction and Management Office  
Head, City Social Welfare and Development Office  
Head, City Health Office  
Head, City Agriculture Service Office  
Head, City Engineering Office  
Head, City Veterinary Office  
Head, City Budget Office  
Head, Gender and Development Unit  
Division Head, DepEd City Schools Division  
Highest-ranking officer of the Armed Forces of the Philippines in the area  
City Police Chief, Philippine National Police  
City Fire Marshal, Bureau of Fire Protection  
President, Liga ng mga Barangay  
Administrator, Philippine Red Cross-Sorsogon  
City Officer, Department of Interior and Local Government  
Head, City Environment and Natural Resources Office  
Station Commander, Philippine Coast Guard

General Manager, Sorsogon Electric Cooperative II  
General Manager, Sorsogon City Water District  
Provincial Manager, National Food Authority  
Head, City Administrator's Office  
Head, City Treasury Office  
Head, City Accounting Office  
Head, City General Services Office  
Executive Director, Coastal CORE Inc.  
Executive Director, Caritas Sorsogon  
President, Kapisanan ng mga Broadkaters ng Pilipinas – Sorsogon  
President, KABALIKAT CIVICOM Sorsogon  
President, Philippine Chamber of Commerce Inc. – Sorsogon  
President, Filipino-Chinese Volunteer Fire Brigade  
Director, PA 505<sup>th</sup> Community Defense Center

**Section 2: Functions.** The CDRRMC shall have the following functions as stipulated under (b) Section 11 of RA 10121, to wit:

- a. Approve, monitor and evaluate the implementation of the LDRRMPs and annually review, test and develop the plan consistent with the other national and local planning programs;
- b. Ensure the integration of disaster risk reduction and climate change adaption into local development plans, programs and budgets as a strategy in sustainable development and poverty reduction;
- c. Recommend the implementation of force or pre-emptive evacuation of local residents, if necessary; and
- d. Convene the local council once every three (3) months or as necessary.

**Section 3: Alternative Representation to the council.** Each regular member shall designate and submit the name of a permanent alternate representative to the Council through the Secretariat. The officially designated alternate representative shall be recognized as the only representative of each Council member;

As a general rule, a single individual cannot represent more than one (1) agency/organization. The official designated alternate representative shall compose the Technical Working Group (TWG).

**Section 4: Council Secretariat.** Pursuant to the Section 4 (19) Rule 6 of the IRR of the same Act, direct the City Disaster Risk Reduction and Management Office (CDRRMO) to serve as the Secretariat and Executive Arm of the City Disaster Risk Reduction and Management Council (CDDRMC);

**Section 5: Notice of Meetings.** A notice, containing the date, place, time and agenda shall be Served either by personal delivery, electronic mail, short messaging system (text massaging) or any means approved by the Council, to every member at least two (2) days before the date of the regular meeting and at least one (1) day before the special meeting as the case maybe;

**Section 6: Quorum.** All Council meeting shall require two-thirds (2/3) of all members to constitute a quorum;

**Section 7: Topic for Deliberation.** Before the start of any Council meeting, any members may recommend to the Chairman, subject to the approval of the majority of the members present, items to be included in agenda;

**Section 8: Voting.** The Council shall endeavour to reach a consensus on all issues. Where it is not possible, the issue shall be resolved through a democratic process

which is through the casting of votes of all duly authorized representatives present. Each agency/organization will only have one (1) vote. A majority vote of all duly authorized representatives present shall be enough to give a motion/issue due course;

**Section 9: Coverage.** This Order shall be enforced in the City of Sorsogon;

**Section 10: Funding.** Expenses to be incurred in the implementation of this Order shall be charged against the Local Disaster Risk Reduction and Management Fund (LDRRMF);

**Section 11: Repealing Clause.** All Orders, rules and regulations and other issuances or parts therefor, which are inconsistent with this Order, are hereby repealed or modified accordingly;

**Section 12: Effectivity.** This Order shall take effect immediately.

DONE this 19<sup>th</sup> day of January, 2022 at Sorsogon City, Philippines.

  
MA. ESTER E. HAMOR  
City Mayor