



Republic of the Philippines
Province of Sorsogon
CITY OF SORSOGON



Office of the Sangguniang Panlungsod

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SEVENTH CITY COUNCIL HELD AT THE PILI SESSION HALL ON SEPTEMBER 03, 2019.

PRESENT:

HON. MARK ERIC C. DIONEDA
City Vice Mayor/Presiding Officer

BACON DISTRICT

Hon. Jo Abegail C. Dioneda
Hon. Hilario D. Dioneda
Hon. Danilo A. Deladia

EAST DISTRICT

Hon. Ralph Walter R. Lubiano
Hon. Mary Ellen D. Jamisola
Hon. Franco Eric O. Ravanilla
Hon. Joven G. Laura

WEST DISTRICT

Hon. Nestor J. Baldon
Hon. Erwin J. Duana
Hon. Rebecca D. Aquino

EX-OFFICIO MEMBERS

SK Federation Pres. Lorenz S. Abenion

ABSENT:

Hon. Melchor P. Atutubo
Hon. Fernando David H. Duran, III – sick leave
ABC President Ma. Teresa D. Perdigon

Resolution No. 079, Series of 2019

(Author: Hon. Ralph Walter R. Lubiano)

RESOLUTION ENACTING AN ORDINANCE AMENDING SECTION 4 OF CITY ORDINANCE NO. 21, SERIES OF 2017 OTHERWISE KNOWN AS AN ORDINANCE CREATING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO), DEFINING ITS FUNCTIONS AND APPROPRIATING FUNDS THEREFOR FOR THE PURPOSE

WHEREAS, the present set up of the PESO cannot fully respond to the employment service of the growing population of the city due to very limited resources, as pointed out by the Department of Labor and Employment;

WHEREAS, the institutionalization of PESO is supported by Department Order No. 157-16, series of 2016 of the Department of Labor and Employment or the Implementing Rules and Regulations (IRR) of Republic Act 10691, or the amended PESO Act of 1999 wherein the LGUs' are required to establish, operate and maintain the PESOs in all provinces, cities and municipalities;

WHEREAS, the initial creation of the PESO Managers and other positions are exempted from the personnel services limitations/ceiling and the source of fund shall be charge against the Internal Revenue Allotment (IRA) and other internally generated income of the LGU concerned;

WHEREAS, The PESO will facilitate Labor Market Information (LMI), referral and placement services for local and overseas as well as private and public employment, career advocacy and employment coaching services, livelihood and self-employment programs and services, coordinates with Overseas Workers Welfare Administration (OWWA) and National Reintegration Center for OFWs (NRCO) in providing re-integration assistance services to returning OFWs, initiate local recruitment/special recruitment activities in coordination with the Philippine Overseas Employment Administration (POEA), initiate and organize job fairs, and other functions analogous to the programs and activities developed by the DOLE to enhance provisions of employment assistance to clients, particularly for special groups of disadvantaged workers such as persons with disabilities (PWDs) and displaced workers;

WHEREAS, under RA 7160 otherwise known as the Local Government Code of 1991, the Sangguniang Panlungsod, subject to the provisions of the same and pertinent laws, has also the power/authority to determine the powers and duties of officials and employees of the city. (RA 7160, Sec. 458(1) (vii));

WHEREAS, the 6th City Council passed City Ordinance No. 21, Series of 2017 for the purpose but the Civil Service Commission recommended for the enhancement of the Qualification Standard for PESO Manager as prescribed by existing laws, rules and regulations particularly the implementing Rules and Regulations of RA 8759 as amended by RA 10691 and the 1997 CSC-approved QS Manual as reflected in Section 2 (Amendment) hereof;

WHEREAS, foregoing premises considered and after due deliberation on the matter, the 7th City Council deemed it necessary to pass a resolution enacting an ordinance amending Section 4 of City Ordinance No. 21, Series of 2017 otherwise known as an ordinance creating the Public Employment Service Office (PESO), defining its functions and appropriating funds for the purpose.

NOW THEREFORE, on motion of **City Councilor Ralph Walter R. Lubiano**, duly seconded by **City Councilor Mary Ellen D. Jamisola**, resolve as it is hereby done to enact an ordinance amending Section 4 of City Ordinance No. 21, Series of 2017 otherwise known as an ordinance creating the Public Employment Service Office (PESO), defining its functions and appropriating funds for the purpose.

City Ordinance No. 08, Series of 2019

AN ORDINANCE AMENDING SECTION 4 OF CITY ORDINANCE NO. 21, SERIES OF 2017 OTHERWISE KNOWN AS AN ORDINANCE CREATING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO), DEFINING ITS FUNCTIONS AND APPROPRIATING FUNDS THEREFOR FOR THE PURPOSE

Be it ordained by the 7th Sangguniang Panlungsod in session duly assembled that:

SECTION 1: TITLE - This ordinance shall be known as **“Amended Public Employment Service Office Ordinance of 2019”**

SECTION 2: AMENDMENT - Section 4 (Creation of Plantilla Position and Qualification Standards) shall be read as follows:

