

Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

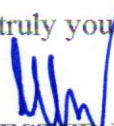
December 9, 2021

MS. CECIL H. DECHAVEZ  
Proprietor  
CK3B OFFICE SUPPLIES TRADING  
San Roque, Bacon Dist.,  
Sorsogon City

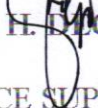
Dear Ms. Dechavez:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the **PROCUREMENT OF 3 LAPTOPS , UPS AND PRINTER** in the amount of **Two Hundred Forty Nine Thousand Two Hundred Twenty Pesos (P 249,220.00 )** is hereby awarded to you.

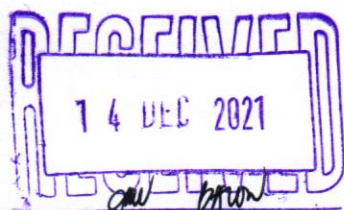
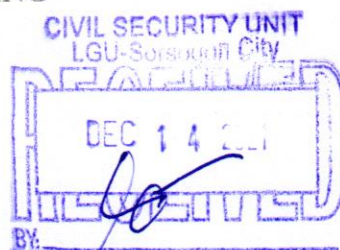
Very truly yours,

  
MA. ESTER E. HAMOR  
City Mayor

Conforme:

  
MS. CECIL H. DECHAVEZ  
Proprietor  
CK3B OFFICE SUPPLIES TRADING  
San Roque, Bacon Dist.,  
Sorsogon City

Date: 12/9/21



CPMO  
SORSOOGON CITY  
RECEIVED  
BY: Solier  
DATE: 12-14-21



CIP /5470/21/06/1165





Contract No. 304-2021-S

## CONTRACT AGREEMENT

THIS AGREEMENT made this **10th** day of **December**, **2021** between **Ma. Ester E. Hamor**, **City Mayor, City of Sorsogon** Philippines ( hereinafter called the " Entity" ) of the one part and **CECIL H. DECHAVEZ** Authorized Partner of **CK3B OFFICE SUPPLIES TRADING** ( hereinafter called the "Supplier" ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **PROCUREMENT OF 3 LAPTOPS , UPS AND PRINTER** during the State of Health Emergency and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Two Hundred Forty Nine Thousand Two Hundred Twenty Pesos (P 249,220.00 )** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

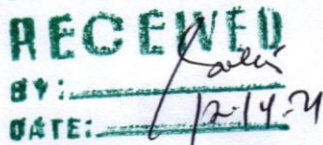
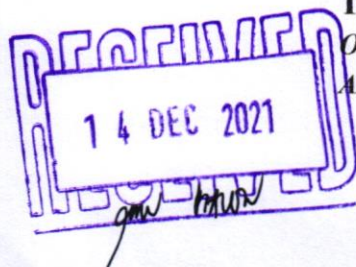
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **Two Hundred Forty Nine Thousand Two Hundred Twenty Pesos (P 249,220.00 )** or such other sums as may be ascertained, **CK3B OFFICE SUPPLIES TRADING** agrees to viz **PROCUREMENT OF 3 LAPTOPS , UPS AND PRINTER** in accordance with his/her/its Bid.





4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
MA. ESTER E. HAMOR

City Mayor

for:

CITY GOVERNMENT OF SORSOGON

  
CECIL H. DECHAVEZ

Proprietor

for:

CK3B OFFICE SUPPLIES  
TRADING

#### ACKNOWLEDGEMENT

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this JAN 21 2022 day \_\_\_\_\_, 2021 in the City of Sorsogon,  
Province of Sorsogon, Philippines, personally appeared :

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No. 346 :  
Page No. 1 :  
Book No. LVIII :  
Series of 2022 :

NOTARY PUBLIC  
ATTY. ADOLFO A. ENCISO, JR.  
NOTARY PUBLIC UNTIL JUNE 30, 2022  
ROLL OF ATTORNEY'S NO. 59829  
IBP NO. 170178; 12-13-2021  
PTR NO. 0172004; 12-28-2021  
SORSOGON CITY



CITY OF SONOMA

Standard Form 700-2, SF-700D-25  
Revised on May 24, 2004

NOTICE TO PROCEED

December 13, 2004

MS. CELIA H. BINGHAM  
Proprietor  
KIM O'NEIL SUPPLIES TRADING  
San Rafael, CA 94901  
Sonoma, CA

Dear Ms. Bingham:

The attached Contract Agreement having been approved, notice is hereby given to  
OFFICE SUPPLIES TRADING that delivery and completion on the PROJECT SITE OF  
PLAINTS, FTS AND PAPER, effective on December 13, 2004 and with in 2 calendar  
days from receipt of this notice.

Accordingly, you are hereby directed to commence delivery in accordance with the terms and  
conditions stipulated in the contract and the date shall be not later than 2 days from receipt of this  
notice.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space  
provided below.

Very truly yours,

ALA ESTHER BAYLOR  
City Mayor

I acknowledge receipt of this Notice on \_\_\_\_\_  
Name of the Representative of the Bidder: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_

RECEIVED  
SONOMA, CA  
DEC 14 2004

RECEIVED  
DEC 14 2004





# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

December 13, 2021

MS. CECIL H. DECHAVEZ  
Proprietor  
CK3B OFFICE SUPPLIES TRADING  
San Roque, Bacon Dist.,  
Sorsogon City


Dear Ms. Dechavez:

The attached Contract Agreement having been approved, notice is hereby given to CK3B OFFICE SUPPLIES TRADING that delivery may commence on the PROCUREMENT OF 3 LAPTOPS, UPS AND PRINTER, effective on December 10, 2021 and within 5 calendar days from receipt of this notice.

Accordingly, you are hereby directed to commence delivery in accordance with the terms and conditions stipulated in the contract and the date shall be not later than 5 days from receipt of this notice.

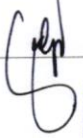
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

  
MA. ESTER E. HAMOR  
City Mayor

I acknowledge receipt of this Notice on 12/13/21

Name of the Representative of the Bidder: Cecil H. Dechavez

Authorized Signature: 

CIVIL SECURITY UNIT  
LGU-Sorsogon City

DEC 14 2021

BY: 

OPMO  
SORSOGON CITY  
RECEIVED

12-14-21

14 DEC 2021



CIP 15470/21/06/1165