

Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

### Notice of Award

January 15, 2025

**MS. JENNY VI F. CANLAS**  
Proprietor  
J. CANLAS AUTO PARTS  
Sitio Sirangan, Brgy. Cabid-an  
East District Sorsogon City

Dear Ms. Canlas:

Based on the BAC Resolution recommending Award which was approved , we are pleased to inform you that the **SUPPLY AND DELIVERY OF ADDITIONAL SPAREPARTS AND CONSUMABLES FOR DIFF. GOVT VEHICLE FOR THE MONTH OF JANUARY** in the amount of **Two Hundred Ninety Six Thousand Five Hundred Ninety** Pesos ( **₱ 296,590.00** ) Only is hereby awarded to you.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

By the Authority of the Mayor

**HON. MARK ERIC C. DIONEDA**  
City Vice Mayor

15 JAN 2025

Conforme:

**MS. JENNY VI F. CANLAS**  
Proprietor  
J. CANLAS AUTO PARTS  
Sitio Sirangan, Brgy. Cabid-an  
East District Sorsogon City

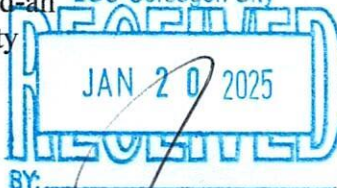
Date: 1-15-25

BACON SATELITE OFFICE-CSU  
LGU-Sorsogon City



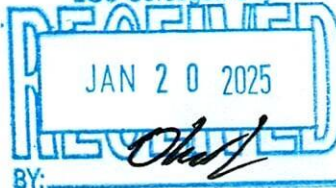
BY:

CIVIL SECURITY UNIT  
LGU-Sorsogon City



BY:

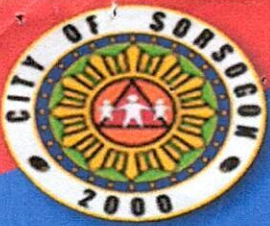
CITY PUBLIC MARKET OFFICE  
LGU-Sorsogon City



BY:







Contract No. 2025- 008 SVP

### CONTRACT AGREEMENT

THIS AGREEMENT made this 16<sup>th</sup> day of **January**, 2025 between **Ma. Ester E. Hamor**, City Mayor, City of Sorsogon Philippines ( hereinafter called the " Entity" ) of the one part and **JENNY VI F. CANLAS** Authorized Representative of **J. CANLAS AUTO PARTS**( hereinafter called the "Supplier" ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY AND DELIVERY OF ADDITIONAL SPAREPARTS AND CONSUMBALES FOR DIFF. GOVT VEHICLE FOR THE MONTH OF JANUARY** during the State of Health Emergency and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Two Hundred Ninety Six Thousand Five Hundred Ninety Pesos ( ₱ 296,590.00 ) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

i. Philippine Bidding Documents (PBDs);

- i. Schedule of Requirements;
- ii. Technical Specifications;
- iii. General and Special Conditions of Contract; and
- iv. Supplemental or Bid Bulletins, if any

ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

iii. Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

iv. Performance Security;

iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of sum **Two Hundred Ninety Six Thousand Five Hundred Ninety Pesos ( ₱ 296,590.00 ) Only** or such other sums as may be ascertained, **J. CANLAS AUTO PARTS** agrees to viz **SUPPLY AND DELIVERY OF ADDITIONAL SPAREPARTS AND CONSUMBALES FOR DIFF. GOVT VEHICLE FOR THE MONTH OF JANUARY** in accordance with his/her/its Bid.



4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**MA. ESTER E. HAMOR**

*City Mayor*



**JENNY V.F. CANLAS**

*Authorized Representative*

*for:*

By the Authority of the Mayor :

**HON. MARK ERIC C. DIONEDA**

*City Vice Mayor*

*for:*

**J. CANLAS AUTO PARTS**

**CITY GOVERNMENT OF SORSOGON**

**ACKNOWLEDGEMENT**

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this \_\_\_\_\_ day MAY 29 2025, 2025 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

NAME

TAX IDENTIFICATION NUMBER

MA. ESTER E. HAMOR

948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

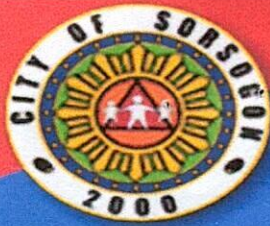
IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

NOTARY PUBLIC

Doc No. 314 ;  
Page No. 03 ;  
Book No. 200 ;  
Series of 2025 ;

**EMMANUEL S. AYO**  
IBP LIFETIME MEMBER ROLL NO. 010085/06-09-2011  
PTR NO. 5558685/ SORSOGON/ 1-2-2025  
ROLL NO. 50103/SORSOGON/MAY 2, 2005  
MCLE COMPLIANCE NO VIII-0014065/ 10-3-24  
NOTARIAL COMMISSION 2023-364  
NOTARY PUBLIC UNTIL 12/31/2025 FOR SORSOGON CITY  
DONSOL, PILAR, CASTILLA, JUBAN, CASIGURAN  
VALID UNTIL DECEMBER 31, 2025  
PEÑA BUILDING, BRGY. POLYORISTA, SORSOGON CITY





# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

January 17, 2025

**MS. JENNY VI F. CANLAS**  
Proprietor  
J. CANLAS AUTO PARTS  
Sitio Sirangan, Brgy. Cabid-an  
East District Sorsogon City

Dear Ms. Canlas:

The attached Contract Agreement having been approved, notice is hereby given to **J. CANLAS AUTO PARTS** that delivery may commence on **SUPPLY AND DELIVERY OF ADDITIONAL SPAREPARTS AND CONSUMBALES FOR DIFF. GOVT VEHICLE FOR THE MONTH OF JANUARY** effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

By the Authority of the Mayor

**HON. MARK ERIC C. DIONEDA**  
City Vice Mayor

17 JAN 2025

I acknowledge receipt of this Notice on 1-17-25

Name of the Representative of the Bidder: Jenny VI F. Canlas

Authorized Signature: [Signature]

