



CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-48
Revised on: May, 2004

Notice of Award

July 25, 2024

MS. ROWENA MONTISOR LUNA
Proprietress
OWN STYLE GRAPHIC DESIGN SERVICES
273 T- Perez Street Market Area
Poblacion, Daraga Albay

Dear Ms. Luna,

We are pleased to inform you that the Project , **SUPPLY AND DELIVERY OF PERSONNEL PROTECTIVE EQUIPMENT (PPE) FOR THE CITY PUBLIC SAFETY OFFICE** is hereby awarded to your company in the amount of *Four Hundred Thirty-Six Thousand Seven Hundred Fifty Pesos & 0/100 (P 436,750.00) Only* .

Based on evaluation of your documents submitted the Bids and Awards Committee finds your quotation to be the lowest calculated and responsive quotation for the said project.

Very truly yours,

MA. ESTER E. HAMOR
City Mayor

Conforme:

MS. ROWENA MONTISOR LUNA
Proprietress
OWN STYLE GRAPHIC DESIGN SERVICES
273 T- Perez Street Market Area
Poblacion, Daraga Albay

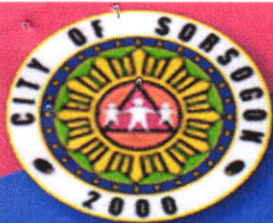
BACON SATELITE OFFICE-CSU
LGU-Sorsogon City
RECEIVED
JUL 31 2024
BY:

Date: 7-25-2024

CIVIL SECURITY UNIT
LGU-Sorsogon City
RECEIVED
JUL 31 2024
BY:

CITY PUBLIC MARKET OFFICE
LGU-Sorsogon City
RECEIVED
JUL 31 2024
BY:





CITY OF SORSOGON

Office of the City Mayor

Standard Form Number: SF-GOOD-56
Revised on: May 24, 2004

NOTICE TO PROCEED

July 29, 2024

MS. ROWENA MONTISOR LUNA
Proprietress
OWN STYLE GRAPHIC DESIGN SERVICES
273 T- Perez Street Market Area
Poblacion, Daraga Albay

Dear Ms. Luna,

The attached Contract Agreement having been approved, notice is hereby given to **OWN STYLE GRAPHIC DESIGN SERVICES** that delivery may commence on the **SUPPLY AND DELIVERY OF PERSONNEL PROTECTIVE EQUIPMENT (PPE) FOR THE CITY PUBLIC SAFETY OFFICE**, effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

MA. ESTER E. HAMOR
City Mayor

I acknowledge receipt of this Notice on 7-29-2024

Name of the Representative of the Bidder: ROWENA LUNA

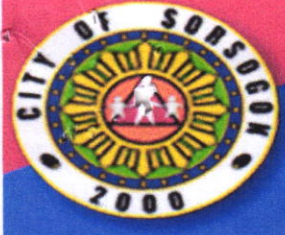
Authorized Signature: [Handwritten Signature]

CIVIL SECURITY UNIT
LGU-Sorsogon City
RECEIVED
JUL 31 2024
BY: [Signature]

CITY PUBLIC MARKET OFFICE
LGU-Sorsogon City
RECEIVED
JUL 31 2024
BY: [Signature]

BACON SATELITE OFFICE-CSU
LGU-Sorsogon City
RECEIVED
JUL 31 2024
BY: [Signature]





CITY OF SORSOGON

Office of the City Mayor

CONTRACT AGREEMENT

Contract No. 2024- 0950 SVP

THIS AGREEMENT made this 26th day of July, 2024 between **Ma. Ester E. Hamor**, City Mayor, City of Sorsogon Philippines (hereinafter called the " Entity") of the one part and **ROWENA MONTISOR LUNA** Proprietress of **OWN STYLE GRAPHIC DESIGN SERVICES** (hereinafter called the "Supplier") of the other part:

JENIFER P. ACERCA
WITNESS

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY AND DELIVERY OF PERSONNEL PROTECTIVE EQUIPMENT (PPE) FOR THE CITY PUBLIC SAFETY OFFICE** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Four Hundred Thirty-Six Thousand Seven Hundred Fifty Pesos & 0/100 (P 436,750.00) Only**. (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz :

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

In consideration for the sum of **Four Hundred Thirty-Six Thousand Seven Hundred Fifty Pesos & 0/100 (P 436,750.00) Only** .or such other sums as may be ascertained, **OWN STYLE GRAPHIC DESIGN SERVICES** agrees to **SUPPLY AND DELIVERY OF PERSONNEL PROTECTIVE EQUIPMENT (PPE) FOR THE CITY PUBLIC SAFETY OFFICE** in accordance with his/her/its Bid.

MA. ESTER E. HAMOR
CITY MAYOR

BACON SATELITE OFFICE-CSU
LGU-Sorsogon City
JUL 31 2024

CITY PUBLIC MARKET OFFICE
LGU-Sorsogon City
JUL 31 2024

CIVIL SECURITY UNIT
LGU-Sorsogon City
JUL 31 2024

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


MA. ESTER E. HAMOR

City Mayor

for:

CITY GOVERNMENT OF SORSOGON


ROWENA MONTISOR LUNA

Proprietress

for:

**OWN STYLE GRAPHIC DESIGN
SERVICES**

ACKNOWLEDGEMNT

REUBLIC OF THE PHILIPPINES)
PROVINCE OF SORSOGON)
CITY OF SORSOGON)

BEFORE ME this 22 day AUG 22 2024, 2024 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No. 14 ;
Page No. 3 ;
Book No. 38 ;
Series of 2024 ;


ATTY. ADRIAN C. ANTOCA
NOTARY PUBLIC

Notary Public

Roll of Atty. No. 60495; 03/23/2012

IBP NO. 366631; 11/09/2023; For the year 2024

PTR No. 6889264; 11/14/2023; For the year 2024

MCLE Compliance No. VII-0003332; 6/11/ 2023

Notarial Commission No. 2023-363

Valid Until December 31, 2025