



Standard Form Number: SF-GOOD-48

Revised on: May, 2004

Notice of Award

April 12, 2024

MR. RICHARD L. LOSANTAS
Service Engineer / Authorized Representative
PHILCOPY CORPORATION
Ground Floor, Coastway Building,
F. Imperial St. Ext., Cabangan West
Legazpi City, Albay

Dear Mr. Losantas,

Based on the BAC Resolution recommending Award which was approved by the Head of the Procuring Entity, we are pleased to inform you that **SUPPLY AND DELIVERY OF TONER FOR PHOTO COPIER FOR USE AT CMO** in the amount of *Two Hundred Forty-Six Thousand Three Hundred Thirty & 0/100 (Php 246,330.00) Only* is hereby awarded to you.

Very truly yours,

MA. ESTER E. HAMOR
City Mayor

Conforme:

MR. RICHARD L. LOSANTAS
Service Engineer / Authorized Representative
PHILCOPY CORPORATION
Ground Floor, Coastway Building,
F. Imperial St. Ext., Cabangan West
Legazpi City, Albay

CITY PUBLIC MARKET OFFICE
RECEIVED
Received by:
Date & Time: 4-18-24

Date: 4-18-24

CIVIL SECURITY UNIT
Legazpi City
RECEIVED
APR 18 2024
REGISTERED

RECEIVED
COP-BACU
APR 18 2024





Standard Form Number: SF-GOOD-56
Revised on: May 24, 2004

NOTICE TO PROCEED

April 16, 2024

MR. RICHARD L. LOSANTAS
Service Engineer / Authorized Representative
PHILCOPY CORPORATION
Ground Floor, Coastway Building,
F. Imperial St. Ext., Cabangan West
Legazpi City, Albay

Dear Mr. Losantas,

The attached Contract Agreement having been approved, notice is hereby given to **PHILCOPY CORPORATION** that delivery may commence on **SUPPLY AND DELIVERY OF TONER FOR PHOTO COPIER FOR USE AT CMO**, effective immediately.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

MA. ESTER E. HAMOR
City Mayor

By the Authority of the Mayor

MARK ERIC C. DIONEDA
City Vice Mayor

16 APR 2024

I acknowledge receipt of this Notice on 4/16/24

Name of the Representative of the Bidder: RICHARD LOSANTAS

CITY PUBLIC MARKET OFFICE
RECEIVED
Received by: [Signature]
Date & Time: 4-18-24

CIVIL SECURITY UNIT
RECEIVED
APR 18 2024

RECEIVED
APR 18 2024



Contract No. 2024-0348 SVP

CONTRACT AGREEMENT

THIS AGREEMENT made this **15th day of April, 2024** between **Ma. Ester E. Hamor**, City Mayor, City of Sorsogon Philippines (hereinafter called the " Entity") of the one part and **RICHARD L. LOSANTAS** Service Engineer / Authorized Representative of **PHILCOPY CORPORATION** (hereinafter called the "Supplier") of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz **SUPPLY AND DELIVERY OF TONER FOR PHOTO COPIER FOR USE AT CMO** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum **Two Hundred Forty-Six Thousand Three Hundred Thirty & 0/100 (Php 246,330.00) Only** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

Performance Security;

- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

consideration for the sum of **Two Hundred Forty-Six Thousand Three Hundred Thirty & 0/100 (Php 246,330.00) Only** or such other sums as may be ascertained, **PHILCOPY CORPORATION** agrees to **SUPPLY AND DELIVERY OF TONER FOR PHOTO COPIER FOR USE AT CMO** in accordance with his/her/its Bid.

WITNESS

MA. ESTER E. HAMOR
CITY MAYOR

CITY PUBLIC MARKET OFFICE
RECEIVED
Received by: _____
Date & Time: 4-15-24 Mt.

RICHARD L. LOSANTAS
Service Engineer / Authorized Representative
RECEIVED
APR 18 2024
v.

CIVIL SECURITY UNIT
RECEIVED
APR 18 2024
BY: _____

4. The City Government of Sorsogon agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

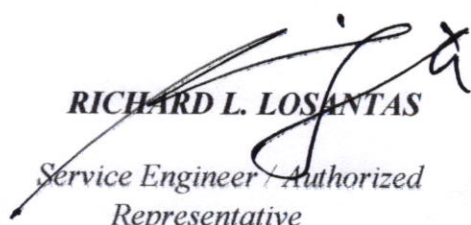
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


MA. ESTER E. HAMOR

City Mayor

for:

CITY GOVERNMENT OF SORSOGON


RICHARD L. LOSANTAS

Service Engineer / Authorized Representative

for:

PHILCOPY CORPORATION

ACKNOWLEDGEMNT

REUBLIC OF THE PHILIPPINES)
PROVINCE OF SORSOGON)
CITY OF SORSOGON)

BEFORE ME this 19th day June, 2024 in the City of Sorsogon, Province of Sorsogon, Philippines, personally appeared :

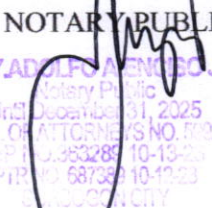
NAME	TAX IDENTIFICATION NUMBER
MA. ESTER E. HAMOR	948-889-852

Known to me to be the same persons who executed the forgoing instrument and acknowledged to me that the same is free and voluntary act and deed of the entities which they represent respectively.

This instrument , is a CONTRACT consisting of two (2) page (exclusive of attachments) including page on which this acknowledgement is written and signed by the parties hereto on the left margin of each and every page thereof and their witness , and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand the day, the year and place above written.

Doc No. 511 ;
Page No. 104 ;
Book No. CXXIX ;
Series of 124 ;

NOTARY PUBLIC

ATTY. ADOLFO A. ENRIQUEZ JR.
Notary Public
Until December 31, 2025
ROLL OF ATTORNEYS NO. 73020
I.P. No. 363289-10-13-25
P.R. No. 687389-10-13-23
SORSOGON CITY