TITLE OF POSITION	SG/s	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
City Government Department Head I (PESO Manager)	25/1	Bachelor's Degree preferably in any of the following areas: <ul style="list-style-type: none"> • Operations Management (OM) • Human Resources Mngt. (HRM) • Human Resources Dev't. (HRD) • Commerce • Economics • Public Administration 	5 years of supervisory / management experience in program management relative to the employment facilitation	32 hours of training in management and supervision	Career Service (Professional) Second Level Eligibility
City Government Assistant Department Head I (PESO Assistant Manager)	23/1	Bachelor's Degree preferably in any of the following areas: <ul style="list-style-type: none"> • Operations Management (OM) • Human Resources Mngt. (HRM) • Human Resources Dev't. (HRD) • Commerce • Economics • Public Administration 	3 years of supervisory / management experience in program management relative to the employment facilitation	16 hours of training in management and supervision	Career Service (Professional) Second Level Eligibility
LABOR MARKET INFORMATION DIVISION					
Supervising Labor & Employment Officer	22/1	Bachelor's degree relevant to the job	3 yrs. of relevant experience	16 hours of relevant training	CS (Professional) 2 nd Level Eligibility
Labor & Employment Officer III	16/1	Bachelor's degree relevant to the job	1 yr of relevant experience	4 hours of relevant training	CS (Professional) 2 nd Level Eligibility
Labor & Employment Officer II	13/1	Bachelor's degree relevant to the job	None required	None required	CS (Professional) 2 nd Level Eligibility
Labor & Employment Officer I	11/1	Bachelor's degree relevant to the job	None required	None required	CS (Professional) 2 nd Level Eligibility
Labor & Employment Assistant	8/1	Completion of 2 years studies in college	1 year of relevant experience	4 hours of relevant training	CS (Sub-Professional) 1 st Level Eligibility
MANPOWER REFERRAL AND PLACEMENT DIVISION					
Supervising Manpower Development Officer	22/1	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours of relevant training	CS (Professional) 2 nd Level Eligibility
Senior Manpower Development Officer III	18/1	Bachelor's degree relevant to the job	2 years of relevant experience	8 hours of relevant training	CS (Professional) 2 nd Level Eligibility

Senior Manpower Development Officer II	15/1	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	CS (Professional) 2 nd Level Eligibility
Manpower Development Officer I	11/1	Bachelor's degree relevant to the job	None required	None required	CS (Professional) 2 nd Level Eligibility
Manpower Development Assistant	8/1	Completion of 2 years studies in college	1 year of relevant experience	4 hours of relevant training	CS(Sub-Professional) 1st Level Eligibility
CAREER AND EMPLOYMENT COACHING SERVICES DIVISION					
Supervising Administrative Officer (Human Resource Management Officer IV)	22/1	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours of relevant training	CS (Professional) 2 nd Level Eligibility
Administrative Officer V (Human Resource Management Officer III)	18/1	Bachelor's degree relevant to the job	2 years of relevant experience	8 hours of relevant training	CS (Professional) 2 nd Level Eligibility
Administrative Officer IV (Human Resource Management Officer II)	15/1	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	CS (Professional) 2 nd Level Eligibility
Administrative Officer II (Human Resource Management Officer I)	11/1	Bachelor's degree relevant to the job	None required	None required	CS (Professional) 2 nd Level Eligibility
Administrative Assistant II (Human Resource Management Assistant)	8/1	Completion of 2 years studies in college	1 year of relevant experience	4 hours of relevant training	CS (Sub-Professional) 1 st Level Eligibility
Project Development Officer IV	22/1	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours of relevant training	CS (Professional) 2 nd Level Eligibility
Project Development Officer III	18/1	Bachelor's degree relevant to the job	2 years of relevant experience	8 hours of relevant training	CS (Professional) 2 nd Level Eligibility
Project Development Officer II	15/1	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	CS (Professional) 2 nd Level Eligibility
Project Development Officer II	11/1	Bachelor's degree relevant to the job	None required	None required	CS (Professional) 2 nd Level Eligibility
Project Development Officer II	8/1	Completion of 2 years studies in college	1 year of relevant experience	4 hours of relevant training	CS (Sub-Professional) 1st Level Eligibility
ADMINISTRATIVE SECTION					
Administrative Officer V (Records Officer III)	18/1	Bachelor's degree relevant to the job	2 years of relevant experience	8 hours of relevant training	CS (Professional) 2 nd Level Eligibility

Administrative Officer III (Computer Programmer II)	15/1	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	CS (Professional) 2 nd Level Eligibility
Administrative Aide IV (Clerk II)	4/1	Completion of 2 years studies in college	None required	None required	CS(Sub-Professional) 1 st Level Eligibility
Administrative Aide IV (Driver II)	4/1	Elementary School Graduate	None required	None required	Driver License (MC 11, S. 96-Cat.III)
Utility Worker II (Administrative Aide II)	3/1	Must be able to read and write	None required	None required	None required (MC 11, S. 96-Cat.III)
Administrative Aide III (Messenger)	2/1	Elementary School Graduate	None required	None required	None required (MC 11, S. 96-Cat.III)

SECTION 3: REPEALING CLAUSE - All ordinances, resolutions, rules and regulations, or any part(s) thereof which are inconsistent with any provision of this ordinance are hereby repealed or modified accordingly.

SECTION 4: SEPARABILITY CLAUSE - If any person or reasons, any part or provision of this ordinance shall be held to be unconstitutional or invalid, other parts or provision hereof which are not affected thereby shall continue to be in full force and effect.

SECTION 5: EFFECTIVITY - This ordinance shall take effect immediately upon its approval by the Sangguniang Panlungsod and after compliance with the law on public dissemination and of publication.

DATE APPROVED: **September 03, 2019**


I HEREBY CERTIFY to the correctness of the foregoing resolution and ordinance.


NOEL C. DREU
 Secretary to the Sangguniang Panlungsod

Attested:


MARK ERIC C. DIONEDA
 City Vice Mayor/Presiding Officer

Approved:


MA. ESTER E. HAMOR
 City Mayor