



## APPLICATION FOR SIMPLE SUBDIVISION APPROVAL (SSA)

\_\_\_\_\_ Date

**THE HON. ESTER A. HAMOR**

City Mayor  
 City Government of Sorsogon  
 Cabid-an, Sorsogon City

Madam :

In accordance with Sec. 4 of PD 957 and its Implementing Standards, Rules and Regulations as amended by Executive Order No. 648 dated 07 February 1981, I am applying for approval of a simple subdivision project:

Location: \_\_\_\_\_

Lot No. \_\_\_\_\_ Total Area (sq.): \_\_\_\_\_ No. of Saleable Lots : \_\_\_\_\_

Name of Registered Owner: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Purpose/Intent:

- \_\_\_\_\_ for sale
- \_\_\_\_\_ subdivision among heirs/co-heirs/co-owners
- \_\_\_\_\_ others

Attached hereto are:

1. Five (5) sets for the following documents duly sealed and signed by a licensed geodetic engineer.
  - a. Subdivision plan (schematic plan) at a scale ranging from 1:200 to 1:2000 showing the proposed layout
  - b. Vicinity Map indicating the adjoining land uses, access as well as existing facilities at least within 500 meters from the property boundaries of the project, drawn to any convenient scale
  - c. Survey Plan of Lot(s) described on land title(s)
2. Two (2) Certified True Copies of Title(s) or other proof of ownership, tax declaration and current real estate tax receipt.
3. Authorization if the applicant is not the real owner of the lot subject for Subdivision.
4. Right to use or deed of absolute sale of right of way for access roads and other utilities when applicable, subject to compensation for private land.

The undersigned attest that the plan submitted is in accordance with pertinent laws, decrees, rules, standards, and guidelines and that I shall assume full responsibility from any non-compliance or violation thereof.

Very truly yours,

\_\_\_\_\_  
 APPLICANT

Address: \_\_\_\_\_  
 \_\_\_\_\_

**SUBSCRIBED AND SWORN TO** before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ in the City of Sorsogon; Province of Sorsogon. Affiant exhibited to me his/her Competent Proof of Identity. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_ 20\_\_.

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 Series of \_\_\_\_\_

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