



CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-48
Revised on: May, 2004

Notice of Award

November 18, 2024

MS. JOANNA MABELLE M. BELTRAN
JMBEL Enterprises
Abdullah Kadir Bldg. Pag-Asa
Rawis, Legazpi City

Dear Ms. Beltran:

We are happy to notify you that your Bid dated November 5, 2024 for the **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR 4th QUARTER 2024** with Contract No. **GS 2024-10-045** for the Contract Price equivalent to **Two Million Nine Hundred Ninety Six Thousand Three Hundred One and 50/100 Pesos (₱ 2,996,301.50) Only**, as corrected and modified.

You are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of this award and forfeiture of the bid security.

Very truly yours,

MA. ESTER E. HAMOR
City Mayor

By the Authority of the Mayor :

Conforme:

MS. JOANNA MABELLE M. BELTRAN
JMBEL Enterprises
Abdullah Kadir Bldg. Pag-Asa
Rawis, Legazpi City

Date: 11/18/2024

COMMISSION ON AUDIT
Office of the Audit Team Leader
Audit Team R5-02, LGS F - Sorsogon
RECEIVED
By:
Date: DEC 03 2024

BACON SATELITE OFFICE-CSU
LGU-Sorsogon City
RECEIVED
NOV 25 2024
BY:

CIVIL SECURITY UNIT
LGU-Sorsogon City
RECEIVED
NOV 25 2024
BY:

CITY PUBLIC MARKET OFFICE
LGU-Sorsogon City
RECEIVED
NOV 25 2024
BY:





CITY OF SORSOGON

Office of the City Mayor

Contract Agreement No. B- 2024-1385-GS

THIS AGREEMENT made this 19th day of November, 2024 between Ma. Ester E. Hamor, City Mayor, City of Sorsogon Philippines (hereinafter called the " Entity") of the one part and MS. JOANNA MABELLE M. BELTRAN Proprietor of JMBEL Enterprises (hereinafter called the "Supplier") of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR 4th QUARTER 2024** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Nine Hundred Ninety Six Thousand Three Hundred One and 50/100 Pesos (P 2,996,301.50) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
- vi. Winning bidder shall present Tax Clearance(for Collection) from the Bureau of Internal Revenue as well as a copy of Business and Income Tax returns duly stamped and received by Bureau of Internal Revenue duly validated with the tax payment made thereon.

WITNESS

MA. ESTER E. HAMOR
CITY MAYOR

JOANNA MABELLE M. BELTRAN
Proprietor

3. In consideration for the sum of Two Million Nine Hundred Ninety Six Thousand Three Hundred One and 50/100 Pesos (P 2,996,301.50) Only or such other sums as may be ascertained, **JMBel Enterprises** agrees to **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR 4th QUARTER 2024** in accordance with his/her/its Bid.

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


MA. ESTER E. HAMOR

City Mayor

for:

CITY GOVERNMENT OF SORSOGON


JOANNA MABELLE M. BELTRAN

Owner

for:

JMBEL Enterprises

ACKNOWLEDGEMNT

REUBLIC OF THE PHILIPPINES)
PROVINCE OF SORSOGON)
CITY OF SORSOGON)

BEFORE ME this _____ day NOV 20 2024, 2024 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.


NOTARY PUBLIC VIVENCIA C. LATOSA
NOTARY PUBLIC UNTIL DEC 31 2025
FLORES ST., PICT, SORSOGON CITY
IBP LIFETIME NO. 010255 PTR 6893878 2024
MCLEVII-0005594 ROLL NO. 48288

Doc No. 302 ;
Page No. 02 ;
Book No. 45 ;
Series of 2024 ;



CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-56
Revised on: May 24, 2004

NOTICE TO PROCEED

November 20, 2024

MS. JOANNA MABELLE M. BELTRAN

JMBEL Enterprises
Abdullah Kadir Bldg. Pag-Asa
Rawis, Legazpi City


Dear Ms. Beltran:

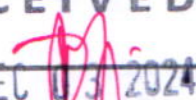
The attached Contract Agreement having been approved, notice is hereby given to **JMBEL Enterprises** that delivery may commence on **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR 4th QUARTER 2024**, effective on **November 19, 2024**.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Sorsogon.

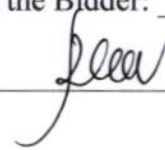
Very truly yours,

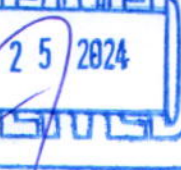

MA. ESPER E. HAMOR
City Mayor


COMMISSION ON AUDIT
Chairman of the Audit Team Leader
Audit Team R5-02, LGS F - Sorsogon
RECEIVED
By: 
Date: **DEC 03 2024**

I acknowledge receipt of this Notice on 11/21/2024

Name of the Representative of the Bidder: _____

Authorized Signature: 

CIVIL SECURITY UNIT
LGU-Sorsogon City
RECEIVED
NOV 25 2024
BY: 

CITY PUBLIC MARKET OFFICE
LGU-Sorsogon City
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