

CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-48

Revised on: May, 2004

Notice of Award

December 2, 2021

MS. MA.ELENA T. MORADA

Proprietor

38MJ ENTERPRISES

Seminary Avenue, OLV Bibincahan,
Sorsogon City

Dear Ms. Morada:

Based on the BAC Resolution recommending Award which was approved by the Head of the Procuring Entity, we are pleased to inform you that the **PROCUREMENT OF OFFICE SUPPLIES FOR THE OFFICE OF COUN. ATUTUBO** in the amount of **Fifty Thousand Seven Hundred Forty Eight Pesos (Php 50,748.00) Only** is hereby awarded to you.

Very truly yours,

MA. ESTER E. HAMOR

City Mayor

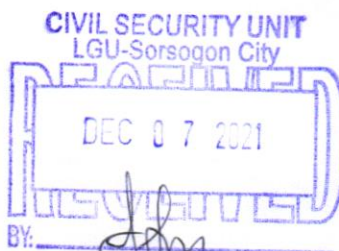
Conforme:

MS. MA.ELENA T. MORADA

Proprietor

38MJ ENTERPRISES

Seminary Avenue, OLV Bibincahan,
Sorsogon City



Date: 12/6/21

CPMO
SORSOGON CITY
RECEIVED
BY: [Signature]
DATE: 12-07-21





Contract No. 272-2021 SVP

CONTRACT AGREEMENT

THIS AGREEMENT made this **6th** day of **December**, 2021 between **Ma. Ester E. Hamor**, City Mayor, City of Sorsogon Philippines (hereinafter called the “ Entity”) of the one part and **MA. ELENA T. MORADA** proprietor of **38MJ ENTERPRISES** (hereinafter called the “Supplier”) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **PROCUREMENT OF OFFICE SUPPLIES FOR THE OFFICE OF COUN. ATUTUBO** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Fifty Thousand Seven Hundred Forty Eight Pesos (Php 50,748.00) Only** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

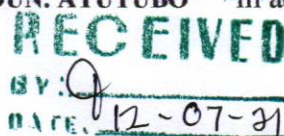
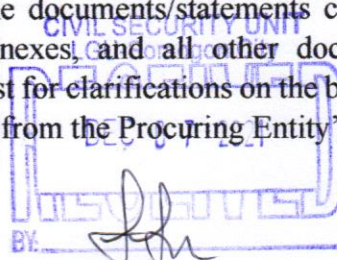
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Fifty Thousand Seven Hundred Forty Eight Pesos (Php 50,748.00) Only** or such other sums as may be ascertained, **38MJ ENTERPRISES** agrees to viz **PROCUREMENT OF OFFICE SUPPLIES FOR THE OFFICE OF COUN. ATUTUBO** in accordance with his/her/its Bid.



WITNESS

MA. ESTER E. HAMOR
CITY MAYOR

MA. ELENA T. MORADA
Proprietor

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


MA. ESTER E. HAMOR

City Mayor

for:

CITY GOVERNMENT OF SORSOGON


MA. ELENA T. MORADA

Proprietor

for:

38MJ ENTERPRISES

ACKNOWLEDGEMENT

REUBLIC OF THE PHILIPPINES)
PROVINCE OF SORSOGON)
CITY OF SORSOGON)

BEFORE ME this DEC 24 2021, 2021 in the City of Sorsogon,
Province of Sorsogon, Philippines, personally appeared :

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

948-889-852

MA. ELENA T. MORADA

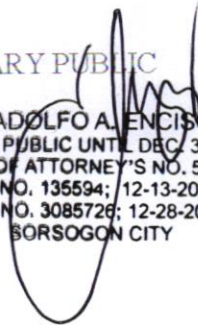
240-883-258

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

NOTARY PUBLIC


ATTY. ADOLFO A. ENCISO, JR.
NOTARY PUBLIC UNTIL DEC 31, 2021
ROLL OF ATTORNEY'S NO. 59929
IBP NO. 135594; 12-13-2020
PTR NO. 3085726; 12-28-2020
SORSOGON CITY

Doc No. 477 ;
Page No. 97 ;
Book No. LN ;
Series of 2021 ;



Standard Form Number: SF-GOOD-56
Revised on: May 24, 2004

NOTICE TO PROCEED

December 6, 2021

MS. MA.ELENA T. MORADA

Proprietor
38MJ ENTERPRISES
Seminary Avenue, OLV Bibincahan,
Sorsogon City


Dear Ms. Morada:

The attached Contract Agreement having been approved, notice is hereby given to **38MJ ENTERPRISES** that delivery may commence on the **PROCUREMENT OF OFFICE SUPPLIES FOR THE OFFICE OF COUN. ATUTUBO**, effective on December 3, 2021 and within 5 calendar days from receipt of this notice.

Accordingly, you are hereby directed to commence delivery in accordance with the terms and conditions stipulated in the contract and the date shall be not later than 5 days from receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,


MA. ESTER E. HAMOR
City Mayor



I acknowledge receipt of this Notice on 12/6/2021

Name of the Representative of the Bidder: MA. ELENA T. MORADA

Authorized Signature: 

