

# CITY OF SORSOGON

Office of the City Mayor

## Notice of Award

Standard Form Number: SF-GOOD-48  
Revised on: May, 2004


September 12, 2024

**MR. FRANCIS JOHN Q. OLIVA**  
Proprietor  
**FO & JO SCHOOL & OFFICE SUPPLIES TRADING**  
#2 Block 192 Alegre Street, Nogales Compound  
Barangay Balogo, Sorsogon City


Dear Mr. Oliva:

Based on the BAC Resolution recommending Award which was approved, we are pleased to inform you that the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR THE SK FEDERATION OFFICE** in the amount of *Seventy-Two Thousand Eighty Pesos & 0/100 (Php 72,080.00) Only* is hereby awarded to you.

Very truly yours,

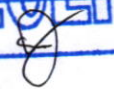
  
**MA. ESTER E. HAMOR**  
City Mayor

Conforme:

  
**MR. FRANCIS JOHN Q. OLIVA**  
Proprietor  
**FO & JO SCHOOL & OFFICE SUPPLIES TRADING**  
#2 Block 192 Alegre Street, Nogales Compound  
Barangay Balogo, Sorsogon City

Date: 9-12-24

**CIVIL SECURITY UNIT**  
LGU-Sorsogon City  
**RECEIVED**  
SEP 18 2024  
BY: 

**CITY PUBLIC MARKET OFFICE**  
LGU-Sorsogon City  
**RECEIVED**  
SEP 18 2024  
BY: 

**BACON SATELITE OFFICE-CSU**  
LGU-Sorsogon City  
**RECEIVED**  
SEP 18 2024  
BY: 





# CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

September 16, 2024

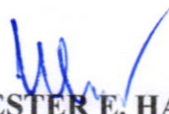
**MR. FRANCIS JOHN Q. OLIVA**  
Proprietor  
**FO & JO SCHOOL & OFFICE SUPPLIES TRADING**  
#2 Block 192 Alegre Street, Nogales Compound  
Barangay Balogo, Sorsogon City

Dear Mr. Oliva:

The attached Contract Agreement having been approved, notice is hereby given to **FO & JO SCHOOL & OFFICE SUPPLIES TRADING** that catering may commence on **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR THE SK FEDERATION OFFICE**, effective immediately.

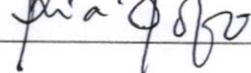
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,


  
**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on 9-16-24

Name of the Representative of the Bidder: FRANCIS JOHN OLIVA

Authorized Signature: 

CIVIL SECURITY UNIT  
LGU-Sorsogon City  
**RECEIVED**  
SEP 18 2024  
BY: 

CITY PUBLIC MARKET OFFICE  
LGU-Sorsogon City  
**RECEIVED**  
SEP 18 2024  
BY: 

  
BACON SATELLITE OFFICE - CSU  
LGU-Sorsogon City  
**RECEIVED**  
SEP 18 2024  
BY:   
CERTIFICATION IN ELECTRICAL ENGINEERING  
CIP 75470/21/06/1165  




# CITY OF SORSOGON

Office of the City Mayor

Contract No. 2024-1220 SVP

## CONTRACT AGREEMENT

THIS AGREEMENT made this **13th** day of **September, 2024** between **Ma. Ester E. Hamor, City Mayor, City of Sorsogon** Philippines ( hereinafter called the " Entity" ) of the one part and **FRANCIS JOHN Q. OLIVA** proprietor of **FO & JO SCHOOL & OFFICE SUPPLIES TRADING** ( hereinafter called the "Supplier" ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR THE SK FEDERATION OFFICE** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Seventy-Two Thousand Eighty Pesos & 0/100 (Php 72,080.00) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

Performance Security;

iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

In consideration for the sum of **Seventy-Two Thousand Eighty Pesos & 0/100 (Php 72,080.00) Only** or such other sums as may be ascertained, **FO & JO SCHOOL & OFFICE SUPPLIES TRADING** agrees to **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR THE SK FEDERATION OFFICE** in accordance with his/her/its Bid.

WITNESS

MA. ESTER E. HAMOR  
CITY MAYOR

BACON SATELITE OFFICE-CSU  
LGU-Sorsogon City  
RECEIVED  
SEP 18 2024  
BY: \_\_\_\_\_

PUBLIC MARKET OFFICE  
LGU-Sorsogon City  
RECEIVED  
SEP 18 2024  
BY: \_\_\_\_\_  
FRANCIS JOHN Q. OLIVA  
Proprietor

CIVIL SECURITY UNIT  
LGU-Sorsogon City  
RECEIVED  
SEP 18 2024  
BY: \_\_\_\_\_

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MA. ESTER E. HAMOR**

City Mayor

for:

**CITY GOVERNMENT OF SORSOGON**

  
**FRANCIS JOHN Q. OLIVA**

Proprietor

for:

**FO & JO SCHOOL & OFFICE SUPPLIES TRADING**

**ACKNOWLEDGEMNT**

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this OCT day 15 2024, 2024 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

  
**ATTY. ADOLF M. GIBANTOCA**  
NOTARY PUBLIC

Doc No. 306 ;  
Page No. 62 ;  
Book No. 38 ;  
Series of 2024 ;

Roll of Atty. No. 60495; 03/23/2012  
IBP NO. 366631; 11/09/2023; For the year 2024  
PTR No. 6889264; 10/24/2023; For the year 2024  
MCLE Compliance No. VII-0003332; 6/11/ 2024  
Notarial Commission No. 2023-363  
Valid Until December 31, 2025