



EXECUTIVE ORDER NO. 04, SERIES OF 2021

AN ORDER CREATING THE SORSOGON CITY COVID-19 VACCINATION OPERATIONS CENTER (SCCVOC) TO OVERSEE THE PREPARATION FOR AND IMPLEMENTATION OF MASSIVE VACCINATION FOR COVID-19.

WHEREAS, on March 16, 2020 President Rodrigo R. Duterte promulgated Proclamation 929 s. 2020 placing the whole country under State of Calamity for a period of six months due to CoViD-19;

WHEREAS, Proclamation 1021 s. 2020 extended the State of Emergency and mandated all government agencies, including Local Government Units, to mobilize the necessary resources to undertake critical, urgent and appropriate disaster response aid and measures to curtail and eliminate the threat of CoViD-19;

WHEREAS, despite earnest pharmaceutical and non-pharmaceutical interventions to contain the threat, mass vaccination/inoculation is still seen as the ultimate solution to the pandemic;

WHEREAS, the World Health Organization (WHO) estimates that at least 70% of a country's population need be vaccinated to break the chain of transmission and achieve herd immunity;

WHEREAS, Resolution 83 of the Inter-Agency Task Force (IATF) for the Management of Emerging Infectious Diseases (EID) approved the creation of the CoViD-19 Vaccine Cluster and the Philippine National Covid-19 Vaccination Roadmap and Implementation Plan;

WHEREAS, there is a need for a special body that will take concrete steps to ensure the successful implementation of the National Vaccination Plan;

NOW THEREFORE, I, MA. ESTER E. HAMOR, Mayor of the City of Sorsogon, by virtue of the power vested in me by law, hereby order the Creation of the Sorsogon City COVID19 Operations Center (SCCVOC) to oversee the preparation and implementation of massive vaccination for COVID19, as follows:

SECTION 1. CREATION OF THE SORSOGON CITY COVID-19 VACCINATION OPERATIONS CENTER (SCCVOC). Pursuant to the objectives of the National Deployment and Vaccination Plan, the SCCVOC is hereby created with the following general tasks:

1. Oversee the preparation and implementation of the CoViD-19 vaccination;
2. Map out deployment strategies for the massive vaccination in the city;
3. Prepare the masterlist of those who will be inoculated, in the order of priority provided for by the Philippine National Vaccination and Deployment Plan;
4. Rally support and coordination from all government agencies and sectors of society to ensure a unified and coordinated vaccination campaign;
5. Employ strategic communications to generate demand and vaccine acceptance from the populace.
6. Formulate the Local Vaccination Plan that shall lay down the program's vaccination roadmap

Section 2. COMPOSITION, ROLES AND RESPONSIBILITIES

A. Composition

The SCCVOC shall be composed of the following:

Operations Center Chair:	Mayor Ma. Ester E. Hamor
Vice-Chair:	Dr. Rolando E. Dealca

Operations Center Administrator & Coordination Team

Team Leader:	Dr. James V. Apin
Members:	CDRRMO DILG

Communication Advocacy and Partnership Team

Team Leader:	Dr. Karen Faye Nava-Garcia
Members:	City Administrator's Office City Health Education & Promotion Officer City Public Information Office Department of Education Public Information Agency Media Partners Religious Organizations

Planning, Campaign & Technical Team

Team Leader:	Dr. Epifania P. Hallig
Members:	NIP Coordinators City Planning & Development Office Local Finance Committee DOH-PDO DepEd

Implementation & Coordination Team

Team Leader:	Dr. Jazel S. Calleja
Members:	Medical Directors – Private Hospitals Private Health Facilities Medical Teams of Other Agencies

Cold Chain Logistics and Health Care Waste Management Team

Team Leader:	Dr. Ruel Reynario L. Rebutillo
	CENRO City Environmental Sanitation Section City NIP Coordinator CGSO CDRRMO DOH-PDO

Vaccine Safety, Surveillance & Response Team

Team Leader:	Dr. Andre Austin Ahmer O. De Castro
Members:	Col. Benito E. Dipad, Jr. PNP AFP BFP BJMP PCG Barangay Officials SK3

