

# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-48

Revised on: May, 2004

## Notice of Award

November 11, 2021

**MR. JOEFFREY A. PERALTA**

Branch Manager

K- SERVICIO TRADE, INC.

Magsaysay Street, Sorsogon City

Dear Mr. Peralta:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the **PROCUREMENT OF 1-UNIT SCOOTER TYPE MOTORCYCLE FOR BAC OFFICE USE** in the amount of **One Hundred Fifty Seven Thousand Pesos (P 157,000.00)** is hereby awarded to you.

Very truly yours,

**MA. ESTER E. HAMOR**

City Mayor

Conforme:

**MR. JOEFFREY A. PERALTA**

Branch Manager

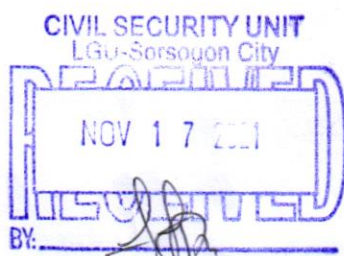
K- SERVICIO TRADE, INC.

Magsaysay Street, Sorsogon City

Date: 11/12/2021

**CPMO**  
**SORSOGON CITY**  
**RECEIVED**

BY: [Signature]  
DATE: 11-17-21







# CITY OF SORSOGON

## Office of the City Mayor

Contract No. 248-2021 SVP

### CONTRACT AGREEMENT

THIS AGREEMENT made this **12th** day of **November**, **2021** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines ( hereinafter called the " Entity" ) of the one part and **JOEFFREY A. PERALTA** Branch Manager of **K- SERVICO TRADE, INC.** ( hereinafter called the "Supplier" ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **PROCUREMENT OF 1-UNIT SCOOTER TYPE MOTORCYCLE FOR BAC OFFICE USE** and has accepted a Bid by the Supplier for the supply of those goods and services in the **One Hundred Fifty Seven Thousand Pesos (P 157,000.00)** ( hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;


- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

In consideration for the sum of **One Hundred Fifty Seven Thousand Pesos (P 157,000.00)** or such other sums as may be ascertained, **K- SERVICO TRADE, INC.** agrees to viz **PROCUREMENT OF 1-UNIT SCOOTER TYPE MOTORCYCLE FOR BAC OFFICE USE** in accordance with his/her/its Bid.

CIVIL SECURITY UNIT  
LGU-Sorsogon City

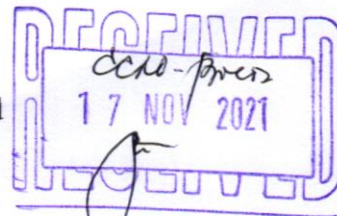
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RECEIVED

BY:   
DATE: 11-17-21

MA. ESTER E. HAMOR  
CITY MAYOR


JOEFFREY A. PERALTA  
Branch Manager





4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
MA. ESTER E. HAMOR

City Mayor

for:

CITY GOVERNMENT OF SORSOGON

  
JOEFFREY A. PERALTA

Branch Manager

for:

K-SERVICO TRADE, INC.

#### ACKNOWLEDGEMENT

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this 27 day DEC 27 2021, 2021 in the City of Sorsogon,  
Province of Sorsogon, Philippines, personally appeared:

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

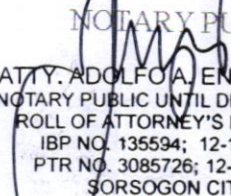
948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument, is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness, and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No. 492  
Page No. 100  
Book No. EN  
Series of 2021

NOTARY PUBLIC  
  
ATTY. ADOLFO A. ENCISO, JR.  
NOTARY PUBLIC UNTIL DEC. 31, 2021  
ROLL OF ATTORNEY'S NO. 59929  
IBP NO. 135594; 12-13-2020  
PTR NO. 3085726; 12-28-2020  
SORSOGON CITY



# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-56

Revised on: May 24, 2004

## NOTICE TO PROCEED

November 15, 2021

**MR. JOEFFREY A. PERALTA**

Branch Manager

K- SERVICOTRADE, INC.

Magsaysay Street, Sorsogon City

Dear Mr. Peralta:

The attached Contract Agreement having been approved, notice is hereby given to **K-SERVICOTRADE, INC.** that delivery may commence on the **PROCUREMENT OF 1-UNIT SCOOTER TYPE MOTORCYCLE FOR BAC OFFICE USE**, effective on November 12, 2021 and within 15 calendar days from receipt of this notice.

Accordingly, you are hereby directed to commence delivery in accordance with the terms and conditions stipulated in the contract and the date shall be not later than 5 days from receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

**MA. ESTER E. HAMOR**

City Mayor

I acknowledge receipt of this Notice on 11/16/2021

Name of the Representative of the Bidder: JOEFFREY A. PERALTA

Authorized Signature: [Signature]

