



APPLICATION FOR ALTERATION OF SUBDIVISION PLAN

 Date

THE HON. MA. ESTER HAMOR
 City Mayor
 City Government of Sorsogon
 Cabid-an, Sorsogon City

Madam:

In accordance with Sec. 22 of PD 957 and its implementing Standards, Rules and Regulations, I am applying for the alteration of plan of a Subdivision Project with Development Permit No. _____ having a total area of _____ square meters, containing _____ lots/units/plots.

Attached hereto are:

1. Five (5) copies of the plan showing the proposed alteration duly signed and sealed by a licensed Architect/Engineer;
2. Letter stating the reason for the proposed alteration/conversion.
3. Written conformity or consent of the duly organized homeowners association, or in the absence of the latter, by the majority of the lot owners/buyers in the subdivision.
4. Proof of prior written notification to all registered owners/ buyers and/or duly organized homeowners association.
5. Certified photocopy of proof of ownership or right over the property.

Very truly yours,

 APPLICANT

Address: _____

Republic of the Philippines)
 Province of Sorsogon) S.S.
 City of Sorsogon)
 X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20____ in the City of Sorsogon; Province of Sorsogon. Affiant exhibited to me his/her Competent Proof of Identity. _____ issued at _____ on _____ 20____.

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____

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