



Republic of the Philippines
Province of Sorsogon

CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-48

Revised on: May, 2004

Notice of Award

October 1, 2021

MR. RICHARD L. LOSANTAS

Authorized Representative

PHILCOPY CORPORATION

G/F Coastway Building

F Imperial Street, Extension Barangay 18

Legazpi City

Dear Mr. Losantas:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the **PROCUREMENT OF PVC ID CARD AND INK RIBBON FOR SELFIE PROGRAMS** in the amount of **Three Hundred Fifty Five Thousand Pesos (P 355,000.00)** is hereby awarded to you.

Very truly yours,

MA. ESTER E. HAMOR

City Mayor

Conforme:

MR. RICHARD L. LOSANTAS

Authorized Representative

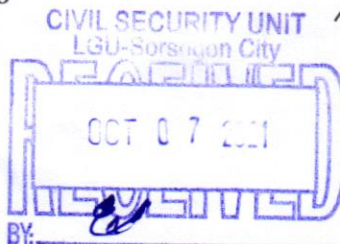
PHILCOPY CORPORATION

G/F Coastway Building

F Imperial Street, Extension Barangay 18

Legazpi City

Date: 10/01/21



CPMO
SORSOGON CITY
RECEIVED

BY: 10-07-21
DATE:



CITY OF SORSOGON

Office of the City Mayor



Contract No. 204-2021 SVP

CONTRACT AGREEMENT

THIS AGREEMENT made this **4th** day of **October**, **2020** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines (hereinafter called the “ Entity”) of the one part and **RICHARD L. LOSANTAS** Authorized Representative of **PHILCOPY CORPORATION** (hereinafter called the “Supplier”) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **PROCUREMENT OF PVC ID CARD AND INK RIBBON FOR SELFIE PROGRAMS** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Three Hundred Fifty Five Thousand Pesos (P 355,000.00)** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

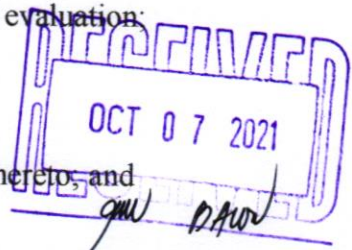
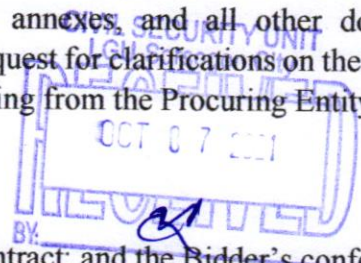
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **Three Hundred Fifty Five Thousand Pesos (P 355,000.00)** or such other sums as may be ascertained, PHILCOPY CORPORATION agrees to **PROCUREMENT OF PVC ID CARD AND INK RIBBON FOR SELFIE PROGRAMS** in accordance with his/her/its Bid.

WITNESS

MA. ESTER E. HAMOR
CITY MAYOR

RICHARD L. LOSANTAS
Authorized Representative



RECEIVED

BY: [Signature]
DATE: 10-07-21

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


MA. ESTER E. HAMOR

City Mayor

for:

CITY GOVERNMENT OF SORSOGON


RICHARD L. LOSANTAS

Authorized Representative

for:

PHILCOPY CORPORATION

ACKNOWLEDGEMENT

REUBLIC OF THE PHILIPPINES)
PROVINCE OF SORSOGON)
CITY OF SORSOGON)

BEFORE ME this _____ day _____, 2021 in the City of Sorsogon,
Province of Sorsogon, Philippines, personally appeared :

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

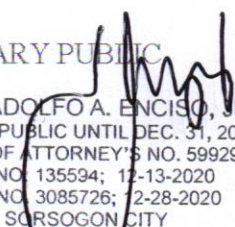
948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No. 399 ;
Page No. 21 ;
Book No. En ;
Series of VIII ;

NOTARY PUBLIC

ATTY. ADOLFO A. ENCISO, JR.
NOTARY PUBLIC UNTIL DEC. 31, 2021
ROLL OF ATTORNEY'S NO. 59929
IBP NO. 135594; 12-13-2020
PTR NO. 3085726; 12-28-2020
SORSOGON CITY



Standard Form Number: SF-GOOD-56
Revised on: May 24, 2004

NOTICE TO PROCEED

October 5, 2021

MR. RICHARD L. LOSANTAS

Authorized Representative
PHILCOPY CORPORATION
G/F Coastway Building
F Imperial Street, Extension Barangay 18
Legazpi City


Dear Mr. Losantas:

The attached Contract Agreement having been approved, notice is hereby given to **PHILCOPY CORPORATION** that delivery may commence on the **PROCUREMENT OF PVC ID CARD AND INK RIBBON FOR SELFIE PROGRAMS**, effective immediately.

Accordingly, you are hereby directed to commence delivery in accordance with the terms and conditions stipulated in the contract and the date shall be not later than 5 days from receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,


MA. ESTER E. HAMOR
City Mayor



I acknowledge receipt of this Notice on 10/5/21

Name of the Representative of the Bidder: RICHARD LOSANTAS

Authorized Signature: 