- B. **ROLES AND RESPONSIBILITIES.** The SCCVOC shall be composed of teams that shall have the following roles and responsibilities:

Planning, Campaign Management and Technical Team

1. Develop and release bulletins and advisories relevant to the vaccination campaign;
2. Set up the SCCVOC;
3. Rollout and conduct orientation and capability-building to program managers, stakeholders, implementers and monitors;
4. Monitor the implementation of the campaign;
5. Review preparedness plans of barangays and provide guidance/recommendations to implementers; and
6. Analyze and report data to the Provincial VOC (Sorsogon CoVID-19 Vaccines Operations Center)

Cold Chain, Logistics and Health-care Waste Team

1. Conduct inspection and ensure the quality of logistics to be delivered;
2. Ensure timely delivery of vaccines, syringes, personal protective equipment (PPEs) and other logistics from national, regional and provincial delivery hubs;
3. Deliver vaccines, syringes, PPEs and other logistics to implementing units;
4. Closely coordinate with DHOs to ensure availability of vaccines, vaccine carriers for cold-chain management, and other supplies;
5. Manage inventory of vaccines, its storage and distribution; and
6. Coordinate with implementing units on the latest inventory of logistics, supplies and its actual utilization

Implementation and Coordination Team

1. Coordinate and collaborate with barangays, health facilities, partners and stakeholders'
2. Coordinate immediate concerns of implementing units to the SCCVOC. Coordinate with partners to provide assistance and response, and address concerns raised;
3. Assist the Cold Chain and Logistics Team for concerns related to delivery and distribution of logistics and supplies; and
4. Oversee and provide human resource support to the SCCVOC;

Vaccine Safety, Surveillance and Response Team

1. Implement surveillance activities for Adverse Effect Following Immunization/Adverse Event of Special Interest (AEFI/AESI);
2. Lead in the conduct of AEFI/AESI case investigation and comprehensive data analysis;
3. Generate AEFI/AESI surveillance report and provide information to SCCVOC, then submit to the Provincial VOC;
4. Provide technical assistance or training to develop/enhance capacity of City AEFI/AESI surveillance team;
5. Provide security to the vaccination team as well as to vaccine transport; and
6. Provide regular updates on Covid-19 vaccine surveillance to the SCCVOC

Communications, Advocacy and Partnership Team

1. Advocate and conduct partnership meetings with partners and stakeholders such as, but not limited to, the Local Chief Executives, LGU officials, medical societies, civil societies, religious sectors, private physicians and other stakeholders;
2. Conduct massive information dissemination about CoVID-19 vaccines in all forms of mass media such as, but not limited to radio/TV advocacy

- programs, distribution of infographics, brochures, tarpaulins and other relevant communication materials, among others;
3. Document Covid-19 vaccination campaign activities; and
 4. Submit updates/reports related to vaccination activities to Provincial VOC

SECTION 3. PARTICIPATION OF THE PUBLIC AND PRIVATE SECTORS. The SCCVOC shall employ a whole-of-society approach in the implementation of the vaccination program. As such, the public and private sectors are enjoined to actively participate in this collective effort.

The SCCVOC and the Local Vaccination Plan shall be spearheaded by the City Government of Sorsogon. The LGU shall be complemented by the different line agencies such as the Department of the Interior and Local Government, Philippine National Police, Armed Forces of the Philippines, Philippine Coast Guard, Bureau of Jail Management and Penology, Bureau of Fire Protection, Department of Education, Philippine Information Agency, among others. They shall take active roles in the different teams of the SCCVOC on its day-to-day operations.

The SCCVOC shall likewise rally the support and coordination of the private sector, such as private hospitals and clinics, the business sectors, non-government organizations, professional organizations and the religious sector, among others, to ensure the conduct of a unified and coordinated vaccination campaign.

SECTION 4. EFFECTIVITY. This Order shall take effect immediately

DONE this 8th day of February 2021 at Sorsogon City, Philippines.


MA. ESTER E. HAMOR
City Mayor