



Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

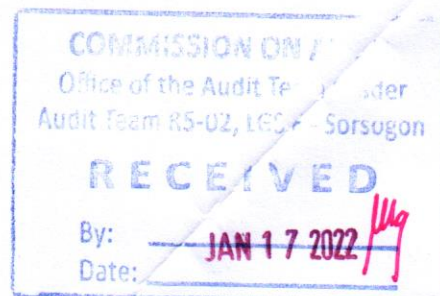
December 1, 2021

**Ms. ERLENA D. BENZON**

Proprietor

**ERL Pharma**

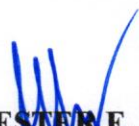
Benzon Bldg. Magsaysay Street  
Sulucan, Sorsogon City




Dear Ms. Benzon:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the **PROCUREMENT OF VARIOUS MEDICAL SUPPLIES FOR THE MASS VACCINATION** in the amount of **Seven Hundred Sixty One Thousand Eight Hundred Fifty Pesos (P 761,850.00)** is hereby awarded to you.

Very truly yours,

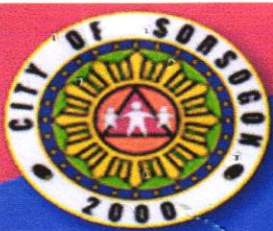
  
**MA. ESTER E. HAMOR**  
City Mayor

Conforme:

  
**Ms. ERLENA D. BENZON**  
Proprietor  
**ERL Pharma**  
Benzon Bldg. Magsaysay Street  
Sulucan, Sorsogon City

Date: 12/2/2021





# CITY OF SORSOGON

## Office of the City Mayor

Contract No. 269-2021 NE

### Contract Agreement

THIS AGREEMENT made this **2nd** day of **December**, 2021 between **Ma. Ester E. Hamor**, City Mayor, City of Sorsogon Philippines ( hereinafter called the " Entity") of the one part and **MS. ERLENA D. BENZON** Proprietor of **ERL PHARMA** ( hereinafter called the "Supplier") of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **PROCUREMENT OF VARIOUS MEDICAL SUPPLIES FOR THE MASS VACCINATION** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Seven Hundred Sixty One Thousand Eight Hundred Fifty (P 761,850.00) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Seven Hundred Sixty One Thousand Eight Hundred Fifty (P 761,850.00) Only** or such other sums as may be ascertained, **ERL PHARMA** agrees to **PROCUREMENT OF VARIOUS MEDICAL SUPPLIES FOR THE MASS VACCINATION** in accordance with his/her/its Bid.

WITNESS

MA. ESTER E. HAMOR  
CITY MAYOR

ERLENA D. BENZON  
Proprietor

RECEIVED

JAN 17 2022



4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
MA. ESTER E. HAMOR

City Mayor

for:

CITY GOVERNMENT OF SORSOGON

  
ERLENA D. BENZON

Proprietor

for:

ERL PHARMA

#### ACKNOWLEDGEMENT

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this \_\_\_\_\_ day JAN 10 2022, 2021 in the City of Sorsogon,  
Province of Sorsogon, Philippines, personally appeared :

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

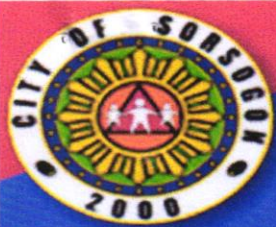
This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

  
NOTARY PUBLIC

Doc No. 215 ;  
Page No. 40 ;  
Book No. 34 ;  
Series of 2022 ;

MARIA TERESITA G. LAYOSA  
NOTARY PUBLIC UNTIL JUNE 30, 2022  
FLORIDA, SORSOGON CITY  
IBF NO. 0173948 PTR-0173948 2022  
MCLE VI-0015230 ROLL 48288



# CITY OF SORSOGON

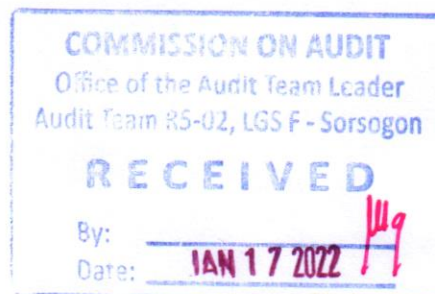
Office of the City Mayor

Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

December 2, 2021

**Ms. ERLENA D. BENZON**  
Proprietor  
**ERL Pharma**  
Benzon Bldg. Magsaysay Street  
Sulucan, Sorsogon City




Dear Ms. Benzon:

The attached Contract Agreement having been approved, notice is hereby given to **ERL Pharma** that delivery may commence on the **PROCUREMENT OF VARIOUS MEDICAL SUPPLIES FOR THE MASS VACCINATION** during the State of Health Emergency, effective immediately.

Accordingly, you are hereby directed to commence delivery in accordance with the terms and conditions stipulated in the contract and the date shall be not later than 5 days from receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

  
**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on 12/3/2021

Name of the Representative of the Bidder: ERLENA D. BENZON

Authorized Signature: 