



Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

October 3, 2024

**MR. EMAN P. HERNANDEZ**  
Authorized Representative / Signatory  
**ZOOMWORKS CORPORATION**  
Imperial Street, Corner Terminal Road,  
Legazpi City, Albay

Dear Mr. Hernandez,

Based on the BAC Resolution recommending Award which was approved by the Head of the Procuring Entity, we are pleased to inform you that **SUPPLY AND DELIVERY OF PHOTOCOPIER MACHINE FOR USE IN CITY BUDGET OFFICE** in the amount of *Two Hundred Sixty Thousand Pesos & 0/100 (Php 260,000.00) Only* is hereby awarded to you.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

Conforme:

**MR. EMAN P. HERNANDEZ**  
Authorized Representative / Signatory  
**ZOOMWORKS CORPORATION**  
Imperial Street, Corner Terminal Road,  
Legazpi City, Albay

BACON SATELITE OFFICE-CSU  
LGU-Sorsogon City  
**RECEIVED**  
OCT 10 2024  
BY:

CITY PUBLIC MARKET OFFICE  
LGU-Sorsogon City  
**RECEIVED**  
OCT 10 2024  
BY:

Date: 10-3-24  
SECRETARY  
LGU-Sorsogon City  
**RECEIVED**  
OCT 10 2024  
BY:





# CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

October 7, 2024

**MR. EMAN P. HERNANDEZ**  
Authorized Representative / Signatory  
**ZOOMWORKS CORPORATION**  
Imperial Street, Corner Terminal Road,  
Legazpi City, Albay

Dear Mr. Hernandez,

The attached Contract Agreement having been approved, notice is hereby given to **ZOOMWORKS CORPORATION** that delivery may commence on **SUPPLY AND DELIVERY OF PHOTOCOPIER MACHINE FOR USE IN CITY BUDGET OFFICE**, effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

**MA. ESTER E. HAMOR**,  
City Mayor

I acknowledge receipt of this Notice on 10-7-24

Name of the Representative of the Bidder: EMAN P. HERNANDEZ

Authorized Signature: \_\_\_\_\_

CIVIL SECURITY UNIT  
LGU-Sorsogon City  
**RECEIVED**  
OCT 10 2024  
BY: \_\_\_\_\_

CITY PUBLIC MARKET OFFICE  
LGU-Sorsogon City  
**RECEIVED**  
OCT 10 2024  
BY: \_\_\_\_\_

BACON SATELITE OFFICE-CSU  
LGU-Sorsogon City  
**RECEIVED**  
OCT 10 2024  
BY: \_\_\_\_\_





# CITY OF SORSOGON

Office of the City Mayor

## CONTRACT AGREEMENT

Contract No. 2024 – 1343 SVP

THIS AGREEMENT made this **3rd** day of **October, 2024** between **Ma. Ester E. Hamor**, City Mayor, City of Sorsogon Philippines ( hereinafter called the “ Entity” ) of the one part and **EMAN P. HERNANDEZ** Authorized Representative / Signatory of **ZOOMWORKS CORPORATION** ( hereinafter called the “Supplier” ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY AND DELIVERY OF PHOTOCOPIER MACHINE FOR USE IN CITY BUDGET OFFICE** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Two Hundred Sixty Thousand Pesos & 0/100 (Php 260,000.00) Only** ( hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted ( e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

In consideration for the sum of **Two Hundred Sixty Thousand Pesos & 0/100 (Php 260,000.00) Only** or such other sums as may be ascertained, **ZOOMWORKS CORPORATION** agrees to **SUPPLY AND DELIVERY OF PHOTOCOPIER MACHINE FOR USE IN CITY BUDGET OFFICE** in accordance with his/her/its Bid.

WITNESS

MA. ESTER E. HAMOR  
CITY MAYOR

SATELITE OFFICE-CSU  
LGU-Sorsogon City

OCT 10 2024

BY: [Signature]

CITY PUBLIC MARKET OFFICE  
LGU-Sorsogon City

EMAN P. HERNANDEZ  
Authorized Representative / Signatory

OCT 10 2024

SECURITY UNIT  
LGU-Sorsogon City

BY: [Signature]

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**MA. ESTER E. HAMOR**

*City Mayor*

*for:*

**CITY GOVERNMENT OF SORSOGON**

**EMAN P. HERNANDEZ**

*Authorized Representative / Signatory*

*for:*

**ZOOMWORKS CORPORATION**

**ACKNOWLEDGEMNT**

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this \_\_\_\_\_ day JAN 24 2025, 2024 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

**NOTARY PUBLIC**  
Notary Public - Sorsogon City until Dec 31, 2025  
Roll No. 63054  
Notarial Commission No. 2023-366  
IBP Lifetime No. 015624 01-06-2017 Pasig City  
PTR No. 5559222 01-02-2025 Sorsogon  
MCLE Compliance No. VMI-0014091 10-03-2024 Pasig Ci.  
B. Flores St., Piot, Sorsogon City

Doc No. 34 ;  
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Book No. XIV ;  
Series of 2025 ;