



# CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-48  
Revised on: May, 2004

## Notice of Award

June 3, 2024

**MR. LEO H. HILIS**  
Proprietor  
**ELITE CASIGURAN LIGHTS & SOUND RENTAL**  
Brgy. Central, Casiguran Sorsogon

Dear Mr. Hilis,

Based on the BAC Resolution recommending Award which was approved by the Head of the Procuring Entity, we are pleased to inform you that **RENTAL OF LIGHT, SOUND SYSTEM, LED WALL AND OTHER RELATED ACTIVITY FOR A NON-CONCERT EVENT OF 2024 GAYON CIUDAD ACTIVITY** in the amount of *Seven Hundred Ninety-Four Thousand Pesos & 0/100 (Php 794,000.00 ) Only* is hereby awarded to you.

Very truly yours,

**MA. ESTER N. HAMOR**  
City Mayor

Conforme:

**MR. LEO H. HILIS**  
Proprietor  
**ELITE CASIGURAN LIGHTS & SOUND RENTAL**  
Brgy. Central, Casiguran Sorsogon

Date: 6-3-24

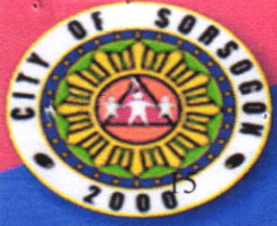
BACON SATELITE OFFICE-CSU  
LGU-Sorsogon City  
**RECEIVED**  
JUN 07 2024  
BY:

CIVIL SECURITY UNIT  
LGU-Sorsogon City  
**RECEIVED**  
JUN 07 2024  
BY:

CITY PUBLIC MARKET OFFICE  
LGU-Sorsogon City  
**RECEIVED**  
JUN 07 2024  
BY:



CIP /5470/21/06/1165



# CITY OF SORSOGON

Office of the City Mayor



Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

## NOTICE TO PROCEED

June 5, 2024

**MR. LEO H. HILIS**  
Proprietor  
**ELITE CASIGURAN LIGHTS & SOUND RENTAL**  
Brgy. Central, Casiguran Sorsogon

Dear Mr. Hilis,

The attached Contract Agreement having been approved, notice is hereby given to **ELITE CASIGURAN LIGHTS & SOUND RENTAL** that delivery may commence on **RENTAL OF LIGHT, SOUND SYSTEM, LED WALL AND OTHER RELATED ACTIVITY FOR A NON-CONCERT EVENT OF 2024 GAYON CIUDAD ACTIVITY**, effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

**MA. ESTER E. HAMOR**  
City Mayor

I acknowledge receipt of this Notice on 6-5-24

Name of the Representative of the Bidder: Leo Hilis

Authorized Signature:  **BACON SATELITE OFFICE-CSU**  
LGU-Sorsogon City

**CIVIL SECURITY UNIT**  
LGU-Sorsogon City  
**RECEIVED**  
JUN 07 2024  
BY: 

**CITY PUBLIC MARKET OFFICE**  
LGU-Sorsogon City  
**RECEIVED**  
JUN 07 2024  
BY: 

**RECEIVED**  
JUN 07 2024  
**REGISTERED**





# CITY OF SORSOGON

Office of the City Mayor

## CONTRACT AGREEMENT

Contract No. 2024 – 0686 SVP

THIS AGREEMENT made this **4th** day of **June, 2024** between **Ma. Ester E. Hamor**, City Mayor, City of Sorsogon Philippines ( hereinafter called the “ Entity” ) of the one part **LEO H. HILIS** Proprietor of **ELITE CASIGURAN LIGHTS & SOUND RENTAL** ( hereinafter called the “Supplier” ) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **RENTAL OF LIGHT, SOUND SYSTEM, LED WALL AND OTHER RELATED ACTIVITY FOR A NON-CONCERT EVENT OF 2024 GAYON CIUDAD ACTIVITY** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Seven Hundred Ninety-Four Thousand Pesos & 0/100 (Php 794,000.00) Only** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any

Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- iii. Performance Security;

iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and

v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

In consideration for the sum of **Seven Hundred Ninety-Four Thousand Pesos & 0/100 (Php 794,000.00) Only** or such other sums as may be ascertained, **ELITE CASIGURAN LIGHTS & SOUND RENTAL** agrees to viz **RENTAL OF LIGHT, SOUND SYSTEM, LED WALL AND OTHER RELATED ACTIVITY FOR A NON-CONCERT EVENT OF 2024 GAYON CIUDAD ACTIVITY** in

WITNESS

**MA. ESTER E. HAMOR**  
CITY MAYOR

**RECEIVED**  
CITY SATELITE OFFICE-CIU  
LGU-Sorsogon City  
JUN 07 2024

**LEO H. HILIS**  
Proprietor

**RECEIVED**  
CITY PUBLIC MARKET OFFICE  
LGU-Sorsogon City  
JUN 07 2024

**RECEIVED**  
CIVIL SECURITY UNIT  
LGU-Sorsogon City  
JUN 07 2024

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MA. ESTER E. HAMOR**

City Mayor

for:

**CITY GOVERNMENT OF SORSOGON**

  
**LEO H. HILIS**

Proprietor

for:

**ELITE CASIGURAN LIGHTS &  
SOUND RENTAL**

**ACKNOWLEDGEMNT**

REUBLIC OF THE PHILIPPINES )  
PROVINCE OF SORSOGON )  
CITY OF SORSOGON )

BEFORE ME this \_\_\_\_\_ day **SEP 12 2024**, 2024 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

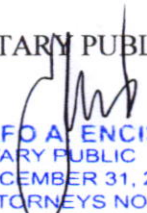
NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

NOTARY PUBLIC

  
**ATTY. ADOLFO A. ENCISO, JR.**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2025  
ROLL OF ATTORNEYS NO. 59929  
IBP NO. 363269; 10-13-23  
PTR NO. 6873918; 10-12-23  
SORSOGON CITY

Doc No. 224 ;  
Page No. 45 ;  
Book No. 62 ;  
Series of 2024 ;