



Republic of the Philippines  
Province of Sorsogon

# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award


November 11, 2021

Ms. ERLENA D. BENZON  
Proprietor  
ERL Pharma  
Benzon Bldg. Magsaysay Street  
Sulucan, Sorsogon City

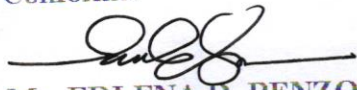
Dear Ms. Benzon:

Based on the BAC Resolution recommending Award which was approved, we are pleased to inform you that the EMERGENCY PROCUREMENT OF MEDICAL SUPPLIES FOR USE IN THE QUARANTINE FACILITIES AND DURING THE NATIONAL VACCINATION in the amount of One Million Four Hundred Ninety Six Thousand Three Hundred Forty Five Pesos (P 1,496,345.00) is hereby awarded to you.


Very truly yours,


  
MA. ESTER E. HAMOR  
City Mayor

Conforme:

  
Ms. ERLENA D. BENZON  
Proprietor  
ERL Pharma  
Benzon Bldg. Magsaysay Street  
Sulucan, Sorsogon City

Date: 11/12/21

CPMU  
SORSOGON CITY  
RECEIVED  
BY:   
DATE: 11/17-21

CIVIL SECURITY UNIT  
LGU-Sorsogon City  
RECEIVED  
NOV 17 2021  
BY: 

RECEIVED  
CCPO-Bacon  
17 NOV 2021  




CIP /5470/21/06/1165





# CITY OF SORSOGON

## Office of the City Mayor

Contract No. 127-2021 NE

### CONTRACT AGREEMENT

THIS AGREEMENT made this **12th** day of **November**, **2021** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines ( hereinafter called the " Entity" ) of the one part and **ERLENA D. BENZON** proprietor of **ERL PHARMA** ( hereinafter called the "Supplier" ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **EMERGENCY PROCUREMENT OF MEDICAL SUPPLIES FOR USE IN THE QUARANTINE FACILITIES AND DURING THE NATIONAL VACCINATION** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **One Million Four Hundred Ninety Six Thousand Three Hundred Forty Five Pesos (P 1,496,345.00 )** Only (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any

- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

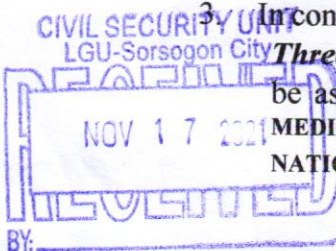
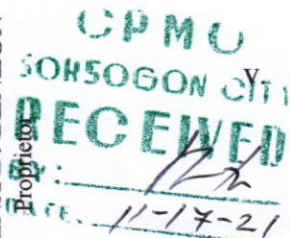
Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **One Million Four Hundred Ninety Six Thousand Three Hundred Forty Five Pesos (P 1,496,345.00 )** or such other sums as may be ascertained, **ERL PHARMA** agrees to the **EMERGENCY PROCUREMENT OF MEDICAL SUPPLIES FOR USE IN THE QUARANTINE FACILITIES AND DURING THE NATIONAL VACCINATION** in accordance with his/her/its Bid.

WITNESS

MA. ESTER E. HAMOR  
CITY MAYOR

ERLENA D. BENZON  
Proprietor





4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

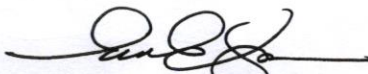
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
MA. ESTER E. HAMOR

City Mayor

for:

**CITY GOVERNMENT OF SORSOGON**

  
ERLENA D. BENZON

Proprietor

for:

**ERL PHARMA**

#### ACKNOWLEDGEMENT

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this FEB 08, 2022 day \_\_\_\_\_, 2021 in the City of Sorsogon,  
Province of Sorsogon, Philippines, personally appeared :

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

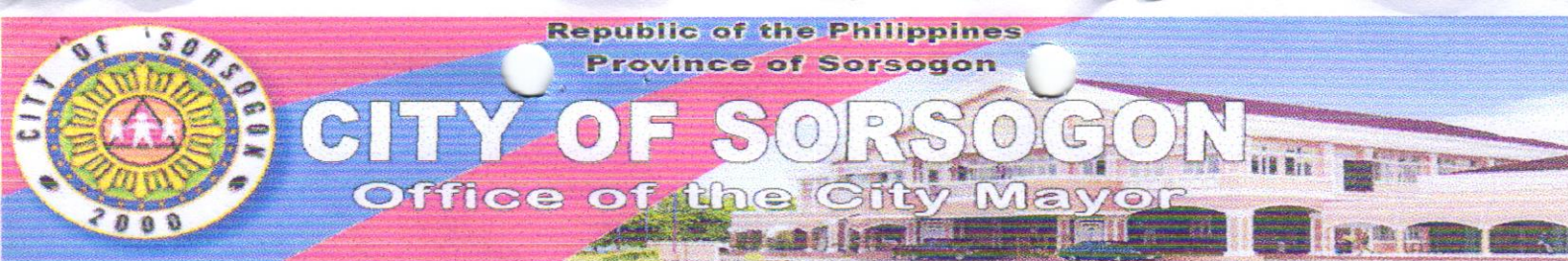
This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

  
MARIA VIVENCIA C. LAYOSA  
NOTARY PUBLIC  
FLORES ST., SORSOGON CITY  
IBP NO. 007255 PTR - 0173948 2022  
MCLE N-0015260 ROLL 48288

Doc No. 108 ;  
Page No. 23 ;  
Book No. 249 ;  
Series of 1082 ;





Standard Form Number: SF-GOOD-56

Revised on: May 24, 2004

## NOTICE TO PROCEED

November 15, 2021

Ms. ERLENA D. BENZON

Proprietor

ERL Pharma

Benzon Bldg. Magsaysay Street

Sulucan, Sorsogon City

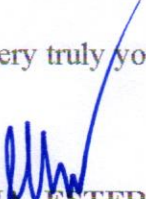
Dear Ms. Benzon:

The attached Contract Agreement having been approved, notice is hereby given to ERL PHARMA that delivery may commence on the EMERGENCY PROCUREMENT OF MEDICAL SUPPLIES FOR USE IN THE QUARANTINE FACILITIES AND DURING THE NATIONAL VACCINATION, effective immediately.

Accordingly, you are hereby directed to commence delivery in accordance with the terms and conditions stipulated in the contract and the date shall be not later than 5 days from receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

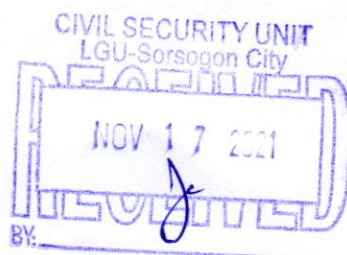
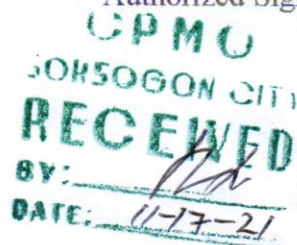
Very truly yours,

  
MA. ESTER E. HAMOR  
City Mayor

I acknowledge receipt of this Notice on 11/16/2021

Name of the Representative of the Bidder: ERLUNA D. BENZON

Authorized Signature: 



CIP /5470/21/06/1165